

REPORTS
TOWN OF NEEDHAM
1961

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Needham, Mass.



ANNUAL REPORT
Town of Needham

1961





TOWN OF
NEEDHAM
MASS.

SCALE

PRECINCT MAP

dedication

This year the Town Report is dedicated to the hundreds of people throughout the Town for whose efforts we must remind ourselves to be grateful — and thankful. These are the unsung-, unpaid-members of the boards and committees which do the Town's work and manage its affairs. Night after night lights burn late in some Town building; inside are a group of your neighbors and fellow citizens, wrestling with the thousand and one questions that plague a town, from tax rates and theories of education to sidewalks and garbage collection. Without the devoted efforts of all these people our kind of town government could not continue to exist.

Most of these people labor not only unsung but unseen. We see their names on committee reports, and we see and hear a few of them in Town Meeting, but too many of them remain faceless names to too many of us. This year we want you to see and know their faces. Here they appear, for the first time in the Town Report, the faces of your fellow citizens to whom this Report is gratefully dedicated.

*Cover photo of 250th Anniversary Pageant
Finale on Memorial Field, July 2, 1961*

(Cover photo by Hookailo)

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Of General Interest

Needham was incorporated as a Town on November 5, 1711.

Situation: About 10 miles southwest of Boston. Geodetic position of Town Hall: Latitude 42°-16'-51.568", Longitude 71°-14'-13.048".

Population: 25,793 (1960 Federal Census).

Area: Approximately 12.75 square miles.

Elevation: 85 feet above sea level at Rosemary Meadows, 180 feet at Needham Square and 300 feet in the Birds Hill section.

Assessed Valuation: \$75,315,296, Real Estate only—\$3,959,000, Personal Property. Total, \$79,274,296.

Tax Rate: \$61.70 of which \$31.52 is for School.

Town Hall: Built in 1902. Frank J. Dermody, custodian. Phone HI 4-5100.

Offices Open Tuesday Evening: Offices of Assessors, Town Clerk, Planning Board. Selectmen: first and third Tuesdays.

Probate Court: (for returning cases) Dedham: First, Third and Fifth Wednesdays, except August. Third Wednesday in August. Quincy, Second Wednesday and Fourth Monday of every month, except August. Brookline, Fourth Wednesday of every month, except August.

Senators in Congress: Leverett Saltonstall and Benjamin Smith, II.

State Senator: Leslie B. Cutler of Needham (Norfolk and Middlesex District).

Representatives in Congress: James A. Burke of Milton (Thirteenth Congressional District).

Representatives in General Court: Daniel H. Rider of Needham, Harold E. Rosen of Dedham (Sixth Norfolk District).

Members of Governor's Council: Alvin C. Tamkin (Second Councillor District).

Qualifications for Registration as Voters: Must be 21 years of age, American born or fully naturalized, and have resided in Massachusetts one year and Needham six months. Registration Monday through Friday 8:30 a.m. to 5 p.m. and Tuesday evenings, at the office of the Town Clerk. Special evening Sessions of Registrars held preceding elections.

Absentee Voting: State, National and Town Elections.

Dog Licenses: All dog licenses expire March 31st. A dog should be licensed when three months old. Fees: Male \$2—Female \$5—Spayed \$2.

Tax Bills: Due and payable July 1st. Interest will be added according to law from October 1st on bills unpaid after November 1st. Poll, motor excise and water bills are due thirty days from date of issuance.

Board of Health: Householders shall report to the Board of Health all cases of communicable diseases, unless a physician is in attendance.

Your Town REPORTS!

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Board of Selectmen



(l to r) . . . Marian F. Keith, Chairman J. Roland Ackroyd, Peter W. Carre, Clarke H. Wertheim, and Philip F. Foss.

	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	1	\$12,167.	\$11,959.
1959	1	13,865.	12,816.
1960	1	14,104.	14,203.
1961	1	15,792.	14,971.

During the year 1961, your Board of Selectmen has met at thirty regular and seven special meetings. Last spring the Board initiated a policy of holding its regular meetings on the second and fourth Tuesday rather than every Tuesday as in the past. There was one regular meeting in July and in August.

250th ANNIVERSARY—1711 to 1961 . . . To most of Needham's present citizens and to many of its former residents the highlight of 1961 was the celebration of our 250th Anniversary. Many of our neighbors who had moved elsewhere took this opportunity to return and renew old acquaintances. The festivities began in June with a spectacular historical pageant presented each night at Memorial Park, in which 400 of our people took part. There were also an Industrial Exposition and an Anniversary Ball. July 4th was the climax of the celebration, with thousands of people participating in and viewing a long and colorful parade in the morning and a tremendous fireworks display in the evening. The whole town owes a great deal of gratitude to Professor Sidney A. Dimond, Chairman, and to his committee and the many

organizations who contributed their time and energy to make the celebration the success it was. A Time Capsule was prepared containing memorabilia of our times. This has been entrusted to the Selectmen who will place it in the wall of the Town Hall, to be opened in the year 2011, at the 300th anniversary of our Town.

1960 TOWN REPORT AWARD . . . At the annual meeting of the Massachusetts Selectman's Association, Needham's Town Report was found worthy of an award of Second Prize.

POST OFFICE SITE . . . Meetings were held with Post Office officials, and letters were written to our Senators and Congressman in an effort to secure a building of Colonial design for central Needham. The Post Office Department advertised for bids and has notified the Selectmen that all bids have been refused, being excessive in cost. Negotiations are still underway to bring about a satisfactory conclusion to this long drawn out discussion.

TOWN BOUNDARIES . . . Perambulation of town bounds was made this year by your Selectmen. An old custom of Massachusetts Town government requires that once every five years the Selectmen shall visit the boundaries between neighboring communities to make certain that they are still properly marked. This year it was done in the company of the Wellesley and Dedham Selectmen, and one additional marker has been erected at a previously unmarked location between Needham and Wellesley.

TOWN HALL RENOVATION . . . In an effort to provide more useful space required for the Town Departments in the Town Hall, an article for remodelling and a sprinkler system was presented to the 1961 Town Meeting. A sum of \$20,000 was voted for this improvement. Plans were drawn up and bids secured, but all exceeded the appropriation. The 1962 Town Meeting will be requested to provide additional funds for this objective.

RETIREMENT OF POLICE CHIEF WELCH . . . This Board has regretfully acted on the application for retirement by Police Chief Thomas H. Welch which is to take effect on January 26th, 1962. Chief Welch has served with distinction in this capacity since November 15, 1940, and this Board wishes him every happiness in his well-earned retirement. Steps have been taken to secure an early Civil Service examination leading to the appointment of his successor.

1961 TOWN REPORT COMMITTEE

William H. Ganick, Chairman

Mary Johnson
Frederick B. Williams Jr.
Al Webber

Raymond F. Bosworth, Editor
Homer J. Dietmeier
George H. Krech

Special credits to Sid Dimond; Cover Photo, Hookailo; other photos Hookailo, Bobart Photo, and Rymsha. Printing by Best Printers, Inc., Boston. Engravings by Folsom Engraving Co., Boston.

Board of Assessors



(l to r) . . . Sec. Robert F. Day, Chairman Arthur H. Godfrey, and Vice Chairman A. Sterling Holt.

	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	4	\$25,261.	\$25,261.
1959	4	29,540.	25,059.
1960	4	30,492.	30,437.
1961	4	34,370.	33,946. (Estmd.)

In previous Town Reports it has been the policy of the Board of Assessors to *apprise* the Town of the different *aspects* of its work. This year we wish to call to your attention the revenue received from the Motor Vehicle Excise and its application to Town finances.

The amount of excise committed by the Assessors to the Tax Collector to date for the year 1961 is \$703,274.35. However, when the final assessments for 1961 excise are made, we estimate the total excise for 1961 will amount to \$725,000.

The receipts from excise have been increasing each year because of the increased number of cars registered and the steady rise in the excise rate. The 1960 Legislature, however, fixed the limit of the rate at \$66.00 per thousand of valuation. With this in mind, we do not expect that the increases in revenue from this source will continue at the rapid rate of the past fifteen years.

As all the monies received from motor vehicle excise are used by the Assessors in figuring tax rates on real estate, over the past ten years the revenue from motor vehicle excise has reduced the real estate tax rate by \$6.00 to \$8.00 per thousand.

Another point that should be borne in mind for the future is the scarcity

of available land for building in all zoning areas. It, therefore, follows that without new construction any increased spending by the Town will be represented more and more in tax rate increases.

RECAPITULATION—1961

Town Appropriations (Voted at Town Meetings)	\$7,495,480.50
State Assessments.....	210,616.34
County Tax and Hospital Assessments.....	138,269.21
Overlay	75,078.37
<hr/>	
Gross Amount to be Raised	7,919,444.42

ESTIMATED RECEIPTS

Town (All revenue derived from motor vehicle, excise, hospital and water departments, etc.)	\$1,841,261.26
Income Tax (Collected by state and returned to Town)	348,082.13
Corporation Tax (Collected by State, etc.)	153,702.91
Meals Tax (Collected by State, etc.)	6,043.56
<hr/>	
	2,349,089.86
Available Funds (From Excess and Deficiency Account, unexpended balances from previous years)	656,393.62
Overestimates of 1960 (State)	7,526.38
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	663,920.00
Total Estimated Receipts and Available Funds.....	\$3,013,009.86
Amount to be raised by Taxation	\$4,906,434.56
\$4,906,434.56 to be raised by taxation on poll taxes, personal and real estate taxes (levied by Town)	
Tax Rate — \$61.70 per \$1,000.00	
Poll Taxes, 7,601 @ \$2 (levied against all males 20 years or older with certain exceptions)	\$15,202.00
Personal Property, \$3,959,000.00 x \$61.70.....	244,270.30
Real Estate, \$75,315,296.00 x \$61.70	4,646,953.76
Fractional Gain	8.50
<hr/>	
Total Taxes Levied on Polls and Property.....	\$4,906,434.56

SPECIAL ASSESSMENTS

Betterment and Special Assessments Added to Taxes:	
Sewer (plus interest)	\$48,592.72
Sewer House Connection (plus interest)	15,510.96
Sidewalk (plus interest)	688.37
Street (plus interest)	30,812.44
Water Liens	1,620.52
<hr/>	
	\$97,225.01

Glover Memorial Hospital



back row—(l to r) . . . Frank L. Farwell, Blake H. Field, Frederick B. Williams Jr., Russell J. Rice, Myer J. Gordon. front—(l to r) . . . Julius F. Haller, Gene R. Leavitt, Chairman L. Boyd Britton, Vice Chairman John F. Manter, Administrator Donald R. Carmichael and Superintendent of Nurses Helen I. Linane.

	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Receipts</i>
1958	78 Perm. 85 Temp.	\$583,652.	\$566,099.	\$549,629.
1959	84 Perm. 69 Temp.	648,645.	642,428.	590,799.
1960	84 Perm. 85 Temp.	686,397.	675,593.	643,815.
1961	87 Perm. 99 Temp.	735,100.	722,825.	680,546.

The year 1961 has been one of continued advancement in service to the community, in comfort for the patient, and in further recognition of the Glover Memorial Hospital's part in disasters.

The fine cooperation of the Medical and Nursing Staffs, the hospital personnel, and the Trustees have maintained the full accreditation from the Joint Commission on Accreditation of Hospitals, the highest national authority.

Complete and prompt technical service has been established in the Laboratory, with the acquiring of the services of a full time pathologist.

The lot of land on the corner of Chestnut and School Street now affords a larger parking area.

Two operating tables and an anesthesia machine have been purchased, meeting the ever-present necessity of replacement and maintenance of hospital equipment.

The Trustees, the administrative office and the medical staff have been studying the need for rearrangement and enlargement of the hospital facilities.

After a study of rates of other hospitals of approximate census and size, charges, in general, were found to be comparable.

Appreciation is expressed to the Hospital Aid Association for the many pieces of hospital equipment given by that organization. Grateful acknowledgement is also made to the Senior Citizens, the Girl Scouts, and all other organizations which contribute their time for the benefit of the patient and hospital.

HOSPITAL CENSUS FOR THE YEAR—1961

	Year 1961	Year 1960
Patients in House December 31, 1960	34	45
Patients Admitted During 1961	2,521	2,470
Patients Discharged during 1961	2,448	2,414
Deaths	70	67
Patients in House December 31, 1961	37	34
Medical Cases	610	561
Major Surgery Performed	594	502
Minor Surgery Performed	634	730
Tonsils and Adenoids	199	215
Caesarean Sections	28	28
Obstetrical Cases	460	435
Accidents Admitted	157	140
Total Number of Patient Days	16,934	16,110
Average Number of Patients per day—		
Medical-Surgical..... 38.9		
Obstetrical 7.5	46.4	44.0
Average Length of Stay in Hospital	6.9	6.5
Total Number of Infant Days	2,871	2,670
Out-Patients Treated in Operating Room	124	130
Accidents	2,110	1,681
Treated in Accident Room	1,953	283
Births	489	469
Blue Cross Patients	1,705	1,856
X-ray Examinations		
House-Patients 2,421		
Out-Patients 5,365	7,786	7,451
Laboratory Units		
House-Patients 36,239		
Out-Patients 148,261	184,500	174,973

Public Library



(l to r) . . . Chairman Laura G. Willgoose, Librarian Vivian D. McIver, Raymond F. Bosworth, Fred G. Atchinson, Everett C. Cross and Mary H. Fernald. Not present, Margaret Q. Heaps.

	<i>Empl.</i>	<i>Total Books Loaned</i>	<i>Budget</i>	<i>Expenditures</i>
1958	10	245,671.	\$69,979.	\$63,433.
1959	11	266,776.	78,205.	66,488.
1960	15	272,576.	115,612.	102,301.
1961	15	267,022.	118,073.	108,596.

Nineteen sixty-one was an eventful year for the Needham Public Library. On March 5, 1961, the Library Trustees held an Open House in celebration of the completion of the Library Addition. Needham has always been a library-minded community, and the overwhelming public response to the Open House was gratifying indeed to the Board of Library Trustees and the Librarian. The library opened to the public on March 6, and the number of books circulated that one day was proof that the townspeople had been eagerly waiting for the library to open: the adult department circulated 1,756 books—1061 non-fiction and 695 fiction—and the children's department circulated an additional 768 books, making a combined total of 2,524 books! With the completion of the new addition and its added facilities, 1961 was our busiest year.

One of the most popular features of the new library is the Community Room. For the first time in years the library has the room to entertain professional library organizations. During the month of May, two library meetings were held in the new community room: one was the annual meeting of the Charles River Library Association; the other was the regular monthly meeting of the Greater Boston Library Administrators. Over ninety librarians from this region attended the first meeting and were given a tour of the library. The second meeting was attended by head librarians located in the Metropolitan District. Mr. Milton Lord, Director of the Boston Public Library, attended this meeting and greatly admired Needham's new library. Many town clubs and organizations have used the Community room during the year. On the second day of opening, the Senior Girl Scouts of Needham Council held their March meeting in the Community room. Other town organizations that have used the

room are as follows: Camp-Fire Girls, Needham Art Association, American Association of University Women, Needham Bird Club, Needham Town Republican Committee, League of Women Voters, Needham Taxpayers Association, University of Rochester Alumni Club, Junior New Century Club, Wellesley-Needham Simmons Club, and the Junior Circle, Florence Crittenton League.

Another feature of the new library is its display case, situated in the main lobby. When the library opened in March, the display case contained a very lovely exhibition of silverware, glassware, and china figurines. During the year many other displays have been featured: a collection of Bibles, a display featuring library development in Needham in honor of the Town's 250th celebration, a collection of European dolls, a display commemorating the anniversary of the Civil War which featured Joshua Smith's map of the Gettysburg Wilderness and Appomatox Campaigns, a scarce item recently added to the library's history collection, and a collection of articles from Hawaii loaned to the library by Mr. and Mrs. Fred L. Frost of Needham.

During the past year the librarian has given several book talks to the community. One book talk was held at the library in celebration of the National Library Week; book talks were given to the Junior Circle of the Florence Crittenton League and to the Friendly Society of the Congregational Church. In September, the librarian started a series of monthly book reviews, held in the Community room on the last Wednesday of each month at 10 in the morning.

In October, Mrs. Amy Palmer joined the staff of the library as cataloger, our former cataloger, Miss Irene Hamel having been promoted to assistant librarian. The catalog department had a very busy year, with a total of 6,826 books cataloged. Of this number, 4,846 were added to the adult collection, and 1,980 were added to the children's room.

Last April, our teen-age librarian, Miss Phyllis Moore, married and moved to Chicago. In September, Mrs. Julia Fitzpatrick, who joined the library staff in January, 1961, was appointed acting teen-age librarian. During October and November, Mrs. Fitzpatrick visited every English class in the Highland Avenue Junior High (a total of 16 classes), in order to instruct the students in the use of the library card catalog and various reference materials. Mrs. Fitzpatrick also gave instruction to four classes at the two parochial schools.

The circulation department, in charge of Miss Ann MacFate, had a very busy year. A total of 267,022 books were circulated—218,326 from the main library, 48,696 from the branch. 7,978 overdue notices were sent, 5,092 reserves were filled, and 5,633 library cards were issued.

Since the library's opening in March, every department has been busier, but the children's department, with a one-third increase, has shown the largest growth of any department. During the vacation months, in response to public interest a Summer Reading Club was formed. Members attended bi-weekly meetings, and certificates were given to those who completed eight books and reports. With the arrival of autumn, the pre-school story-hour program was again started. This year, due to increased demand, 120 children were registered and divided into four groups, and by the end of June, each group will have attended eight sessions. A Saturday morning story hour for school-aged youngsters has

been held once a month. There has been a total of 25 pre-school story hours with an attendance of 533 children, and a total of 9 story hours for older children with an attendance of 176. All year an active program has been in force with the Needham elementary schools. Seventy school deposits were sent to individual classrooms. Sixth-grade pupils have visited the library for instruction in the use of the card catalog, and during National Book Week, third-grade pupils came for an introduction to the children's room. In September, the children's librarians started to visit grades one through four at all the elementary schools for the purposes of story-telling and maintaining an interest in the public library. They have visited a total of 32 classes with a combined total of 940 students. 94 classes have visited the library, for a total of 2,643 students.

During the past year several gifts have been presented to the library. In celebration of their 100th anniversary year, the Girl Scouts gave two flowering laburnums, which are planted in the dividing plot at the entrance to the library's parking lot. The Camp Fire Girls gave the library two evergreen trees, which are planted to the right of the Community Room entrance. Last June, Senator Leslie B. Cutler presented a new fifty-star flag to the Board of Trustees. In December, Tau Phi Gamma Sorority gave a \$200 check to the library to be used in purchasing new books for the youth room. The Board of Trustees and the librarian wish to express their appreciation for these gifts and for the interest shown in the new library by the citizens of Needham.

Veterans' Services



PHILIP K. GREULING, *Agent*

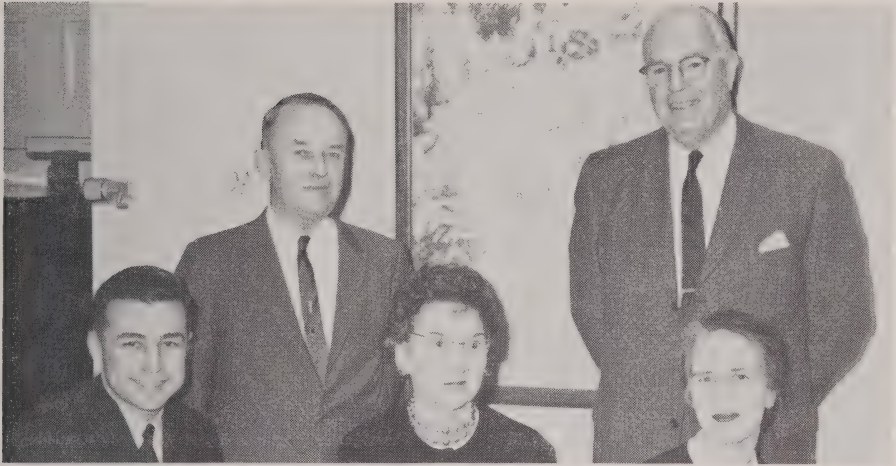
	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	2	\$33,611.	\$32,989.
1959	2	34,071.	32,407.
1960	2	39,217.	37,142.
1961	2	36,392.	35,118.

During 1961 aid was granted in 33 cases representing 75 persons. A Widows' pension increase, effective as of April 1st., and the Social Security increase in September helped to keep this department's expenditures within its budget. Rising hospital and Nursing Home rates for Veterans and their dependents will contribute to the growing expenses of this department in 1962.

All Veterans are urged by this department to avail themselves of the facilities of the Veterans' Administration Hospitals in this area. By so doing, there will be no expense to the Veteran or to this department.

Because there have been many misunderstandings as to who is or who is not classified as a Veteran and eligible for Federal benefits and Veterans' Service benefits, we suggest that this office be contacted for clarification. The eligibility dates and the length of war-time service of the Department of Veterans' Services in Massachusetts are more lenient than, and do not coincide with, the Federal Government regulations.

Public Welfare



(l to r) . . . Frederick O. J. Muzi, Fred J. Johnson, Zella M. Mann—Director, Chairman W. Raymond Hewes, and Janet A. Peck. Not present William A. Mann.

	<i>Employees</i>		<i>Budget</i>	<i>Expenditures</i>
1958	5		\$138,600.	\$208,836.
		U.S. Grants	80,131.	
1959	5		143,100.	220,461.
		U.S. Grants	77,594.	
1960	5		154,650.	210,729.
		U.S. Grants	77,020.	
1961	5		166,650.	208,360.
		U.S. Grants	96,035.	

Along with the regular reviewing of cases, pay scales for the department employees have been adjusted to conform to the Welfare Compensation Plan. For purposes of understanding, the Welfare Compensation Plan was discussed with the Needham Personnel Board. The responsibility of department salaries, formerly with the Town, now rests with the State. Through legislation it became mandatory in 1961 that the salary schedules for all employees comply with the Welfare Compensation Plan. In order to make the public more aware of the work of the department, a member has been appointed to handle publicity for our local papers.

The average caseload has gone from 128 in 1959, to 125 in 1960, and to 114 in 1961.

Needham welfare costs have shown a slight decrease from \$210,729 in 1960 to \$208,360 in 1961, due to the shrinking caseload. With the expenditure of \$208,360 and reimbursements of \$165,753 from federal, state and other sources in 1961, the net cost to Needham was \$42,606.

We thank our medical advisor, Dr. Willgoose; the medical profession; and other organizations for their wonderful cooperation.

Needham Schools



back row—(l to r) . . . Walter G. Patterson—Principal, Needham High School, Joseph De Pasqua, William M. Powers, Superintendent of Needham Schools. front— (l to r) . . . Gorham W. Humphrey, John H. Bush, Meriel N. Hardin, Chairman Charles W. Wyckoff, and Helen E. White.

	Teach.	Non- Teach.	Budget	Expenditures	Enroll- ment
1958	245	56*	\$1,835,867.	\$1,808,847.	5149
1959	261	74*	2,128,243.	2,093,410.	5285
1960	283	77*	2,382,308.	2,332,832.	5466
1961	299	84*	2,690,541.	2,660,800.	5734

* Excludes cafeteria employees, truant officer, and physicians.

Preface

"In a world full of staggering problems where once submissive peoples are emerging as independent nations and where opposing ideologies are contending for the loyalties of men, formal education has come to be recognized as a primary source of power"

—Margaret Lindsay, Columbia University

In submitting this report on the Needham Public Schools for the school year 1961, the School Committee and the administration realize fully the power of education. While others nationwide have written dramatically about the pursuit of excellence, the public schools of this community have soundly and persistently implemented this concept. Due credit and recognition should be given to the citizens of Needham for their unfailing interest and support. While some individuals and groups have perhaps done more than others, the total community effort has sustained a public school system that continues to be "second to none."

Student Enrollment and School Plant

Enrollment:—The class of 1931 had 119 graduates; the class of 1961 had

354 graduates. The class of 1962 currently numbers 335; the class of 1971 (the present third grade) numbers 456.

Overall school enrollment continues to increase. It is interesting to note, however, that actual student population growth was not as great this year as was anticipated by pupil projections. Rather than an increase of 359 pupils as anticipated, there was an actual increase of 175. A new study of population and future pupil enrollment has been undertaken in order to determine possible future trends.

Plant:—In February of 1961 the Hillside School was opened. For those pupils who had previously been housed in temporary quarters, it was an exhilarating experience to move into their own new building.

Construction of the Newman Junior High School is moving ahead on schedule; expected date of the completion has tentatively been set for May of 1962. In the meantime, seventh-grade students are located at the Highland Avenue Junior High School, while eighth- and ninth-grade pupils are housed at the Pollard Junior High School.

After the Newman Junior High School has been occupied as a junior high school, it is expected that the Highland Avenue building will be used for elementary school purposes.

It is an interesting fact to note that the total assessed value of the school building amounts to \$9,802,225.00. The cost of maintaining these buildings and school grounds, which total 120.38 acres, is less than 1% of their total value.

Personnel

"When a great teacher appears he escapes the limitations of formalism, transcends his subject matter, and leaves with his students an impression of his personality which encourages them to become sound members of society, willing and able to assume leadership in their affairs . . . " —Vannevar Bush, *Education, Wisdom and Happiness*

On Friday, September 1, 1961, forty-six teachers new to the Needham system reported for a one-day orientation. Personnel studies showed that for each person employed at least seven candidates had been interviewed. Of further interest: Over 700 applications were received by the Needham Public Schools during the past year. Of this number, only twenty-eight were in the field of mathematics, and forty-two in science. Approximately 50% of the candidates were inexperienced. Finding the highly qualified professional person remains the major problem for administrators.

Why do teachers leave? Reasons given include maternity, accompanying husbands to new jobs, marriage, and accepting positions in other systems. It has been estimated that the average state-wide turnover of teachers is approximately 10%. In 1961 our turnover was 14%.

Appointments

Hillside School:—Mr. Laurence F. Greene, former teacher and assistant principal at the Francis Parkman School in Boston, was appointed principal of

the Hillside School, effective February 1, 1961. Mr. Greene's undergraduate work was done at Boston College; he completed his master's requirements at Harvard College. He is currently completing his doctoral work at the same institution.

Administration:—In June the Needham School Committee appointed Dr. Walter G. Patterson, former principal of Needham High School, to be assistant superintendent. With thirty-three years in the field of education, thirty-one of which were served in a principalship, Dr. Patterson brings a rich background to his new appointment.

High School:—Author; lecturer; former assistant principal of Newton High School; Harvard, 1937, A.B. *cum laude*; Harvard, 1942, M.A.; former editor of secondary school publications in English—these are but a few of the descriptive terms that accompany Mr. Harry L. Walen's name in professional literature. In June Mr. Walen was appointed principal of the Needham High School. He brings to his new position a broad national background that permits him to be easily conversant with curricular trends and patterns. His association with high school teachers and administrators and college professors has provided him with a unique background for understanding and improving high school-college relations.

Coordinators:—With the growth of our school system, it has become obvious that some new administrative position should be created to coordinate the work of teachers in certain departments. In September 1961 the Needham School Committee appointed Mrs. Mildred Wagner to the position of coordinator of library service, Mr. Ernest Pelletier to the position of coordinator of industrial arts, and Mrs. Evangeline Kinchla to the position of coordinator of home economics. At the present time the coordinator will carry on the duties peculiar to his new position at both the junior high and senior high levels in addition to his regular teaching assignment.

In-Service Training

In 1961, for the first time, the Needham School Committee assumed the expense of making available a few in-service courses for teachers in certain subject areas. This action was justified for two reasons: (1) changes that have occurred in basic subject content, and (2) curricular changes that require extended knowledge on the part of the teachers.

In mathematics, two courses have been made available to mathematics teachers. Professor Elmer B. Mode of Boston University has started a course in probability and statistics for all junior and senior high-school teachers. The course is concerned with a new approach to probability and statistics through the use of the theory of sets, and the possible application of such content to secondary mathematics.

Dr. J. F. Weaver of Boston University presents a course for elementary teachers entitled, "Improving the Elementary School Mathematics Program." The many new approaches to mathematics are emphasized. The studies of the School Mathematics Study Group (MSG), the Illinois Plan, Syracuse Uni-

versity's "Madison Project," and the Greater Cleveland Mathematics Programs have been investigated and discussed by the teachers in this seminar. In addition to such exploratory work, teachers have been given ample opportunity to develop activities, experiences, and materials for use in their own classrooms.

All Needham social-studies teachers, grades seven through twelve, have been invited to attend a course in physical geography. Mr. Robert Perry, chairman of the Geography Department of the State College at Worcester, has been the instructor. The outline of the course was developed to meet the need of Needham's new social-studies curriculum, in which a renewed emphasis is given to geography at all levels.

Supported by a grant from the Simon-Gutman Foundation, a seminar course has been given to teachers, administrators, and representatives of civic groups, directed by the staff of the Boston University Human Relations Center. Basically, the course was designed to develop a deeper understanding of group processes and the forces usually at work in any small group. When possible, actual school and community situations have been used to make the study more meaningful.

For the teachers of grades three through six, a course in conversational French has been offered, with special emphasis on phonetics. The instructor has been Madame Gertrude Eyges, former coordinator of the Modern Language Project.

In-service courses are an important investment in education that will benefit the children of Needham.

Teachers for the Future

Student Teachers:—There was a time, and that not so long ago, when the outstanding public-school systems could require of all candidates a minimum of three years' experience in teaching. However, times have changed, and now even the best school system must compete for both the experienced and the relatively inexperienced teachers.

Student teaching has become a partial answer to the vital problem of recruiting able young people for teaching and of giving them the training they need. Needham plays an important role in accepting and training each year a carefully controlled number of selected young people who are in their final year of college or graduate school. The enthusiasm and varied backgrounds of these young teachers frequently provide a stimulating complement to the supervising teacher's experience and assist him in developing new curriculum materials.

There is no direct monetary compensation for either the teacher or the practice teacher, but the Needham Public Schools do benefit from tuition grants and other services that are made available by the sponsoring institutions. Usually the teacher who has directly supervised the student teacher will make use of whatever privilege is accorded. If that teacher does not wish to use it, it is made available by the superintendent to some other deserving teacher in the system.

Before a student teacher is accepted in the Needham Public Schools, he is interviewed like any other candidate for a teaching position. This very careful screening is a safeguard for both the individual and the school system. Once accepted, the student teacher follows a training program co-operatively developed by the Needham Public Schools and the training institution. The practice teacher's duties are limited initially to observing a class in operation, to assisting teachers in classroom duties; and, in the final stage of his training, to teaching under close supervision.

Interns:—For the past several years the Needham Public Schools have co-operated with the Harvard Graduate School of Education in a program that is designed to bring outstanding liberal-arts college graduates into the profession. This program has been called the Intern Program. Seniors in college who have indicated their interest in teaching are interviewed. After a careful screening those who qualify are accepted as candidates for the Master of Arts in Teaching at Harvard University. After graduation they enter an intensive preliminary training phase in what is called the Harvard-Newton Summer School. At the conclusion of this, the trainees, who work in pairs, report to the school system that has accepted them for a teaching assignment. It should be remembered that the trainees work in pairs; each one teaches for one semester. While one trainee accomplishes his semester of teaching, the other completes his graduate studies at Harvard in preparation for the degree. Throughout both semesters, however, very close contact is maintained by the pair of students, and special provision is made for the transition that occurs in the middle of the year. A Needham teacher is assigned as a master teacher to the pair of interns; he is given special compensation for this assignment and is responsible for the guidance of the trainee and for lesson preparation and presentation. It is interesting to note that in addition to bringing candidates from outstanding liberal-arts colleges into teaching, this program provides for a kind of on-the-job training that is common in most good institutions. It also permits a school system to recognize the varied abilities of staff members who can carry on intern supervision and still retain their classroom positions. Last year the School Committee placed under contract for a second year two fine teachers who had gone through the intern program.

Our Student Body

Knowing the individual:—An earnest effort is made to know the needs and potential of each individual student. The accumulation of certain kinds of data about our students provides interesting overall information about our school population. For example, the median I.Q. for 382 sophomores in Needham High School in 1961 was 114, the median I.Q. for 352 juniors was 113, and the median I.Q. for 367 seniors was 114. In the class of 1961, out of 354 graduates 77.5% planned to go on to some form of higher education. Approximately 50% went to four-year colleges. Approximately 32% went to junior colleges, technical vocational schools and preparatory schools. The following table shows the increase in the number of students going on to higher education over the last fourteen years:

<i>Year</i>	<i>Enrollment</i>	<i>Per cent to Higher Education</i>
1948	167	61
1949	184	48
1950	184	54
1951	129	65
1952	178	60
1953	167	63
1954	154	69
1955	195	73
1956	195	72
1957	189	75
1958	215	74
1959	282	76
1960	312	79
1961	354	78

While the above explanation accounts for three-quarters of the class of 1961, the future plans of the other 23% are of equal importance. Twenty-one students entered the armed forces, and thirty-eight accepted gainful employment in the Greater Boston area. Two exchange students returned to their native country, Germany.

Drop-outs.—Increasing concern is being shown throughout the country for those students who leave high school before graduating. As unskilled workers the “drop-outs” tend to drift from job to job or to remain unemployed. Few communities are able and ready to provide further training for such people. Consequently the problem becomes more severe with each passing year.

When one looks for reasons, he finds each of the following listed quite often:

- lack of interest at home
- continued failure in school
- financial need
- preferred work to school

Between September 1960 and September 1961, twenty-one of 1095 Needham High School students dropped out of school, a percentage rate of 1.92. Reasons offered were:

Preferred work to school	6 boys	2 girls
Marriage		6 girls
Entered U.S. Armed Forces	7 boys	

Although this is far below the national rate of 40%, the professional staff remains concerned about those who leave school before they have completed diploma requirements.

College Boards.—Each year most seniors who intend to go to college take the “College Boards” (the term used by students to describe the College Entrance Examination Board tests that are an important factor in gaining admission to college). Ten years ago about 115 colleges throughout the country

required this test of their applying students. In 1961, 425 colleges required it. It is expected that another seventy-five will make the same requirement by January of 1962.

Needham High School is one of the 1700 testing centers in the United States. There are sixty in foreign countries. Under the direction of Dr. Ernest Forbes, this center provides one of the most adequate testing situations in New England. While it is primarily set up for our Needham students, it does accommodate others from the surrounding areas.

Rank in class:—While we feel that rank in class is meaningless without knowing what courses the student has actually taken, it is a practical aspect of life that many colleges continue to ask for rank in class. With the advent of advanced-placement courses, it was realized that a grade of "A" or "B" in a course equivalent to a college freshman course deserved greater weight than the grade received by a student in a regular high school course. Therefore, the principle of adding ten points for each advanced placement course for ranking purposes was put into effect.

College Admissions:—Throughout the year conferences are held by admissions officers, who meet with interested pupils for the purpose of orienting them to colleges and of explaining admission requirements. During this past year representatives from over sixty-two colleges visited Needham High School.

In addition to the visitation of college admissions officers to Needham High School, members of the high-school guidance department have visited colleges throughout the eastern part of the United States. Their purpose has been to meet college admissions officers and in turn to introduce college admissions officers to the Needham Public Schools; to determine what each college looks for in students so that parents and students in Needham will be given further assistance beyond that offered by catalogues; and to determine how Needham students who are now in the college are doing.

Curriculum

While the basic curriculum has had no major changes, the professional staff continues to improve and to strengthen the curriculum. In physical education, physical fitness tests have been used to identify those who need special



(l to r) . . . Laurence F. Greene, new Principal of the Hillside School, and Harry Walen, principal of the High School.



(l to r) . . . William M. Powers, superintendent of the Needham schools, is congratulating Walter G. Patterson, new Assistant Superintendent.

programs; intramurals at each grade level involve more and more boys and girls. Soccer has been added to the list of interscholastic sports. Gymnastics entered the program in the fall; lacrosse is being asked for.

An elementary science committee has carefully written what is technically called a "spiraling course of study." This plan indicates where subject content should be introduced and where it should be re-enforced in greater depth in later grades. It is significant that certain basic principles are not reserved for later grades; they are introduced where they will have the most meaning.

In the social studies, world history has been introduced in the sixth grade; world geography has been the basic course for four pilot divisions in grade seven. The success of this latter course thus far will probably result in its being used throughout the seventh grade. At the high school an advanced-placement course in United States history has been offered for the first time. Every encouragement is being given to pupils to elect the course in Economics and Sociology before they graduate.

While comparative government and the danger of the "isms" have been studied in various social-studies classes, a faculty committee is currently studying the possibility of a different approach. Every student should learn about communism if he is to understand its threat and insidious danger to our way of life. Perhaps this will call for a special semester course required of all students.

As one scans the reports from each school, his eyes catch such comments as these: "grades five and six have been selected to participate in a controlled study of a program of departmentalization and team teaching" and "demonstration teaching by a master teacher for all teachers of a particular grade, followed by a careful critique, has proved valuable" and "we have used new materials such as those produced by the Science Research Associates to strengthen spelling" and "the elementary foreign language program is being evaluated in terms of its value in grades three, four, and five, and its possible extension into grade six" and "parents, teachers, and pupils reported favorably on the week spent at Camp Union, New Hampshire (the setting for the study of a particular physical science unit."

At the secondary level efforts have been made to enrich particular courses by inviting teachers in related subject areas to appear as guest lecturers. This use of staff "experts" has exposed students to greater diversity of interpretation, and has also served to break down departmental barriers.

In one of the junior high schools, a change in bell schedule has added twenty minutes to the instructional day, or the equivalent of ten additional days per year. In the other junior high school, a special-study skills period has been used to determine the need and value of directed specialized study.

As an administrative staff member wrote, "Curriculum development and revision continue to receive our thoughtful attention."

Of General Interest

A dedicated citizen:—Teaching Russian for his third year on a parttime basis is Professor Francis W. Cleaves, of the Department of Far Eastern Lan-

guages at Harvard University. In addition to recognizing the high level of instruction made available to those students who have studied Russian with him, the town of Needham owes a debt of gratitude to Professor Cleaves for this civic service. During his years of teaching at Needham High School, he has offered his services without cost because of his deep interest in his and our town.

Added time through readjustment:—In years past, final examinations at the high school have been scheduled for approximately two weeks before the closing of school. In examining this procedure, the staff felt that more teaching time could be made available if there were a re-arrangement of the schedule. This was done. Students took their final examinations at the very end of the pupil calendar year. On the last school day, they received the results of their tests; the teachers remained in school for two additional days to complete records; report cards were then mailed to all students. Using the time this way, the teachers were free to handle the clerical work and to work on their records without having to be concerned with a classroom situation and with providing work for students who in previous years had felt that the school year had ended at the time they took their tests. And, equally important, about ten days were used more productively for classroom instruction.

National Defense Education Act:—Various programs in the field of modern foreign languages, mathematics, science, and guidance have qualified the Needham Public Schools for reimbursement under this Act. The money received has been spent for equipment. In guidance, the money has been used for equipment and supplies, salaries of some of the guidance personnel, test material, and for defraying a part of the cost of visitation to admissions offices of various colleges throughout the country.

Big Business:—The School Lunch Program has shown considerable growth during the past school year. Cafeteria receipts totaled \$143,379.00, with an additional \$49,755.00 reimbursed from state and federal funds through May 1961. The hot-lunch participation has increased in all schools, but a marked growth was observed in the high school; there a choice of two complete lunches has been offered to students daily.

Summer School:—With the help of the Public School Association, a survey was taken to determine pupil need and community interest in a Needham summer school. Six hundred and forty-seven people indicated a desire to support such a summer school. Interest seemed to be primarily in subjects at the secondary level. Enrichment rather than remedial effort seemed to be desired.

With such background information available, the Needham School Committee formally voted to offer a summer school in July, 1963. A director for the summer school will be appointed in 1962, and plans will be developed during the 1962-63 school year. It is the mandate of the School Committee that such a school must be self-supporting.

The Superintendent to the Staff

At the first general meeting of all staff members in September, the new superintendent of schools said in part:

“As I have reviewed our philosophy, I think it significant that we have

indicated our belief that the public schools exist as institutions of learning; that in the setting of an American democratic society we not only profess our allegiance and admiration for an American way of life, but we promote zealously in the most rational way the education of our young people so that they will know the privileges and parallel responsibilities of the individual. Any kind of an intellectual analysis of this kind of education that leads to individual self-determination and self-realization, quite unlike the indoctrination of students and teachers under a totalitarian way of life, underscores the soundness of it, and emphasizes the logic of it. . . .

“There is no question but that the quality of education begins and ends in an individual. You and I are well aware that the image of a profession is the image that the public develop through their contact with and observation of teachers whom they come to know. . . .

“I would further ask that you make every effort to help young people know the importance of having high personal standards. They must appreciate that a society without proper values or goals becomes in time a decadent society. They must understand that the school and the community do share expectations in terms of behavior—expectations that cannot be compromised. . . . Without usurping the responsibility of the home, our attitude towards values must be easily and clearly understood by pupils and parents. We share with them the important task of strengthening our way of life. A way of life that must not be forfeited to the cheap and shoddy . . . the temporary and debilitating.

“As educated people, as teachers, we know what the task is that lies before us—complex though it may be. Education remains potentially the single most powerful force in the world. How we in Needham succeed or fail will help to determine the course of history.”

ENROLLMENT FIGURES—October 2, 1961

School	Kdgn.	1	2	3	4	5	6	Sp.	7	8	9	10	11	12	Totals
Broad Meadow	89	59	55	59	61	43	52								418
Carter-Avery	88	55	61	60	53	55	50								422
Dwight	28	31	31	28	26	31	21								196
Eliot	66	83	54	53	43	51	32								382
Harris	35	30	40	32	31	36	41								245
High Rock	53	53	61	46	50	56	58								377
Hillside	70	64	65	55	51	56	47								408
Mitchell	72	50	63	50	63	44	53	23							418
Stephen Palmer ..	53	58	66	73	72	73	65								460
Total Elementary															3326
Highland Junior High								7	367						374
Pollard Junior High								7	416	461					884
Senior High											435	380	335		1150
Total Secondary															2408
Total All Grades	554	483	496	456	450	445	419	37	367	416	461	435	380	335	5734
Enrollment 9/6/61	554	477	500	458	447	441	419	36	374	407	426	422	368	322	5641
Enrollment 10/1/60	454	494	448	439	440	418	371	38	417	480	372	384	349	362	5466

Board of Health



Board of Health officers—(l to r) . . . Dr. John D. Fernald, Secretary; Leslie B. Cutler, Member and Dr. Kenneth Christophe, Chairman.

	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	13	\$76,513.	\$70,093.
1959	13	70,275.	74,667.
1960	13	70,963.	66,790.
1961	13	76,113.	74,918.

At the annual election in 1961 Mrs. Leslie B. Cutler was nominated and re-elected. The Board organized with Dr. Kenneth Christophe as Chairman, Dr. John Fernald as Secretary, and Mrs. Cutler as the third member. Nine board meetings were held during the year.

In 1961 the Board of Health of Needham embarked on what might be called "a new approach to public health", namely disease prevention through the study of healthy children. The Board of Health undertook, in cooperation with the United States Public Health Service, an E K G program of getting approximately 13,000 tracings of Junior High and High School students, of which 2400 represented the Town of Needham. The purpose of this program was an attempt to evaluate the findings with those of nearly 6,500 people in the United States Public Health Service heart program in Framingham. This was done to determine if any significant heart conditions in younger people would be of value in preventing heart disease in the later years of life. Needham was the first community in the United States to participate in this program.

It is generally recognized that the communicable disease problems of the past years have been fairly well controlled. Diphtheria, for example, has been eliminated or brought to a minimum. Measles, by the judicious use of serum globulin, has been deprived of its former terrors. Whooping cough has also ceased to be a serious hazard to our children. In addition to the routine x-raying of food handlers, teachers, beauticians, and barbers, your Board of Health has conducted, with the able assistance of the Lions Club of Needham, very successful Glaucoma detection clinics. The report of the Public Health Nurse shows number of people attending and findings, which were significant.

Also, in cooperation with the Boston Guild for the Hard of Hearing and with the sponsorship of the Kiwanis Club, a test mobile unit for hearing defects was brought into the Town of Needham. This new program was well attended and the results were very valuable, particularly to people over forty years of age, many of whom had not realized that their hearing was impaired and that something constructive could be done about it.

In the latter part of 1961, with the use of a purified tuberculin, it was found that approximately 8.5 to 10 per cent of high school students showed positive Mantoux skin tests. These findings were not peculiar to our Town alone, although we have for many years been under the impression that tuberculosis was almost conquered. Positive reactions do not mean that the person is going to develop active tuberculosis, but it is incumbent on the Board of Health to check out, by means of skin tests, families of positive school children, followed by x-raying any with a positive reaction.

In November, with the recommendations of the Charles River District Medical Society, Needham undertook to act, more or less, as a test area in an attempt to immunize the adult population against diphtheria and tetanus, and vaccinate against smallpox. The Biologic Laboratory of the State Department of Public Health has cooperated by furnishing material and advice. We could not close without paying tribute to the large number of physicians, nurses, and volunteers whose assistance makes such a program possible.

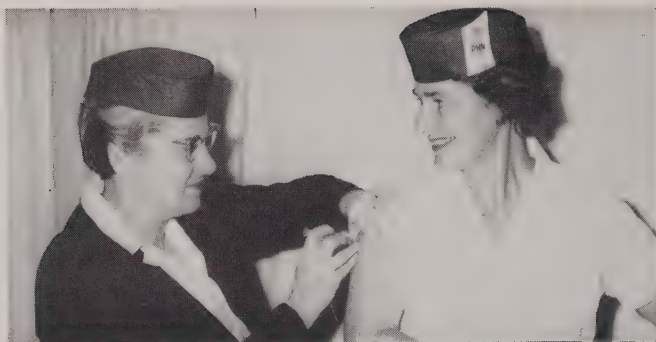
We wish also at this time to call particular attention to the splendid job which our Public Health Nurse, Mrs. Helen C. Kuhn, has been doing in developing Public Health Service. She has shown exceptionable willingness and ability to accomplish things that have not been done for many years past.

The problem of the collection of garbage has plagued your Board all year long. In some instances the complaints have been in almost astronomical numbers. We have held several meetings with the garbage contractor, and in every instance following these meetings collection service has improved temporarily. This problem is being understudied at the present time by a town committee, and it is hoped that something constructive will come from their investigation. A report from them will be forthcoming at the Annual Town Meeting.

DENTAL CLINIC . . . In September, 1961, Mrs. Ruth Stanley, our Dental Hygienist for many years, resigned to accept another position. We were extremely fortunate in being able to employ Mrs. Roberta Bloom, a registered Dental Hygienist, who since her employment in October, 1961, has been efficient in the handling of the children at the Dental Clinic. The personnel other than the Dental Hygienist remains the same.

Work accomplished by the Dentists and Hygienist during 1961.

Total number of patients....	1,035	X-Rays	278
Fillings	823	Extractions	58
Treatments	91	Cleanings	238



Taking their own medicine, Public Health Nurses participate in program of low cost adult immunization.

MOSQUITO CONTROL . . . The local Mosquito Control Program, under the very capable direction of Mr. Tocci, has been doing a splendid job during the year, and relationship with the Norfolk County Control Project has been greatly strengthened through coordinated reporting. There have been comparatively few complaints, and we hope that the two projects will remain in operation for the year 1962.

TO THE HEALTH OFFICER: (Report of the Public Health Nurse)—NURSERY SCHOOLS . . . As of September there were seven nursery schools in operation for the 1961-62 season. Two of them were new applications, with added total of twenty-six enrollments.

WELL-CHILD CONFERENCE . . . Well-Child Conferences are held on the second and fourth Tuesday of each month at the American Legion Home. Fourteen clinics were held during 1961, with a total of one hundred and ninety-two in attendance.

GLAUCOMA CLINIC . . . In active cooperation with the Needham Lions Club, a total of five Glaucoma clinics were held during the year, with three-hundred and fifty adults, for the most part over forty years of age, participating. Seventeen referrals were made to personal physicians for correction of defects.

During the year of 1961 the Public Health Nurse made 1342 visits, as of November 30th, for health guidance in the Town of Needham. Two hundred and thirty-three visits were made on tuberculosis follow-ups and on the contacts involved.

Twenty-five premature infants were reported to the Board of Health during 1961 and visited at least once by the Board of Health nurse as required by Law.

Your Board of Health participated in the 250th Anniversary of the founding of the Town of Needham by having health displays in the Needham Town Hall during the week of June 26th through the 30th.

X-RAY MOBILE UNIT . . . On May 3rd, 4th, and 8th the X-Ray Mobile Unit of Norfolk County Tuberculosis and Health Association x-rayed 1,589 people, consisting mainly of food handlers, beauticians and organizations. Forty-five findings required further study.

TUBERCULOSIS . . . Three new cases of tuberculosis were reported for the year 1961. Two of these are at Norfolk County Hospital, one is being treated at home, and two deaths from tuberculosis occurred during the year.

HEARING MOBILE UNIT . . . From May 26th through June 6th, hearing tests were conducted in Needham by the Boston Guild of Hard of Hearing, and three-hundred and nineteen persons were tested. There were eighty-two losses noted and referred for correction.

IMMUNIZATION CLINIC . . . The Board of Health, in cooperation with the Charles River Medical Society, sponsored a series of Immunization Clinics for adults who have not kept up their basic smallpox, tetanus and diphtheria immunizations. As of the first of the year, 1100 Immunizations were given. Needham was one of two communities in this area requested to conduct these clinics.

TO THE HEALTH OFFICER: (Report of the Sanitarian) . . . The varied activities and normal duties of the Sanitarian include periodic examination and inspection, with recommendations for correction, of restaurants, markets, food processing establishments, camps, bathing facilities, pasteurization plants, carbonated-beverage bottling plants, bakeries, etc. The statistics and more specific details are available at the Board of Health Office.

Closely associated with the inspection processes are testing techniques such as swab testing of eating utensils, Most-Probable-Number water testing of the Rosemary Beach bathing facilities, milk sampling, periodic sampling of suspected polluted water courses, and the testing of the Town water supply. The need and demand for building sites within the Town continues with increased



Needham can be proud of this group who pioneered the first clinic of adult immunization.

vigor, causing many marginal areas to be presented to the Board of Health for subdivision investigation. The investigation of varied nuisance complaints such as dumping, rodents and vermin, offensive animals, noxious odors and gasses, overflowing or non-functioning subsurface sewage disposal systems, stream pollution, specific garbage complaints, etc., are followed through and corrective action taken.

TO THE HEALTH OFFICER: (Report of Nutritionist) . . . Health Education in the community has continued to be one of the most discussed subjects at all Public Health meetings. Schools continue to be recognized as one of the best areas for education by the public-health worker.

The Superintendent, supervisors, principals, teachers and school nurses have all cooperated to establish a school health program.

One important phase of school work which has been emphasized this year is the overweight boy and girl, and this year a new plan has been tried. A group of junior-high girls have been organized in a group, and weekly classes are held to instruct them in the basic essentials of good nutrition, food exchanges, calorie counting, etc. Motivation is also an important part of the program, and the group stimulation appears to be working well for the majority.

Diet therapy is a very important part of the nutrition program. Patients are referred by doctors and hospitals for specific help with their diets. These diets include low cholesterol, diabetic, bland, obesity, anaemia, etc.

The Nutritionist is available for consultation service to all the other Town agencies—health, social and educational. This service includes budgets, general health information, exhibits, and illustrative material.

STATISTICAL COMMUNICABLE DISEASE REPORT FOR 1961 . . .
In 1961 there were 1,766 cases of communicable diseases reported to the Board of Health. This is higher than either 1959 or 1960. The most predominant was Mumps during the early part of the year, with 841 cases reported.

The following are the other diseases reported:

Chickenpox	79	Infectious Hepatitis	5
Dog Bites	115	Measles	499
Rabbit Bites	3	Meningitis, other forms	5
Squirrel Bite	1	Meningococcal Meningitis	2
Cat Bite	1	Salmonella	3
German Measles	49	Scarlet Fever	58
Syphilis	2		

It is to be noted that a total of 120 animal bites were reported to this Department during the twelve months past, 115 of which were dog bites. All of these dogs were duly quarantined according to law and eventually released or sent to the Laboratory for examination. Again it must be emphasized that the importance of immunizing dogs at the Dog Clinics held by the Board of Health is a "Must". Two Dog Clinics were held in May of 1961 and a total of 407 dogs received rabies shots.

Town Clerk

MARIAN S. PETERSON, *Town Clerk*



	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	3	\$14,032.	\$13,666.
1959	3	14,970.	14,824.
1960	3	16,228.	15,966.
1961	3	17,407.	17,382.

The office of the Town Clerk is the repository of Town records dating from the year 1711, when Needham was incorporated, to the present time. Included in these records are vital statistics (births, marriages, and deaths), reports of Town Meetings containing the articles as they appeared in the warrant and the vote as it was passed by the Town Meeting, and the acceptance of streets as public ways, to name a few. In this office the records of the Board of Registrars of Voters are also maintained, as the Town Clerk is clerk, *ex-officio*, of that board.

The Town Clerk also issues various licenses. Among them are those for hunting and fishing, dog licenses, marriage licenses, and annual renewal permits for the storage of gasoline and certain other inflammables. Numerous other licenses granted by the Selectmen are issued by the Town Clerk.

Following a Town Meeting it is the duty of the Town Clerk to submit all By-Laws voted by the Meeting to the Attorney General for his approval. Unless this is obtained, the By-Law does not become effective.

Many duties concerning election are handled in this office, including the processing of nomination papers, the printing of the ballot for Town elections, the supervision of election workers on election day, and the compilation of the total vote cast for each candidate.

The Town Clerk's Office is open from 8:30 A.M. to 5 P.M., Monday through Friday, and, for your convenience, on Tuesday evening between the hours of 7:30 and 9 P.M.

<i>Vital Statistics</i>	<i>1960</i>	<i>1961*</i>	<i>Receipts</i>	<i>1960</i>	<i>1961</i>
Births	755	639	Dog Licenses	\$4,871.	\$4,889.
Marriages ..	166	171	Fish & Game Licenses....	4,920.	4,399.
Deaths	216	217	Miscellaneous	4,536.	4,861.

* Incomplete

Needham Housing Authority



(l to r) . . . Wilbar Wittemore, Ritchie L. Stevens, Chairman Ralph E. Chambers, Executive Director Helen E. Czarnowski, Albert W. Tocci and David Wilder.

The Needham Housing Authority consists of five persons (four elected by voters of the Town and one appointed by the Chairman of the State Housing Board) who serve as officers of a separate legal entity, the Authority. It is a public and corporate body, duly organized and existing under the laws of the Commonwealth of Massachusetts.

The Authority selects and establishes the eligibility of all tenants, determines and collects rents for all units. Rents are charged on the ability to pay as expressed by percentage of family income, and the size of the unit allocated to the family is based upon need.

Public housing is a temporary stepping-stone—it furnishes short-term aid to families whereby they may recover their social and economic standards and because of such recovery be able to afford private housing. In the past year, nine occupants purchased homes of their own, and made room for new tenants with greater need.

The Authority presides over the maintenance of buildings and thirty-two acres of grounds. The drainage corrections and landscape improvements rendered in the past year help in the upkeep of the property. Today, the eighty single units are providing safe, sanitary and decent shelter for low-income veterans and their families. In 1961, seventeen births were recorded, including two sets of twins, forming total of 212 children residing in development.

The contribution of Needham High Rock Veterans' to the 250th Anniversary Celebration was a specially designed honor roll, the only one of its kind in the country, presented as a gift to the Town from the eighty families.

During the last four or five years, public attention has turned to greater assistance for the elderly. The people of retirement age are the hardest hit by inflation and higher cost of living. It is a well-established fact that the greater number of elderly people prefer to live an active, independent life. The Authority now supervises thirty-two Housing-for-the-Elderly units at Linden Terrace and is in the process of formulating plans for building an additional forty units in the very near future.

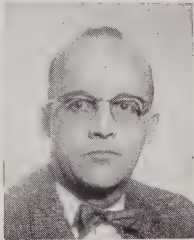
The State guarantees all moneys, financing the construction of Veterans' Housing and Housing for the Elderly.

The Authority is indebted to Mr. Howard E. Hatch, who served as the State appointee during the past five years, for his untiring efforts and council.

Law Department

BENJAMIN Y. PIPER, *Town Counsel*

<i>Year</i>	<i>Budget</i>	<i>Expenditures</i>
1958	\$8,600.00	\$8,178.00
1959	9,454.00	9,236.00
1960	11,655.00	10,691.00
1961	14,500.00	9,400.00



During the year 1961 Town Counsel prepared the Warrant for all Town Meetings and prepared appropriate motions for each article therein in advance of the meetings in order that the same could be on file in the Town Clerk's office and be available for inspection by Town Meeting members and the general public.

He attended all meetings of the Board of Selectmen, as well as many meetings of the Planning Board and other Town Boards and Committees when requested to do so.

He rendered opinions to various Town Boards, Committees and Departments, and particularly to the Planning Board, whose work increases and becomes more technical each year.

He worked with the Board of Assessors and assisted in the settlement of one very large tax appeal case on a very advantageous basis for the Town.

He also represented the board of Public Welfare and took action resulting in the collection of several thousands of dollars in Old Age Assistance Liens.

He represented the Town in connection with various personal-injury and property-damage cases, some of which were settled with approval of the Selectmen, and others were defended in the Courts.

He approved all bonds, contracts, leases, and other legal documents for the Town when requested to do so.

There are presently pending two appeals from the decision of the Planning Board, two petitions for assessment of damages resulting from eminent domain proceedings, and one appeal to the Appellate Tax Board.

Park and Recreation Commission



back row (l to r) . . . Alden Eberly, Lloyd S. Remson; front (l to r) . . . Robert W. Pearson, Chairman Francis W. Coburn, Frederick R. L. Wise—Vice Chairman.

	Employees		Budget	Expenditures
	Perm.	Temp.		
1958	50	25	\$68,015.	\$67,580.
1959	55	25	65,273.	65,753.
1960	60	25	72,130.	69,709.
1961	60	25	93,664.	91,136.

As we have for the past several years, in 1961 we made additions to our programs and facilities. Signs were erected to identify some of our parks. Two instructional music programs were added during summer-school vacation. A now shallow, early-freezing skating area was added on West Street, and indoor skating programs were launched at the Tabor School rink.

* * * * *

The land given to the Town years ago by Dr. Walter Schirmer was officially designated the "SCHIRMER BIRD SANCTUARY". Research uncovered the fact that a company of militia, under their leader Jonathan Parker, left the Charles River Village area to fight in the battles of Lexington and Concord. Therefore, the land on Charles River Street bought from the Walker-Gordon Dairy several years ago was officially designated the "JONATHAN PARKER RECREATION AREA." Signs were erected at both locations.

The West Street skating area, located on School Dept. lands, will be further developed as funds become available and soil and weather conditions permit.

Afternoon indoor skating programs for both girls and boys, tried out on an experimental basis, proved very popular and will be made a regular part of the program, supplementing the Saturday night "Family Skating."

The summer music program consisted of band and violin instruction. Seventy-five instrumentalists in the nine-to-twelve-year-old range received band instruction over a seven-week period, with two 4-hour sessions a week. A violin class for forty seven- and eight-year olds was held for three weeks, with daily three-hour sessions. Both of these programs were self-sustaining.

Rosemary Beach continued to grow in popularity, with a total attendance, for the twelve-week program, of 41,775 men and women, girls and boys. The Beach staff, using the Park & Recreation Commission's pick-up truck, entered a float in the 250th Anniversary Parade, decorated to depict swimming at Rosemary Beach.

Twelve playgrounds had a total attendance of 70,067 child days, with the youngsters engaging in the usual games and crafts on their own neighborhood playgrounds. They also took part in inter-playground contests, with sixteen leagues for team sports and eleven tournaments for individual play.

Winter programs are provided for school-age children, including bowling leagues, sports nights, apparatus and basketball, and Hallow'en parties. For out-of-school boys are provided basketball, gymnasium and auto shop, and for the adults, "classes" are provided in everything from cake decoration to weight redistribution. For the second winter in a row the ski-tow at Memorial Park afforded recreation for Needham residents of all ages.

We work closely with personnel and facilities of both the School and Public Works Departments and are continually grateful to them, as we are to other cooperating Town and civic groups.

Returns to the Town Treasurer from fees from Rosemary Beach admissions, adult classes, playground craft and skating programs totalled \$13,192. in 1961. Although this does not appear as an item in the budget, it nevertheless softens the blow to the taxpayer as a return on investment of his recreation dollar.

Goals for our immediate future include lighting for night tennis and softball, added swimming-beach area, added playground facilities (Hillside School scheduled to open 1962), and a building to provide adequate quarters for office space, equipment storage, and maintenance work-areas.

The population growth of our town presents progressive demands for leisure-time recreational facilities and programming. By continuing to follow recommendations of the National Recreation Association survey, as well as those of professional recreational-land-planning consultants, we hope to keep pace, in recreation, with Needham's progress.

Public Works

LESTER C. HOLLIS, *Superintendent*



	<i>Employees</i>	<i>Available Funds</i>	<i>Expenditures</i>
1958	101	\$1,627,037.	\$1,325,065.
1959	97	1,429,197.	1,133,926.
1960	98	1,448,416.	1,281,305.
1961	100	1,393,205	1,161,278.

On the occasion of our 250th Anniversary Celebration, Needham Public Works has concluded twenty-eight years since its first organization, and during this year we had the pleasant experience of being housed in our own Public Works Building, made possible by the \$306,000 appropriated at the November, 1959, Special Town Meeting. It has modern garage facilities and suitable quarters for housing equipment, tools, materials and supplies valued at more than \$500,000. The men of all divisions in the Public Works Department are grateful for the opportunity to provide for more efficient maintenance of the department.

The Public Works Department was first organized April 1, 1934. The scope of its activities is controlled by statute, under Section 2, Chapter 189 of the 1932 Acts, which authorized the Selectmen to act as a Board of Public Works and to appoint a Superintendent to administer, under the direction of the Selectmen, the powers of Highway Surveyor, Park Commissioners, Water and Sewer Commissioners, Tree Warden Moth Superintendent, Town Engineer, and such other powers under the control of the Selectmen as they may from time to time designate.

Acceptance of Chapter 21 of the 1955 Legislative Acts by vote of the town March 7, 1955, transferred the powers of the Park Commissioners from the Board of Selectmen. Since that time the Public Works Department has continued to perform such work of the Park Department as is required from time to time by the new Board of Park Commissioners.

The total of regular personnel of the department is 100, assigned as follows: Administration, six; Engineering, eight; Garages and Equipment, five; Forestry, ten; Highway, twenty-six; Rubbish Disposal Area, two; Sewer, twenty-three; Water, twenty; four student draftsmen and rod-men in the Engineering Division, and one student trainee in the Forestry Division are employed annually on a part-time basis, nineteen college students are employed during the summer months on a temporary basis as laborers; six being assigned in the Forestry Division, six in the Highway Division, five in the Sewer Division, and two in the Water Division. For snow-removal and for other emergency work, personnel

from any or all divisions of the Public Works Department are called into service; this is one of the advantages of a Public Works Department in a Town. All employees are classified as to position, and the various rates of compensation to all personnel conform to the Consolidated Personnel By-Law as controlled by the Personnel Committee.

The 100 employees of the Public Works Department are classified, as follows, in accordance with the Consolidated Personnel By-Law as adopted, this year, at the Annual Town Meeting: 1 Superintendent of Public Works . . . 1 Administrative Clerk . . . 4 Senior Clerks . . . 1 Division Superintendent Water and Asst. Superintendent of Public Works . . . 1 Town Engineer . . . 2 Civil Engineers IV . . . 2 Civil Engineers Grade III . . . 2 Civil Engineers Grade II . . . 1 Public Works Inspector . . . 1 Division Superintendent—Forestry . . . 1 Division Superintendent—Highway . . . 1 Division Superintendent—Sewer . . . 2 Assistant Divisional Superintendents . . . 3 General Foreman . . . 1 Master Mechanic . . . 2 Equipment Mechanics . . . 1 Garage Mechanic . . . 1 Foreman . . . 5 Shovel Operators . . . 11 Working Foremen . . . 12 Heavy Motor Equipment Operators . . . 1 Meter Repairman . . . 8 Craftsmen . . . 2 Pumping Station Operators . . . 3 Tree Climbers . . . 17 Maintenance Men . . . 1 Motor Equipment Operator . . . and 12 Laborers.

The standard grade rates of compensation for paid services are as approved by the Personnel Committee.

Contract work, involving labor which could not economically be undertaken with Town forces, was awarded for Traffic Line Painting, demolition of Eaton Square Barn, Eliot School and Norris Farm building, Sidewalk Surfacing, Street Construction, Sewer Construction, Disposal Area Garage, and Street Surfacing. The total value of such contracts was \$152,850.

Awards were also made for various items of equipment, supplies and materials costing more than \$1000, when purchased under contract.

The following reports by the various division heads of this department are herewith submitted in brief form. The department maintains an annual report in detailed form, which is available to all interested citizens upon request.

ENGINEERING DIVISION

H. Gordon Martin, Town Engineer



The office of Town Engineer has charge of all surveys, field notes, plans, engineering documents, and records. The Engineering Division also makes surveys for all public works projects, laying out of streets and land takings, performs necessary computations and design, prepares plans, provides engineering supervision and inspection, keeps records of work

done, calculates betterment assessments, checks building permits, and provides engineering assistance to the Needham Planning Board and other municipal agencies and departments, keeps up-to-date and publishes Town maps, and furnishes information to town residents and the general public.

In 1961, plans, including field surveys, calculations, design and verification of ownership, and of mortgage holders were made for eleven streets for acceptance by the Town, with a combined length of 8700 feet; contract plans were prepared for five streets, and continuous engineering inspection and supervision was provided during their construction.

Eighteen sewer plans were made, including surveys, design and verification of ownership, as well as ten construction plans, and again inspection and engineering assistance was provided. Sewer, Street and Sidewalk assessments were calculated. Two drain plans and eight easement-taking plans were made, and thirty-one assessors' plans redrawn or brought up to date. Building permits were checked, house-numbering plans for new streets made, and numbers assigned for all new homes, and business and industrial buildings.

An approximate boundary of a portion of the new Flood Plain District was located by field survey and plotted on the Zoning map.

The Needham-Wellesley and Needham-Dedham boundary lines were preambulated to verify the location of town boundary markers, a procedure required every five years in accordance with the requirements of Chapter 42 Section 2 of the General Laws. An additional bound was placed on Winding River Road.

Work on drainage studies and preliminary surveys for sewer extensions are in progress. These are continuous projects, used in long-range planning of the expansion of Needham's sewer and drain system.

The Needham town map was brought up-to-date and printed. Copies are available in the office of the Town Clerk.



FORESTRY DIVISION

Robert L. Yokes, Divisional Superintendent

The Forestry Division is responsible for the care and maintenance of all public shade trees within the town limits.

These duties consist of planting; application of insecticides; removal of dead, diseased, and posted trees; pruning; tree surgery; and other phases of general tree maintenance.

Also, in cooperation with the Park Commission and Highway Division, the Division is responsible for the maintenance of parks, recreation areas, and highway reservations.

Approximately 800 trees were planted. A considerable backlog in planting still exists, and this is due mainly to the acceptance of more streets and replacements for trees removed.

Sugar maples, especially on the older streets, are dying of a disease known as Decline of Maple. At present there is no remedial practice to halt this disease

other than removal. Approximately thirty-five trees were removed and replaced where possible. Street and drain construction caused the removal of many trees.

Dutch Elm Disease decreased slightly, for twenty-nine trees in 1960 to twenty-four trees in 1961. There is still no cure for this disease, and this Division carries on the programs recommended by state control agencies. These consist of dormant spray, sanitation, and prompt removal of condemned trees.

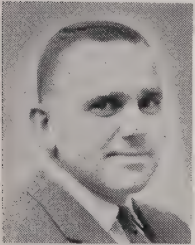
Winter injury resulted in the death of many trees, and certain species were a total loss. Many trees in the Town Nursery were lost to mice and rabbit injury, due to the deep frost and snow cover.

Insect injury was normal, with no serious outbreaks other than the Japanese Beetles, which are definitely increasing each year. They will remain a menace until a cooperative program of grub-proofing is carried out by the property owners themselves. Poison Ivy was very prevalent, and hundreds of gallons of chemicals were applied in an effort to eradicate this weed.

Park and Highway reservations were maintained by this Division. This is accomplished mostly with temporary help authorized by funds provided in the Forestry Division Budget.

HIGHWAY DIVISION

Robert A. MacEwen, Divisional Superintendent



The year 1961 concluded the first full year of operation from the new Public Works Building on Dedham Avenue. Needless to say, the efficiency and morale of the Highway Division was greatly increased. The occupancy of the new facility opened many doors of progress to the Highway Division, which also controls the Equipment Division. One small area of the building is devoted to the sign shop, out of which has developed an entirely new program of modernized marking of highways for public safety and convenience. With a modern and well-equipped repair shop, the Equipment Division is able to perform more extensive repairs and maintain a parts inventory which has proved a salvation in time of emergency. The equipment division has also set up an Operator's Daily Report system whereby drivers report defective equipment in time to prevent major breakdowns. Perhaps the most important advancement since the erection of the Public Works Building was the installation of a two-way radio communication system. The Department is currently operating with thirteen mobile units controlled by a base station at the new building, with plans for additional mobile units in 1962.

The Town awarded contracts for construction of five streets and the resurfacing of Dedham Avenue, Mark Lee Road, and Rosemary Street.

Under its maintenance program the Highway Division surfaced fifteen miles of roadway, constructed two and one-half miles of new sidewalks, resurfaced two miles of existing walks, installed over one thousand feet of curbing, erected or replaced over 300 street name and traffic signs, and constructed a parking lot.

The year 1961 saw the razing of two of the Town's oldest landmarks, the Eaton Square barn and the Norris Farm barn.

In keeping with the equipment replacement program, the Equipment Division replaced the bulldozer at the dump, the Elgin Street Sweeper, and the Walter Snowfighter.

With the work load carried by the Highway and Equipment Divisions increasing with every passing year, additional personnel must be employed to meet properly the demands of the taxpayers.



SEWER DIVISION

Edmund H. Symonds, Divisional Superintendent

The work of the Sewer Department, consisting mainly of the construction, operation and maintenance of both the sanitary and storm-sewer systems, has continued to expand with the growth of the Town. Although there are no acute situations requiring drastic corrective measures such as have been necessary in the past, there is a steady demand for extension of, and improvements to, both systems.

Over three miles of new sanitary sewers were put into service during 1961, and approximately 250 new connections installed. Additional industrial-waste loads have resulted in overloading at two of the five sewer pumping stations. This will require extensive rebuilding of the West Street Station and the installation of additional pumping capacity at the Reservoir Street Station.

In spite of an expanded storm-drain construction program during the year, there is still a considerable backlog of work to be completed, and new problems arise as the Town expands.

The overflow of sewage at various points along the Charles River is a cause for much concern to those affected. Unfortunately, however, the solution to this problem is completely outside the jurisdiction of the Town, and the eventual solution hinges on the Metropolitan District Commission's initiating the necessary construction.



WATER DIVISION

Roger G. Oakman, Superintendent of the Water Division and Assistant Superintendent of Public Works

During the year 1961, we pumped a total of 895,819,000 gallons of water from all pumping stations representing a decrease of 9.6% under that of 1960. Of this total, 268,100,000 gallons was purchased from the Metropolitan District Commission at \$80.00 per million gallons.

The highest day's pumping was on August 19th, 1961, when we pumped 5,428,000 gallons of water.

The largest week's pumping was during the week of August 13th to August

19th, when we pumped a total of 32,416,000 gallons of water.

The daily average pumping rate for the year was 2,454,000 gallons of water, about 100,000 gallons per day under that of last year.

The increase in revenue was substantial, as this was the first full year under the new rate-schedule adopted by the Town in 1960. This amounted to \$48,-000.00 over last year.

The water-main replacement program was continued with the replacement of water mains, gates, and hydrants in Central Avenue between John Street and Pinegrove Street; in High Rock Street between Warren Street and Chestnut Street; in Edgewood Street between Ellicott Street and Morley Street; in Brookside Road from about #165 to the Wellesley line; along with other changes of hydrants and pipe lines due to road construction. This work amounts to about 5060 feet of six-, eight-, and twelve-inch pipe lines.

We extended a total of 5725 feet of six- and eight-inch pipe lines in new developments.

We installed about 181 new services for new homes and buildings, including eight fire services, representing an increase of about 30% over that of last year.

* * * * *

Upon the retirement of Russell A. Emery (“Whacko” as he has been affectionately known since his baseball days), the Town lost a most valued employee. He came to work with us in September of 1925, and has served the Town in a most dependable and conscientious manner—never too busy to help others, no matter what the task. His associates in the Public Works Department join his many friends in wishing him good health and many happy years of retirement.

Planning Board



(l to r) . . . Dorothy Z. Russell, Vice Chairman, Edwin M. Wainwright, John J. Gill, Chairman, Artemas P. Richardson and Norman A. Homsy.

	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	2	\$9,970.	\$9,483.
1959	2	4,950.	4,032.
1960	2	6,225.	4,937.
1961	2	6,750.	5,775.

The Planning Board is the elected, autonomous town governmental agency charged with the responsibility of effecting the orderly growth and development of the Town. Its powers and duties are defined in Chapter 41 of the Massachusetts General Laws for municipal planning, and in the Zoning By-Laws of the Town of Needham, for the promotion of the health, safety, convenience and welfare of the residents.

During 1961, the Board held forty-six official meetings. In addition, each Board member has conscientiously studied our problems between meetings. The Planning Board has functioned with an inadequate budget, in somewhat primordial quarters, and without sufficient personnel. As a result, the two employees of the Board have worked a total of 2,016 manhours, and the five members of the Board have served an estimated 1,500 manhours.

The Board held nine public hearings, which resulted in three recommendations to the 1961 Annual Town Meeting, and six approvals of new subdivisions of land into buildable lots. Town Meeting accepted the recommendation for Flood Plain Zoning and the provisions for an Apartment District, and rejected the proposal for Two-Acre Zoning. The six approved subdivisions created a

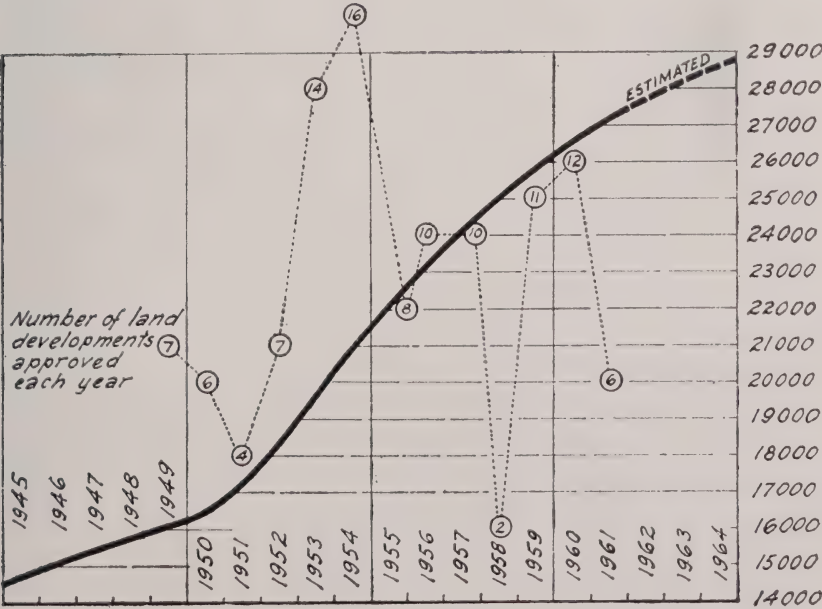
total of fifty-four new house lots on ten new streets. Six new Covenants were executed with developers, to effect the satisfactory construction of the streets and the utilities in the six new subdivisions.

In addition, five subdivisions and two sections of subdivisions, approved in prior years, were completed and the surety bonds released. Two subdivisions were withdrawn by the developers, and two were rescinded by the Planning Board. A total of thirteen agreements were effected with a number of developers, resulting in the release of 216 house lots for building thereon, or for sale. By the end of the construction year in 1961, a total of fifteen surety bonds had been released for the completion of subdivision streets and utilities. Only one developer had not honored his contract with the Planning Board as of the end of the 1961 construction year. At year end, the Planning Board held a total of \$70,000.00 in surety bonds for subdivisions scheduled for completion in 1962 and 1963.

A total of sixty-five plans of land were submitted, reviewed, and subsequently signed or rejected by the Planning Board, in accordance with Chapter 41, as "Approval Not Required Under the Subdivision Control Law."

Despite the efforts of the Board, the Long Range Planning Program, initiated in 1957, has not been completed. However, the Board does selectively support some of the completed recommendations of this program, and has taken action to implement some of its conclusions.

The Planning Board wishes to express its appreciation to Town Meeting, to the Board of Health, to the Board of Appeals, and in particular to the Town Counsel and the Public Works Department, for their cooperation in assisting the Planning Board to discharge its responsibilities. And the Board solicits the sympathetic understanding of the townspeople regarding the technical aspects of planning.



NEEDHAM POPULATION GROWTH SINCE 1945

Police Department

THOMAS H. WELCH, *Chief*



	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	57	\$270,733.	\$270,733.
1959	57	280,068.	280,068.
1960	58	316,560.	316,560.
1961	58	330,415.	330,415.

In my final report it should be stressed, with the greatest emphasis, that due to the fact that the Town has mushroomed so much in the past few years, the current manpower of the Department does not suffice for the complete police protection that is justifiably expected. Additional men and equipment will be needed.

In January of the coming year it is mandatory that I retire. I do so rather reluctantly, I admit.

In my thirty-one years on the Police Force, with twenty-one years as Chief, I have found that the work has been hard at times but always rewarding. I shall miss the activity which I have devoted these many years. I shall also miss the many enjoyable associations and contacts that go with the position of Police Chief.

One important addition to the equipment of the Department this year was that of a new signal desk to replace the one that had been in constant use since 1944. This desk is electronically controlled and makes possible direct and constant contact with all police vehicles as well as all officers on foot, *via* the call boxes. Today a policeman in a car is expected to cover a tremendous section of the community. With the use of this desk, cruisers and men may be reached immediately, by air, for any and all emergencies.

— STATISTICS —

	1961	1960
<i>CRIME:</i>		
Arrests	389	310
Offenses reported to the Federal Bureau of Investigation (Classified)	153	132
Crimes against person, property and public order	272	228
<i>MOTOR VEHICLE:</i>		
Property Damage accidents	392	340
Personal injury accidents	156	140
Persons injured in accidents	239	201
Persons killed in accidents	1	1
Parking tags issued	5,983	5,909

	1961	1960
Violation notices (for more than one parking offense within the 12 month period).....	453	412
Summons and Warrants served for other towns	878	836
Violation slips sent to Registry of Motor Vehicles (for their action)	994	986

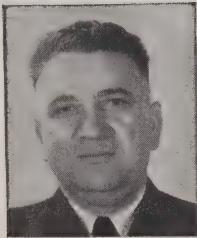
GENERAL:

Complaints made by citizens (mail, telephone and in person)	5,823	5,619
Bicycles registered this current year	894	922
Total bicycles registered in the town to date	13,169	12,274
Ambulance runs (not including accidents)	582	526
Permits to carry, buy and/or sell firearms	101	98
Vacant houses checked (citizens on vacations, etc.)	3,047	2,908
Children reported lost and found	97	85
Number of cats and dogs reported lost and found	473	402
Miles Department vehicles travelled	331,963	312,836



Fire Department

RICHARD M. SALAMONE, *Chief*



	<i>Employees</i>		<i>Budget</i>	<i>Expenditures</i>
	<i>Perm.</i>	<i>Call</i>		
1958	53	12	\$323,173.	\$320,849.
1959	54	12	323,675.	318,081.
1960	61	12	408,555.	400,939.
1961	61	12	416,195.	408,865.

The essential functions of the Fire Department are the protection of life and property by the saving of lives, fire fighting, and fire prevention. However, many other services are rendered to the public, different organizations, and other town departments.

Despite the large number of fire calls, the town continues to enjoy a low fire loss due to the efficiency of the department combined with modern fire-fighting methods.

The new watchroom at Headquarters, which is the heart of the operation of the department, combining all the latest equipment in one room under the control of one man, has greatly increased the efficiency of the department.

The fire-prevention division made a total of 2,302 inspections during the year, broken down into the following:

Churches 16 . . . Schools 65 . . . Clubs 14 . . . Hospitals & Homes 18 . . . Garages & Gas Station 84 . . . Oil Burners 216 . . . Industrial 249 . . . Stores 391 . . . Complaints 73 . . . Court Notices 2 . . . Listings 905 . . . Theaters 8 . . . Junk Yards 2 . . . Bowling Alley 2 . . . Sunday Insp. 46 . . . Rooming Houses 10 . . . and Misc. 201 . . .

During fire prevention week fire-drills were conducted in all schools, and fire-prevention films were shown. There was a display of fire-fighting equipment at the Stop & Shop on Highland Avenue, with men available to answer questions.

Through the cooperation of the Boston Fire Department, two of our officers were assigned to attend a one-day seminar at the Boston Fire Department Training Center each Friday during the winter months from 9:00 A.M. to 4:00 P.M. to review standard methods of fire-fighting and learn the new methods. These new methods of fire-fighting are passed along to the men of the department by these officers during regular drills held at the stations.

RED MAN to SPACEMAN

A pictorial synopsis of Needham's
250th Anniversary Celebration.

June 25-July 4, 1961



DURING THE TEN DAYS FROM JUNE 25 TO JULY 4, 1961, the Town of Needham celebrated the 250th Anniversary of its founding in 1711. During the years between, the town of the Forty Founders had become a town of more than 25,000 people, the woods had been pushed back to make way for playgrounds, the farm houses had become ranch houses, and the old woods paths had been smoothed with asphalt. But for ten days the people of Needham reminded themselves that their town was still the town of the Forty Founders.

The Anniversary was the biggest communal event in the history of the Town. Just as their forebears had pitched in to raise a barn or build a school, their descendants pitched in to make a celebration. The planning took four years, and before it was through almost every family in town was in some way involved. Six hundred people served on sixty-two committees, committees on everything from bonds to beards. Four hundred more took part in the pageant, and 18,000 watched them from the bleachers in Memorial Park. No one knows how many thousands lined the streets to watch the six-mile-long parade on the morning of the Fourth, but over 30,000 came to watch the fireworks in the evening.

The Anniversary began with a service of re-dedication on Sunday, June 25, and ended with an all-day program on the Fourth of July. In between there were concerts, an art show and a fashion show, a swimming meet and a track meet, a trade show and a beauty contest, and a street dance and a Grand Ball.

But the biggest event was the nightly performance of the pageant, "From Red Man to Spaceman" — from Chief Nehoiden in 1711 to Cdr. Alan Shepard in 1961. There were scenes of the early years, the incorporation, the first Meeting House, and the day when the men and boys of the Town marched off to fight, five of them to die, at Lexington. The Town grew and the railroad came, the Meeting House was moved, and the middle years ended when the men marched off again, this time to the Civil War.

Then the pageant took a brighter turn. The Turbulent Teens followed the Gay Nineties, and there was music and dancing and pretty girls, before the bugles blew again and Needham men left their homes for the war that was to end all wars. The story brightened again during the Roaring Twenties. But then came Pearl Harbor, the men marched off again, the flag was planted on Mt. Surabachi, the fateful mushroom cloud rose over Hiroshima, another war was over, and the atomic era had begun. In a final scene the Spaceman of 1961 stood alone in his gleaming suit, Needham had entered the space age, and the pageant was over.

On the last day a new honor roll was dedicated, the gift of the residents of High Rock Village. It bears the names of the 3,182 men and women who left the Town to serve their country in eight wars. Then came the fireworks, and with the fiery shower and echoing boom of the last skyrocket, the 250th Anniversary was over.

It was a grand time, but underneath it all a solemn note was sounded. Needham recalled its 250 years as a community of free men, and from its past drew renewed faith and courage for the years to come.



December 25, 1711. The town voted 80 pounds for the building of a meeting-house. April 19, 1775, the British needed for Concord; Needham volunteers responded to the call. Five or more died for freedom. Then, as now, the school master had his moments of hardship.





April, 1861, the agony of Civil War. Lincoln issued a call for troops to protect the symbol of the United States of America. Before the men marched off Needham women presented a flag to them.

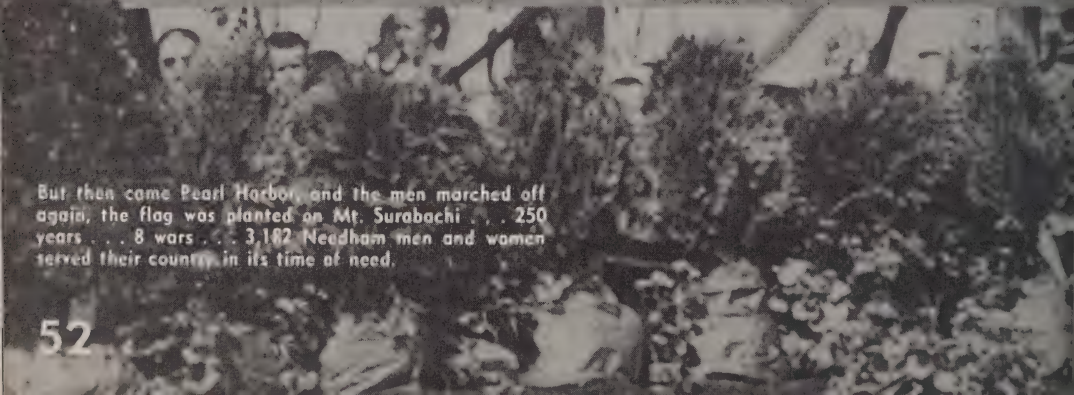
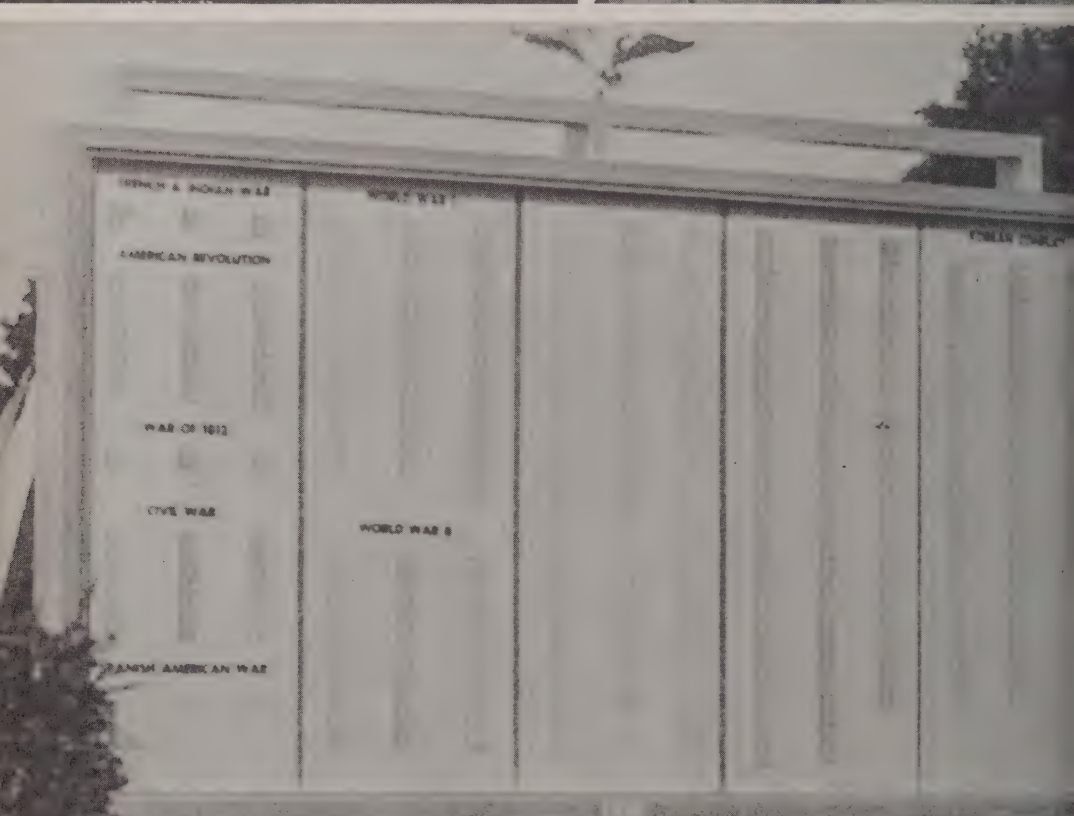




Here the pageant takes a brighter turn. The Turbulent Teens followed the Gay Nineties, and there was music and dancing and pretty girls . . .

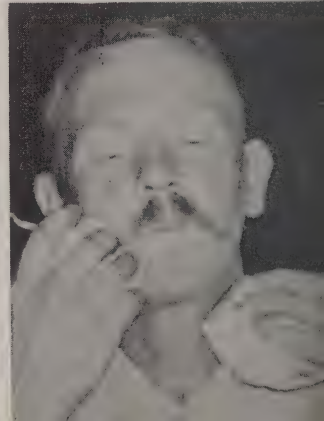
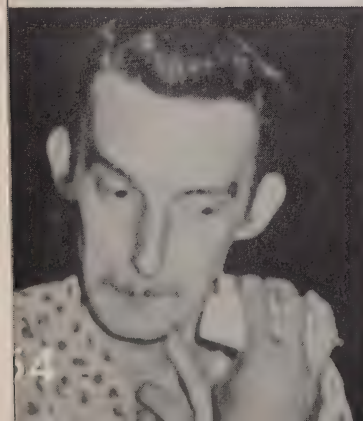
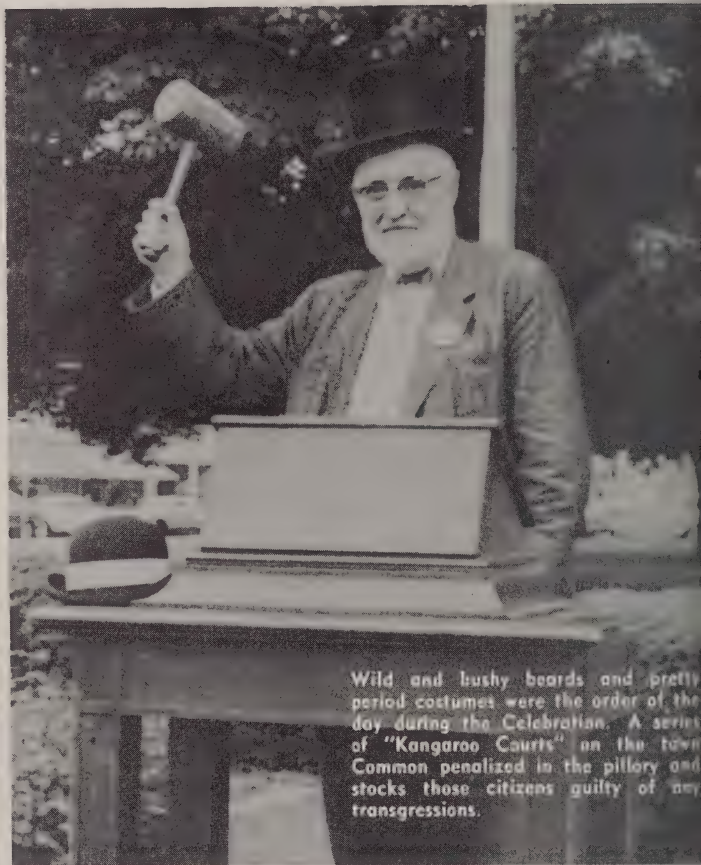
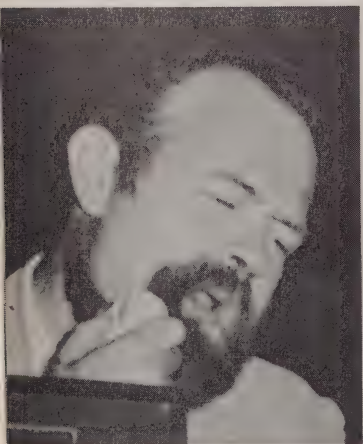






But then came Pearl Harbor, and the men marched off again, the flag was planted on Mt. Surabachi . . . 250 years . . . 8 wars . . . 3,182 Needham men and women served their country in its time of need.





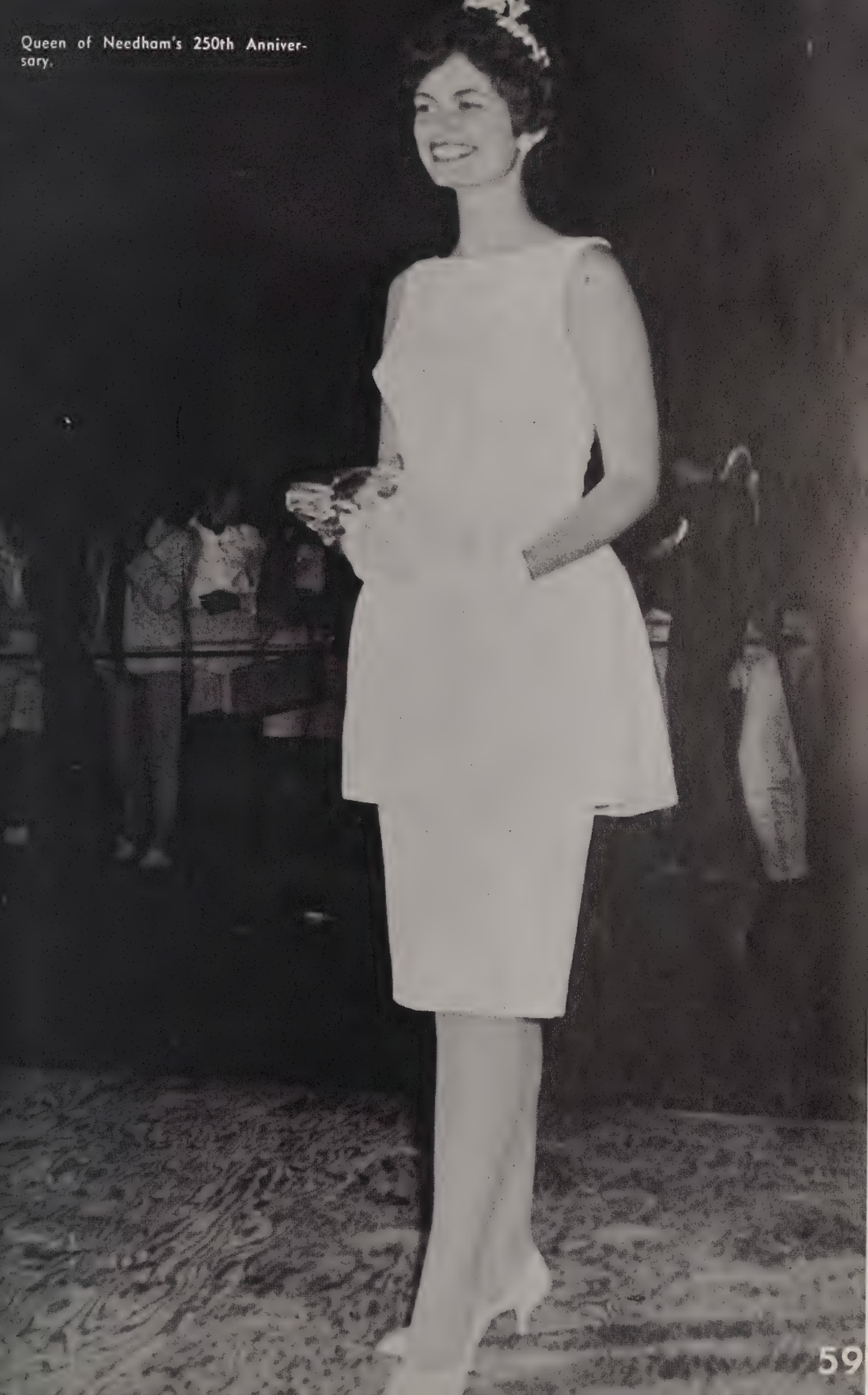




The right (above) float, and the left (below) float, during the 1914-15 Grange parade.







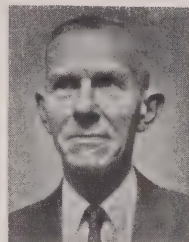
Needham's 250th Celebration ended with fireworks at Memorial park, where over 35,000 people watched, listened and a few slept. It was over.



Needham Civil Defense

LT. COL. FRANK F. FLAGEL, *Director*

	<i>Salary</i>	<i>Capital Outlay</i>	<i>Expenses</i>
1958	\$2,265	\$ 550.	\$1,778.
1959	2,272.	125.	1,530.
1960	2,681.	—	1,680.
1961	2,790.	5,047.	3,293.



C. D. DIVISIONS . . .

COMMUNICATIONS:

G. Bradford Tiffany, Deputy Director

David G. Crocker, Assistant

FIRE AUXILIARY:

Dep. John C. Nute, Jr., Deputy Director

MEDICAL:

Dr. Robert V. Condon, Deputy Director

POLICE AUXILIARY:

Lt. Daniel C. Henderson, Deputy Director

UNDERWATER RESCUE:

Sgt. Louis Roman, Deputy Director

RADIOLOGICAL:

Philip C. Welsh, Deputy Director

C.D. EMERGENCY WELFARE:

John P. Kalin, Deputy Director

Civil Defense units conducted regular training and participated in the annual State Wide Training Exercise "Operation Alert 1961". The radiological unit reorganized and graduated four members from Topsfield MCDA Training Center. Emergency Welfare was reorganized with the appointment of a new director.

During the year this organization was not required to participate in major emergencies, since none occurred. However, on two occasions—Hurricane Esther and Walker Gordon Fires—Communications and Fire Auxiliary rendered assistance to the Public Works and the Fire Departments.

Dr. Joseph A. King inaugurated an Immunization program, and also initiated a Medical Self Help Training Course program as adjuncts to the Medical Division.

Citizens displayed this year more interest in Civil Defense, especially shelter protection, because of prevailing world-wide conditions. It is hoped that during 1962 there will be continued interest.

Finance Committee



back row—(l to r) . . . Edward L. Davis Jr., Philip A. Christophe, Richard I. Brownell, Clarence R. Perry. front—(l to r) . . . Halbert E. Pierce, Jr.—Exec. Sec., Harmon S. Shufro—Vice Chairman, Chairman John D. Goethel, John F. Corssino, and Robert L. Schneider.

The FINANCE COMMITTEE holds hearings on all budgets and requests for monies under special articles. It recommends amounts to be appropriated, based upon these hearings. It publishes an annual report on the state of the Town's finances. It recommends changing established procedures if true economies will result. When appropriations are insufficient, it has sole authority to vote transfers from the Reserve Fund and, concurrently with the Selectmen, to vote amounts for unusually heavy snow-removal costs. The Capital Budget Subcommittee attempts to schedule all long-range expenditures of over \$5,000 into an orderly pattern for the next six years.

The Moderator annually appoints three unpaid members for a term of three years. A paid Executive Secretary maintains continuity, does much of the detail work, and keeps the Committee's records.

This year, the Committee has examined the Vouchers of all Town spending agencies, either completely or on a random sampling basis. Recommendations have been made or will be made as a result of this.

It also revived a practice of visiting Town-owned facilities for the purpose of viewing firsthand the various problems or, in some cases, the absence of them, facing us in the future.

The members of the Capital Budget Subcommittee are Norman Homsey, Wilson F. Payne, and Clarence R. Perry—at large; and Messrs. Davis, Schneider, and Christophe—of the Finance Committee.

The Committee has an excellent opportunity to observe the performance of the various officers, agents, and employees of the Town. Members of the Committee have stated on many occasions that the citizenry at large do not

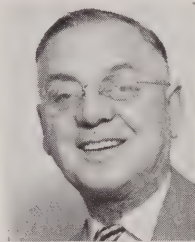
realize how fortunate they are in having people of the caliber and dedication possessed by almost all of the Town personnel.

The Committee members have individual preferences and prejudices. Due to this blending of interests, we believe that our ultimate recommendations follow fairly closely the over-all interests of the Town.

The Committee's annual report for last year was selected as best in the State for towns of over 15,000 population.

Inspection Department

	<i>Emp.</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Fees Collected</i>
1958	2	\$22,728.	\$22,243.	\$13,184.
1959	2	24,175.	23,764.	13,251.
1960	2	27,810.	27,247.	14,117.
1961	2	29,177.	28,418.	11,890.



BUILDING PERMITS ISSUED

	<i>Dwellings</i>		<i>Total Building Permits</i>	<i>Total All Permits</i>
1958	185	\$3,065,000.	469	\$4,805,941. 1,709
1959	192	3,090,000.	533	6,151,877. 1,833
1960	122	2,262,000.	482	7,488,753. 1,723
1961	161	2,459,000.	433	5,144,714. 1,619

Estimated cost of construction for 1961 was \$5,144,714, as compared to \$7,488,753 in 1960.

Fourteen permits were issued for commercial buildings, with an estimated cost set at \$1,430,400. Included in this figure is the new Needham Motor Motel and Nursing Home.

Twenty permits were issued for non-residential additions and alterations, with estimated cost of construction set at \$185,400 and 171 permits were issued for residential additions and alterations, with estimated cost set at \$245,234.

Five permits were issued for private swimming pools, with an estimated cost of construction set at \$12,200, and for four private fall-out shelters and two bomb shelters, with an estimated cost set at \$11,175.

The department continues with three full-time inspectors, (building, plumbing and gas, and wiring), one full-time Clerk-Technician, and one part-time senior clerk.

Personnel Committee



back row (l to r) . . . William J. Mullen, Libero Petrini, Myron N. Stephens; front row (l to r) . . . Henry D. Hersey—Exec. Sec., Chairman Francis J. Flynn and Vice Chairman Roswell L. Derby.

The major activities of this committee for the year 1961 were devoted to the interpretation of the revised By-Laws and the establishing of the new classification of positions and compensation grades or pay-rate schedules for approximately 383 Town employees under the Committee's jurisdiction, as voted at the 1961 Annual Town Meeting. Final decisions were confirmed by letter with each Town Department Head after hearings on the evaluation of each job content, to avoid any inequities before the installation of the adopted pay-scale effective January 1, 1961.

In the interest of all concerned, a schedule of hearings was arranged with all department heads to assist them in resolving any further inequities before presenting their salary budgets for 1962 to the Town Meeting. All requests were carefully considered, and recommendations for adjustments will be made to the next Annual Town Meeting in the form of articles.

A paid Executive Secretary was appointed to assist in the administration of the new compensation schedule and the interpretation of the revised By-laws.

Membership was continued in the Massachusetts Municipal Personnel Boards Association, which is an excellent source of information on the current personnel problems and practices of many of the other cities and towns in the Commonwealth. It also keeps abreast of legislative matters passed or pending before the Great and General Court. This Committee participated at the annual meeting held in Framingham, Massachusetts, on November 4, 1961.

A meeting was held with the School Committee in an effort to coordinate the thinking on position evaluations for non-teaching personnel. Fringe benefits were also discussed. It was agreed that similar meetings be held each year for further deliberations on mutual personnel problems.

The Committee has reviewed all phases of fringe benefits and has voted to recommend to the Town for primary consideration benefits under Chapter 32B of the General Laws and subsequent amendments, which provides a plan of group insurance for Life, Accidental Death and Dismemberment, and Hospitalization for certain persons in the service of counties, cities, towns and districts and their dependents. The voters at the annual election will be given the opportunity to approve or disapprove this recommendation. Any further consideration of fringe benefits will be postponed until next year.

The Personnel Committee takes this opportunity to acknowledge the excellent cooperation received from town officers, department heads and employees in administrating the new classification and compensation grade scale. The Committee has and will continue to act on the matters coming before them in a fair and equitable manner to those concerned, the town employees and the taxpayer.

Board of Registrars



(l to r) . . . Chairman Harold S. Loudon, Marian S. Peterson, ex-officio, Francis J. Donahue, Mary E. Fitzgerald not present.

	Employees		Budget	Expenditures
	Perm.	Part Time		
1958	1	4	\$15,357.	\$14,362.
1959	1	4	11,866.	10,123.
1960	1	4	21,165.*	21,019.
1961	1	4	16,097.	14,837.

* Four elections were held in 1960

Only one election was held in 1961, the Town Election on March 6th. 6021 votes were cast, which represented 40.9% of those eligible to vote.

On May 23, 1961, when the annual revision of the voting list was completed, there were 14,061 registered voters on the list. To facilitate voting, the three largest precincts were divided into A and B this year. Voters are distributed in the six precincts as follows:

PRECINCT	POLLING PLACE	VOTERS
1	Highland Avenue Jr. High School	1353
2	Harris School	2108
3	Pollard Junior High School	2294
4A	High Rock School—Gymnasium	1353
4B	High Rock School—Classroom	1343
5A	Carter School	1449
5B	Hillside School	1280
6A	Mitchell School—Gymnasium	1619
6B	Mitchell School—Kindergarten	1262

Evening sessions for the registration of voters will be held before each election in 1962 at publicly designated times and places. The Town Clerk's Office is open for the registering of new voters on Mondays through Fridays from 8:30 A.M. to 5 P.M. and on Tuesday Evenings from 7:30 to 9.

Naturalized citizens must always have their naturalization papers with them when registering to vote. People who are unable to register at the public sessions for reasons of health, or confinement to a hospital or nursing home within the town, may make an appointment with the Town Clerk. Registrars will call and register the individual.

Memorial Park Trustees



front row (l to r) . . . Alfred Wenham, Chairman Thomas J. Crossman, Ronald D. Lowden.
back row (l to r) . . . J. Norman Gledhill Jr., Lester C. Huse.

	<i>Employees</i>		<i>Budget (Including</i>	
	<i>Perm.</i>	<i>Temp.</i>	<i>Capital Outlay)</i>	<i>Expenditures</i>
1958	1	2	\$30,181.	\$29,929.
1959	1	6	17,537.	17,585.
1960	1	6	18,540.	18,524.
1961	1	6	23,484.	23,180.

The Highlights of 1961: The ten-day 250th Anniversary of the Town; dedication of the new Honor Roll; one hundred new shrubs planted; capacity use of baseball diamonds, football fields and track; largest High School graduation exercises; opening of Legion Home to fourteen Town organizations.

The 250th Anniversary of the Town was celebrated on Memorial Park. Additional bleachers were brought in, making a seating capacity of 2600 for the ten-day celebration. Seven performances were given of an historical pageant with a cast of 425. The bleachers were erected in time for the High School Graduation. The Fourth of July celebration attracted an estimated 35,000 spectators and taxed the facilities of the Park to the utmost. An unique honor roll, listing 3182 Needham citizens who answered their country's call in all its wars—French and Indian, Revolutionary, Civil, Spanish, World War I, World War II, and the Korean Conflict—was a gift of the eighty families living in Needham's Veterans Village.

The usual athletic events of the High School and Town football, baseball and track organizations kept the various fields busy from early spring through late fall. Coasting and skiing, supervised by the Park and Recreation Commission, made for enjoyable winter sports.

The large contribution of shrubs and trees by Mr. George Winslow is greatly appreciated and will enhance the beauty of the Oakland Avenue corner of the Park.

At the Town Meeting of 1923, the Town voted: "As a token of appreciation of the services and sacrifices of the Needham men . . . to move the Mosely house . . . to Memorial Park for the sole and exclusive use of Post 14 American Legion. . . ." Since that time the Legion has generously made its home available to many charitable, civic, and public organizations without charge for heat, light, or janitor service. Included are such organizations as the Well-Child Clinic, Board of Health, Boy and Girl Scouts, Senior Citizens, etc. In all, during the year 1961 fourteen organizations used the home for meetings.

* * * * *

Mr. Harold Pike, our capable and devoted superintendent was forced to relinquish his duties for a time because of surgery. We are glad to report he is recuperating well and will be back on the job shortly.

Board of Appeals



front row (l to r) . . . Enos G. Nickerson, Chairman Herbert L. Moore. back row (l to r) . . . Richard P. Melick, Edward F. O'Brien. Not present, S. Gilbert Tattersal.

The year 1961 was a comparatively quiet one for this board. Twenty-nine hearings were scheduled, but in some cases two variances and a special permit had to be considered before rendering a decision. Twenty petitions were granted, seven denied, one dismissed without prejudice, and one was withdrawn. There were no applications for variances from building code, and zoning applications were as follows:

1961				1960				1959					
Zoning		28		Zoning		36		Zoning		36			
Building		0		Building		0		Building		0			
Section Z B L Zoning		No. of Hearings			Granted			Denied			Withdrawn		
		1961	1960	1959	1961	1960	1959	1961	1960	1959	1961	1960	1959
Section 3		6	8	5	3	2	3	2	4	2	1	2	—
Section 4		1	—	1	1	—	1	—	—	—	—	—	—
Section 6		—	—	1	—	—	1	—	—	—	—	—	—
Section 10		5	14	9	4	9	6	—	3	3	1	2	—
Section 11		1	—	—	1	—	—	—	—	—	—	—	—
Section 14A		—	1	3	—	—	—	—	—	3	—	1	—
Section 20		3	2	8	1	2	4	2	—	3	—	—	1
Section 20B		1	3	4	1	2	2	—	1	2	—	—	—
Section 22		7	6	3	5	2	2	2	4	1	—	—	—
Section 22A		1	—	—	—	—	—	1	—	—	—	—	—
Section 23		4	2	2	4	1	2	—	1	—	—	—	—
Totals		29	36	36	20	18	21	7	13	14	2	5	1

The board, meeting as a quasi-judicial body, holds advertised public hearings on alternate Tuesday evenings in the hearing room in the Town Hall on requests for variances and exceptions to zoning and building by-laws, and special permits, pursuant to two publications of said applications in a local newspaper, the first notice of which must appear at least twenty-one days in advance of hearing date.

Decisions favorable to the applicants have been made in cases where there was obviously an unusual hardship involved, and where such decisions would not violate the intent of the by-law.

Contributory Retirement Board

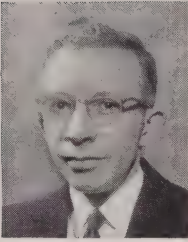


(l to r) . . . Roger G. Oakman, Chairman N. Grant McKinnon, Accountant Melville W. Grant and Muriel McCune, Secretary.

The Contributory Retirement Board meets in the Town Hall once a month in accordance with the law. At these meetings, the Board approves any applications for retirement, applications for membership, or requests for retirement, applications for membership, or requests for refunds of accumulated deductions of members leaving the employ of the Town. The Board is responsible for the investing of all monies deducted from the salaries of the members, and as of December 31, 1961 the total amount of all investments was approximately \$1,012,671. Income received from these investments is applied against the deposits to the credit of the members, with the rate of interest approved by the State, which in 1961 was 3.1%. At the end of 1961 there were 523 active members, 23 inactive members, and 57 pensioners.

Treasurer and Tax Collector

HAROLD L. BLAISDELL, *Treasurer and Tax Collector*



	<i>Employees</i>	<i>Budget</i>	<i>Expenditures</i>
1958	2 full time 1 part time	\$19,666.	\$19,663.
1959	3 full time	21,653.	21,762.
1960	4 full time	23,695.	24,580.
1961	4 full time	29,233.	27,958.

By vote of the town, the Treasurer and Tax Collector is also "Town Collector." All monies collected by the town, whether from taxes, trust funds, parking meters or Contributory Retirement Fund are handled through this office. All checks covering the town's disbursements are prepared here. Bills for Real Estate, Personal Property, Automobile Excise, Poll Taxes and Betterment Assessments are all prepared and collected in the Treasurer and Tax Collector's Office.

Total receipts for 1961, exclusive of income from Trust Funds and the Contributory Retirement Fund amounted to \$12,710,253. Over 52,000 checks were prepared covering the Town's disbursements of \$13,242,769.

There were no bonds issued in 1961 although the 1961 Town Meeting authorized an additional \$195,000 to be borrowed by bond issue for the construction and equipping of the Newman Junior High School. These funds will be borrowed when the money is needed to meet our commitments for this construction. Total bonded debt at December 31, 1961 amounted to \$8,042,000, of which \$6,681,000 is for school construction. In 1962, the town will be required to spend \$694,000 for maturing debt and \$221,814 for interest on this debt.

Tax collections for the year, including real estate, personal property, betterment assessments, poll and automobile excise taxes amounted to \$5,794,123. At the year end 98.4 per cent of the 1961 real estate and personal property tax levy had been collected.

Town Accountant

MELVILLE W. GRANT, *Town Accountant*

	Employees	Budget	Expenditures
1958	5	32,354.	29,024.
1959	5	29,626.	27,103.
1960	6	36,061.	35,412.
1961	6	34,370.	34,002.



The Town Accountant is appointed by the Board of Selectmen for a period of three years. It is the duty of the Town Accountant to keep a complete set of financial records, showing appropriations approved by the Annual Town Meeting and expenditures from the same; receipts from all income and sources; assessments levied and abatements made; detailed record of town debt showing purpose for which it was incurred, date when payment is due and rate of interest to be paid.

The Town Accountant is also the permanent member of the Needham Contributory Retirement Board, which by statute keeps a complete membership record of employees' services and compensation from which a member's retirement allowance is computed.

In accordance with the provisions of Section 41, of General Laws, the following reports are submitted. All reports are arranged in accordance with the classifications prescribed by the Director of Accounts.

A detailed report of receipts and expenditures for the year ending December 31, 1961 is on file with the Board of Selectmen.

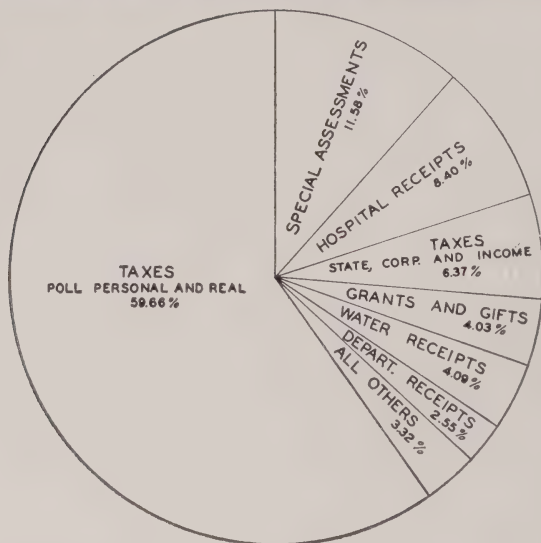
DEBT STATEMENT

Also Amounts from Principal and Interest During Year 1961

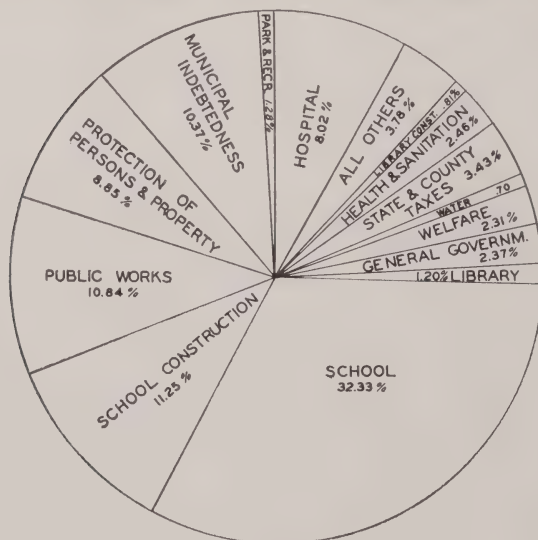
	Outstanding Dec. 31, 1960	Paid in 1961	Outstanding Dec. 31, 1961	Principal Due in 1962	Interest Due in 1962
Broadmeadow School 1952-72*	\$ 385,000.00	\$ 35,000.00	\$ 350,000.00	\$ 35,000.00	\$ 5,320.00
Dwight School Add. 1951-70	40,000.00	4,000.00	36,000.00	4,000.00	504.00
John Eliot School 1956-74*	370,000.00	30,000.00	340,000.00	30,000.00	7,650.00
John Eliot School Add. Loan 1956-68*	20,000.00		20,000.00		550.00
Harris School Add. 1956-73*	65,000.00	5,000.00	60,000.00	5,000.00	1,350.00
High Rock School 1951-71*	55,000.00	5,000.00	50,000.00	5,000.00	807.50
High Rock School 1951-71	140,000.00	15,000.00	125,000.00	15,000.00	1,997.50
High Rock School Add. 1953- 72*	120,000.00	10,000.00	110,000.00	10,000.00	2,200.00
Hillside School 1959-79*	665,000.00	35,000.00	630,000.00	35,000.00	21,420.00
William Mitchell School 1950- 69	180,000.00	20,000.00	160,000.00	20,000.00	2,800.00
William Mitchell School Add. 1959-78*	320,000.00	20,000.00	300,000.00	20,000.00	8,100.00
William F. Pollard Junior High 1956-75*	1,350,000.00	90,000.00	1,260,000.00	90,000.00	37,800.00
Senior High School Add. 1953- 72*	1,140,000.00	95,000.00	1,045,000.00	95,000.00	25,080.00
Senior High School, Remodel- ing and Reconstruction 1953- 72	30,000.00	10,000.00	20,000.00	10,000.00	480.00
Junior High School Loan (New- man) 1960-79*	2,300,000.00	125,000.00	2,175,000.00	125,000.00	70,687.50
Hospital Addition 1947-67	175,000.00	25,000.00	150,000.00	25,000.00	2,250.00
Library Addition 1959-79	380,000.00	20,000.00	360,000.00	20,000.00	12,240.00
Municipal Garage Norris Farm 1960-70	286,000.00	30,000.00	256,000.00	30,000.00	7,230.00
Drains Construction 1956-66	60,000.00	10,000.00	50,000.00	10,000.00	1,500.00
Sewer Construction 1949-79	95,000.00	5,000.00	90,000.00	5,000.00	1,575.00
Sewer Construction 1952-62	30,000.00	15,000.00	15,000.00	15,000.00	240.00
Sewer Construction, Fuller Brook District 1952-72	120,000.00	10,000.00	110,000.00	10,000.00	1,760.00
Sewer Construction 1953-72	220,000.00	20,000.00	200,000.00	20,000.00	4,800.00
Street Construction 1952-62	20,000.00	10,000.00	10,000.00	10,000.00	160.00
Street Construction 1952-62	25,000.00	5,000.00	20,000.00	5,000.00	450.00
Street Construction 1955-65	30,000.00	5,000.00	25,000.00	5,000.00	687.50
Street Construction 1956-66	55,000.00	10,000.00	45,000.00	10,000.00	1,305.00
Street Construction 1957-67	60,000.00	30,000.00	30,000.00	30,000.00	870.00
Water Construction 1957-62*					
Total	\$8,736,000.00	\$694,000.00	\$8,042,000.00	\$694,000.00	\$221,814.00

* Outside Debt Limit

Where the Money Came From



Where the Money Went



Where the Money Came From

	1961	1960
CASH ON HAND JANUARY 1	\$1,687,104.01	\$1,546,962.88
GENERAL REVENUE:		
Needham Taxes:		
Poll	\$ 13,458.00	\$ 13,294.00
Personal	237,183.27	214,533.55
Real Estate	4,582,113.49	4,059,302.00
Farm Animal Excise		30.00
Total Taxes	\$4,832,754.76	\$4,287,159.55
From State:		
Corporation Taxes, Business	\$ 173,395.41	\$ 153,051.78
Income Tax	142,831.35	122,778.01
Aid to Retarded Individuals	18,981.90	14,651.59
Library Assistance	5,416.53	
School, Chapter 70	175,436.35	200,545.70
Total from State	\$ 516,061.54	491,027.08
Taxes on Land for Water Purposes:		
Commonwealth of Massachusetts, Newton and Wellesley	\$ 364.04	\$ 342.20
Special Assessments:		
Added to Tax Bills:		
Motor Vehicle Excise	\$ 775,022.97	\$ 492,422.61
Sewer	39,589.97	35,192.76
Sewer House Connections	12,066.46	11,196.03
Sidewalk	611.43	722.26
Street	24,560.98	23,490.15
Paid in Advance:		
Sewer	33,102.18	53,954.86
Sewer House Connections	26,006.73	21,872.78
Sidewalk	4,983.65	1,285.85
Street	22,424.96	11,181.67
Total Special Assessments	\$ 938,369.33	\$ 651,318.97
Fines and Permits:		
District Court, North Norfolk	\$ 3,043.00	\$ 5,256.00
Permits and Licenses	623.15	746.50
Total Fines and Permits	\$ 3,666.15	\$ 6,002.50
Grants and Gifts:		
County:		
Dog Licenses	\$ 2,710.30	\$ 2,563.03
Highway Funds, Roads Chapter 90	10,884.67	8,629.89
Federal Government:		
Aid to Dependent Children	1,778.31	3,692.47
Disability Assistance	4,831.68	4,267.64
Old Age Assistance	44,583.58	63,072.28
Old Age Assistance, Medical Aid Aged	48,180.04	
National Defense Education Act:		
Guidance	2,765.88	3,830.10
Language		6,862.53
Science		3,294.27

WHERE THE MONEY CAME FROM — Continued

	1961	1960
State:		
Adult Civic Education	360.00	348.00
Highway Fund, Roads Chapter 90	14,484.39	23,265.49
Meal Tax	5,644.14	5,007.52
Real Estate, Paraplegics	7,249.75	6,545.30
School Construction Aid, Chapter 645/48	160,753.78	128,985.63
School Transportation	12,657.20	6,272.00
Vocational Education	3,037.12	2,009.14
Youth Service, Teachers Reimbursement	6,750.00	4,500.00
Total Grants and Gifts	\$ 326,670.84	\$ 273,145.29
DEPARTMENTAL RECEIPTS:		
Assessors, Sale of Valuation Lists	\$ 46.00	\$ 686.00
Board of Appeals, Hearing Costs	319.25	373.20
Dog Officer, Sale of Dog	3.00	
Fire, Miscellaneous Receipts	44.85	36.14
Glover Memorial Hospital:		
Services	602,151.30	573,508.13
Laboratory	15,220.25	11,985.05
X-Ray	63,058.15	57,844.25
Miscellaneous	116.46	477.76
Health, Communicable Diseases, Dog Clinic, Cesspool Fees, Premature Infants and Well Child Conferences ..	1,432.60	1,373.00
Inspection, Building, Elevator, Gas, Plumbing and Wiring Fees	11,890.00	14,117.70
Library Fines, Lost and Damaged Books and Registration Fees	5,632.72	5,292.28
Needham Housing Authority, Payment in Lieu of Taxes Park Commissioners, Adult Evening Classes, Driver Educa- tion, Rosemary Beach and Playground Receipts & Misc. Fees	2,880.00	2,880.00
Planning Board, Hearing Costs	13,140.15	9,474.45
Police, Ambulance Service, Bicycle Registrations and Revolver Permits	202.87	476.94
Public Works, Sale of Maps, Rental of Equipment, Rental of Real Estate, Miscellaneous Repairs and Receipts ...	1,310.50	1,341.50
	3,234.62	920.70
School:		
Adult Evening Classes	1,117.85	2,490.00
Rental of Auditoriums	270.00	285.00
Tuition from Cities, Towns, Individuals and State ...	36,367.18	42,021.05
Telephone, Breakage, Bus, Towel Service, etc.	7,025.70	5,233.90
Sealer of Weights and Measures Fees	115.50	244.60
Town Clerk, Certificates, Permits, Licenses and Fees.....	8,805.50	8,910.80
Town Hall and Grounds, Miscellaneous Receipts	10.36	3.40
Treasurer and Tax Collector, Tax Titles, Sales of Land and Rental of Town Property	2,239.22	1,442.53
Parking Meter Receipts:		
On Streets	8,532.85	8,973.62
Off Streets	5,202.43	6,960.24
Needham Heights Square	3,255.66	1,101.28
Veterans' Service, Reimbursement from State	18,806.04	9,713.62
Water:		
Rates	291,697.43	243,777.32
Repairs	2,373.31	2,734.82
New Service	25,155.22	22,425.82
Connection Fees	6,562.44	6,870.66
Sprinkler Charges	865.00	1,055.00
Liens	1,645.25	1,596.39
Miscellaneous Receipts	2,643.80	3,296.70

WHERE THE MONEY CAME FROM — Continued

	1961	1960
Welfare:		
Aid to Dependent Children:		
Receipts from State	715.42	1,704.69
Disability Assistance:		
Receipts from State	7,575.27	5,741.93
General Relief:		
Receipts from Cities and Towns		192.03
Receipts from State	3.70	2,619.61
Old Age Assistance:		
Receipts from Cities and Towns	3,874.62	7,706.66
Receipts from State	32,442.76	74,096.63
Receipts from State, M.A.A.	28,338.25	
Recoveries from Individuals	1,547.83	8,679.64
Total Departmental Receipts	\$1,217,871.31	\$1,150,665.04
SCHOOL FUNDS:		
Athletic Fund Receipts from Senior High School	\$ 10,098.87	\$ 10,730.53
Cafeteria Receipts, All Schools	164,766.92	146,935.78
Commonwealth of Mass. School Lunch Program	57,253.72	48,785.77
Total School Funds	\$ 232,119.51	\$ 206,452.08
MUNICIPAL INDEBTEDNESS:		
Loans Authorized:		
Newman Junior High School, Construction Principal ..		\$2,300,000.00
Accrued Interest and Premium		6,100.75
Municipal Garage, Norris Farm		
Principal		286,000.00
Accrued Interest and Premium		242.81
Total Loans Authorized		\$2,592,343.56
BONDS MATURED:		
U. S. Treasury Bills	\$3,815,991.13	\$2,719,049.96
Interest	22,386.58	20,950.04
Total Bonds Matured	\$3,838,377.71	\$2,740,000.00
TEMPORARY LOAN:		
Anticipation Serial Sales:		
Newman Junior High School		\$ 100,000.00
Total Temporary Loans		\$ 100,000.00
INTEREST:		
Betterments, Sewer, Sewer House Connections, Sidewalk and Street	\$ 18,934.03	\$ 17,468.64
Motor Vehicle Excise	532.32	353.54
Poll, Personal and Real Estate	1,338.33	1,052.31
Tax Titles	79.35	
Total Interest	\$ 20,884.03	\$ 18,874.49
COSTS:		
Motor Vehicle Excise, Poll, Personal and Real Estate	\$ 2,131.05	\$ 1,954.15

WHERE THE MONEY CAME FROM — Continued

	1961	1960
TRUST FUNDS:		
Income	\$ 3,472.41	\$ 3,466.06
UNCLAIMED CHECKS:		
		37.84
REFUNDS:		
Group Life Insurance Dividends	\$ 770.00	\$ 6,962.67
Miscellaneous	5,103.02	7,258.41
Total Refunds	\$ 5,873.02	\$ 14,221.08
DEDUCTIONS:		
Withheld from Employees:		
Blue Cross, Blue Shield	\$ 72,935.89	\$ 66,558.75
Group Life Insurance	8,173.55	7,491.46
Withholding Tax, Federal	620,870.48	551,417.86
Withholding Tax, State	54,522.55	46,294.66
Total Deductions	\$ 756,502.47	\$ 671,762.73
Total	\$14,382,222.18	\$14,755,735.50

Where the Money Went

GENERAL GOVERNMENT:

Finance Committee, Salary & Expenses	\$ 1,776.83	\$ 1,497.97
Selectmen, Salaries, Expenses, Capital Outlay, Town Meetings and Travel Out of State	14,970.66	14,203.38
Selectmen, Architectures Study, Town Hall	1,800.00	
Selectmen, Installation of Sprinklers	785.19	
Selectmen, Renovation Town Hall	1,016.09	
Selectmen Printing Valuation List		1,781.04
Civil Defense, Salaries, Expenses and Capital Outlay	10,604.26	4,377.39
Accounting, Salaries, Expenses and Capital Outlay	34,001.59	35,412.33
Treasurer and Tax Collector, Salaries, Expenses, Capital Outlay and Travel Out of State	27,972.53	24,580.45
Town Clerk, Salaries, Expenses, Capital Outlay and Travel Out of State	17,381.50	15,966.42
Election and Registration, Salaries, Canvassers and Tellers, Expenses and Capital Outlay	14,836.88	21,019.14
Assessors, Salaries, Expenses, Capital Outlay and Travel Out of State	35,388.18	30,437.27
Legal Salaries, Damages, Expenses and Special Fees	9,344.59	10,690.67
Telephone Switchboard, Salary and Service Charges	9,185.61	8,762.35
Town Hall and Grounds, Maintenance and Capital Outlay	26,230.64	24,474.70
Board of Appeals, Salary and Expenses	878.95	1,037.87
Planning Board, Salary, Expenses, Capital Outlay and Technical Assistance	5,773.52	4,937.31
Personnel Committee, Salary and Expenses	1,469.62	374.07
Personnel Committee, Professional Consultant	500.00	5,150.00
Total General Government	\$ 213,916.64	\$ 204,702.36

WHERE THE MONEY WENT — Continued

	1961	1960
PROTECTION OF PERSONS AND PROPERTY:		
Police Department:		
Salaries	\$ 280,859.43	\$ 268,709.03
Auto Maintenance, Auxiliary Expenses, Building Maintenance, Communications, F.B.I. School, Operating Expenses, Parking Meters, Signal System, Travel Out of State and Uniforms	34,293.23	35,375.30
Capital Outlay	15,148.67	8,310.83
Total Police Department	\$ 330,301.33	\$ 312,395.16
FIRE DEPARTMENT:		
Salaries	\$ 354,787.61	\$ 334,019.01
Building Maintenance, Equipment and Supplies, Maintenance of Equipment, Medical Expenses, Services and Travel Out of State	31,317.37	32,434.38
Capital Outlay	23,487.00	9,586.51
Total Fire Department	\$ 409,591.98	\$ 376,039.90
CONSTRUCTION FIRE AND POLICE:		
Station Addition and Alterations	\$ 406.00	\$ 18,550.16
MISCELLANEOUS PROTECTION:		
Fire Alarm, Salaries, Expenses, Capital Outlay and Maintenance of Equipment	\$ 24,892.89	\$ 32,392.43
Forest Warden, Salaries and Expenses	599.75	600.00
Inspection, Salaries, Expenses, Capital Outlay, Auto Maintenance and Transportation	28,418.55	27,247.49
Animal Inspector, Salary and Transportation	702.80	713.14
Dog Officer, Salary	920.52	955.00
Sealer of Weights and Measures, Salary, Expenses and Transportation	1,891.65	1,870.45
Total Miscellaneous Protection	\$ 57,426.16	\$ 63,778.51
HEALTH AND SANITATION:		
Health Salaries, Expenses, Capital Outlay and Travel Out of State	\$ 27,041.34	\$ 23,827.29
Health Officers, Contract, Salary and Expenses	3,711.00	3,658.26
Dental Clinic, Salaries, Expenses and Capital Outlay	4,711.00	4,264.94
Garbage Removal	34,333.32	31,666.64
Hospitalization	1,921.62	972.92
Mosquito Control	4,534.45	4,500.00
Norfolk Mental Health Assoc.	3,200.00	2,400.00
Total Health	\$ 79,452.73	\$ 71,290.05
Sanitation:		
Drains Construction, Hurd Brook, Art. 31/60		\$ 32,300.00
Drains Construction, Art. 33/60	7,487.77	44,054.61
Drains Construction, Art. 31/61	17,486.55	
Sewer Construction, Art. 34/60	491.23	93,110.41
Sewer Construction, Art. 32/61	73,420.82	
Sewer Construction, Art. 3/59 S.T.M.		4,000.00
Sewer House Connection	12,000.00	11,965.29
M.D.C. Sewer Connection, Art. 34/61	476.00	
Total Sanitation	\$ 111,362.37	\$ 185,430.31

WHERE THE MONEY WENT — Continued

	1961	1960
DEPARTMENT OF PUBLIC WORKS:		
Administration, Salaries and Expenses	\$ 31,735.94	\$ 30,745.86
Engineering Division, Salaries, Wages and Expenses	64,227.05	61,239.27
Equipment and Garage Division, Salaries, Wages and Expenses	60,729.52	49,557.91
Forestry Division, Salaries, Wages and Expenses	73,166.33	68,121.23
Highway Division, Salaries, Wages and Expenses	207,494.43	202,610.10
Sewer Division, Salaries, Wages and Expenses	134,872.34	126,813.36
Water Division, Salaries, Wages and Expenses	152,339.48	148,122.01
Emergencies, Snow and Disaster, Salaries, Wages and Expenses	55,039.49	35,137.45
Demolition, Building, Eaton Square	2,008.49	
Demolition, Building, Mark Lee Rd.		897.81
Demolition, Barn Norris Farm	539.00	
Equipment, Additional	11,839.85	22,346.70
Equipment, Replacement	55,349.03	50,818.10
Highway Alterations, Art. 28/60	3,555.90	26,444.10
Highway Alterations, Art. 28/61	8,163.46	
Highway Repairs	4,994.49	3,131.87
Parking Meter, Expenses		300.75
Roads, Chapter 90, Construction, Kendrick St.		4,896.00
Roads, Chapter 90, Construction, Art. 20/60	19,254.59	36,805.88
Roads, Chapter 90, Maintenance	4,500.00	4,074.26
Railroad Bridge, Bird Hill, Art. 17/58		26,541.76
School Walks, Art. 21/60		2,670.65
School Walks, Art. 23/61	2,563.91	
Sidewalk Surfacing, Art. 22/60	907.14	5,092.86
Street Construction, Betterment Act, Art. 26/59		375.45
Street Construction, Betterment Act, Art. 24/60	3,855.82	47,144.18
Street Construction, Betterment Act, Art. 24/61	6,000.00	
Street Construction, Dell and Evergreen	14,925.42	
Street Construction, Douglas Rd., Art 25/60	355.20	3,394.80
Street Construction, Dunster Rd. Ext., Art 26/60	28.20	2,071.80
Street Construction, Glenwood Rd., Art. 27/59		3,277.98
Street Construction, Glen Gary Rd., Art. 4/60 S.T.M.	4,342.00	385.21
Street Construction, Hill St., Art. 27/61	5,251.50	
Street Lighting	47,216.16	46,745.37
Street Light Installation, Art. 29/60		400.00
Street Light Installation, Art. 29/61	400.00	
Traffic Signals, Highland and May		87.50
Travel Out of State	692.82	477.30
Total Public Works	\$ 976,347.56	\$ 1,010,727.52

WATER DEPARTMENT:

Water Main Extensions and Services	\$ 37,421.78	\$ 43,583.45
Water Main Relaying, Art. 30/60-Art. 30/61	25,000.00	21,425.19
Water Main, Second Ave., Art. 2/59, S.T.M.		2,527.21
Water Construction, Pumping Station, Art. 45/57		1,291.97
Water Standpipe, Steel Roof, Art. 1/59, S.T.M.		12,124.41
Total Water Department	\$ 62,421.78	\$ 80,952.23

CONSTRUCTION, PUBLIC WORKS DEPT.

Public Work Building, Norris Farm	\$ 57,308.88	\$ 236,337.93
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WHERE THE MONEY WENT — Continued

	1961	1960
PUBLIC WELFARE:		
General Relief, Salaries, Expenses and Travel Out of State \$	657.26	\$ 585.08
General Relief Assistance	6,322.12	5,786.19
Aid Dependent Children, Salaries, Expenses and Travel Out of State	1,141.87	1,043.38
Aid Dependent Children, Assistance	2,154.35	1,996.85
Disability Assistance, Salaries, Expenses and Travel Out of State	2,207.97	2,023.83
Disability Assistance, Assistance	14,029.63	17,560.71
Old Age Assistance, Salaries, Expenses and Travel Out of State	22,646.52	20,827.85
Old Age Assistance, Assistance	159,090.82	160,905.08
Total Public Welfare	\$ 208,250.54	\$ 210,728.97
VETERANS' SERVICES:		
Veterans' Services, Salaries, Expenses and Transportation \$	7,876.12	\$ 8,078.20
Veterans' Benefits	27,242.76	29,063.37
Total Veterans' Services	\$ 35,118.88	\$ 37,141.57
SCHOOL DEPARTMENT:		
School Salaries	\$2,263,971.09	\$1,969,198.29
Auxiliary Agencies	32,996.42	30,826.22
Expenses of Instructions	103,606.64	94,169.59
General Control	3,997.07	3,929.44
Maintenance	56,991.95	43,989.38
Operating Expenses	120,137.07	112,279.28
Outlay	20,279.26	23,276.16
Travel Out of State	2,737.56	2,491.05
Transportation of Pupils	44,667.10	43,080.88
Adult Civic Education	572.16	734.71
Adult Evening Education	837.41	2,263.43
Vocational Tuition	10,006.56	6,594.46
Total School Department	\$2,660,800.29	\$2,332,832.89
Special Committee:		
Future School Needs, Art. 67/57	\$ 127.10	
School Funds:		
Athletic Fund Expenses, Sr. and Jr. High Schools	\$ 16,980.65	\$ 11,226.26
Cafeteria Fund, Salaries and Expenses	232,012.66	205,127.00
Total School Funds	\$ 248,993.31	\$ 216,353.26
Federal Defense Education Act:		
Guidance	\$ 2,388.36	\$ 3,829.18
Language		1,545.99
Science	210.38	3,081.78
Total Federal Defense Ed. Act	\$ 2,598.74	\$ 8,456.95
SCHOOL CONSTRUCTION:		
Broadmeadow School Land, Art. 50/60		\$ 2,996.50
Demolition Old Eliot School Building	1,112.32	
Drainage Eliot School, Play Area		6,797.93
Elementary School (Hillside), Art. 60/58, Plans and Specifications	120.91	263.28

WHERE THE MONEY WENT — Continued

	1961	1960
Elementary School (Hillside) Const., Art. 71/59	149,647.96	470,123.77
Highland Park (John Eliot) Construction		1,921.23
Installation Fire Detection System	25,191.14	12,563.25
Maintenance Building Construction		3,412.27
William Mitchell School Addition	750.00	24,992.54
William Mitchell School, Alterations		727.40
Senior High School, Language Laboratory		14,246.32
William Pollard, Junior High School Construction	1,077.50	6,406.12
William Pollard Junior High School Landscaping	17,340.98	
Junior High School (Newman), Great Plain and Central Ave., Plans and Specifications		4,207.96
Junior High School (Newman), Great Plain and Central Ave., Const.	818,747.05	392,286.43
Junior High School, Highland Ave., Refurbishing		49,553.14
Total School Construction	\$ 1,013,987.86	\$ 990,498.14
LIBRARY:		
Salaries	\$ 73,389.54	\$ 61,056.41
Bindings, Expenses, Supplies & Travel Out of State	7,105.43	6,345.35
Books and Periodicals	19,539.62	16,491.28
Building Maintenance	5,863.56	3,668.60
Branch Library, Rent	1,620.00	1,590.00
Capital Outlay		12,998.97
John B. Tolman Fund	678.80	150.00
Total Library	\$ 108,196.95	\$ 102,300.61
LIBRARY CONSTRUCTION:		
Library Addition and Alterations	\$ 72,779.46	\$ 301,962.18
GLOVER MEMORIAL HOSPITAL:		
Salaries	\$ 484,569.74	\$ 456,732.32
Building Maintenance	43,099.15	41,157.76
Capital Outlay	12,162.87	7,547.92
Expenses	14,886.10	14,318.84
Equipment and Supplies	128,246.08	122,585.02
Travel Out of State	300.00	200.00
X-Ray and Laboratory	39,561.25	33,051.38
Total Hospital	\$ 722,825.19	\$ 675,593.24
MEMORIAL PARK:		
Salaries and Expenses	\$ 18,072.30	\$ 17,223.84
Capital Outlay	5,252.56	1,300.00
Total Memorial Park	\$ 23,324.86	\$ 18,523.84
PARK COMMISSIONERS:		
Salaries	\$ 57,445.34	\$ 47,947.57
Expenses	22,073.45	19,007.60
Capital Outlay	11,627.36	1,795.00
Engineering Services	1,000.00	953.61
Cricket Field Improvements		338.00
Mills Field Improvement		5,758.95
Walker Gordon Grading		1,000.00
Rosemary Lake, Cleaning Swimming Area	105.00	15,400.00
Total Park Commissioners	\$ 92,251.15	\$ 92,200.73

WHERE THE MONEY WENT — Continued

	1961	1960
MISCELLANEOUS:		
Annuities, Gaughan, Haddock and McLeod	\$ 5,400.00	\$ 5,400.00
Annuities, Chapter 32, Section 56		
DiPoli	3,442.00	3,442.00
McNutt	2,713.50	2,035.17
Richwagen	1,215.00	2,160.00
Thomas		211.26
Annuities, Chapter 32, Section 58		
Brearley	3,812.50	3,812.25
Frost	3,055.00	3,055.00
Newman	5,300.00	
Sisson	3,250.00	3,250.00
Care of Soldiers Graves	800.00	800.00
Committee, 250th Anniversary		3,475.00
Committee, 250th Anniversary, Float	317.39	
Committee, Transportation	111.50	547.33
Contributory Retirement, Contribution	56,160.00	41,976.00
Contributory Retirement Expense Fund	1,500.00	1,200.00
Contributory Retirement Military Service	104.00	
Council for Aging	151.40	300.40
Insurance Group Life Premium	8,223.46	7,323.44
Insurance, Self Insurance Loss Fund	9,132.18	17,778.02
Insurance, Self Insurance, Premium	9,000.00	7,807.23
Insurance, Town Schedule, Premium	31,715.80	26,054.04
Memorial Day	570.69	478.30
Purchase of Land, Mary Leonard		2,000.00
Purchase of Land, Est. A. R. Poland	32,500.00	
Purchase of Land, Options	598.79	35.00
Town Charges	2,491.56	257.78
Town Reports	4,847.70	4,083.62
Unclassified Miscellaneous Expenses	708.40	545.67
Unpaid Bills, Previous Year	516.94	225.50
Total Miscellaneous	\$ 187,637.81	\$ 138,253.01

MUNICIPAL INDEBTEDNESS:

Maturing Debt, Principal	\$ 694,000.00	\$ 560,000.00
Maturing Debt, Interest	239,912.50	174,967.50
Total Municipal Indebtedness	\$ 933,912.50	\$ 734,967.50

OTHER EXPENDITURES:

Blue Cross, Employees' Deductions	\$ 68,951.77	\$ 55,752.98
Certificates of Deposits	500,000.00	
Group Life Insurance, Employees' Deductions	8,231.49	7,330.88
Norfolk County Hospital	30,999.05	34,617.75
Norfolk County Tax	94,339.03	85,471.28
Refunds and Transfers	52,170.43	44,558.25
State Tax and Assessments	214,588.31	173,110.18
U. S. Treasury Bills	2,981,732.33	3,657,231.76
Withholding Tax, Federal	614,915.91	546,902.51
Withholding Tax, State	52,366.18	43,638.88
Total Other Expenses	\$4,618,294.50	\$4,648,614.47
Total Expenditures for the Year	\$13,227,634.57	\$13,068,631.49
Cash on Hand, December 31st	\$1,154,587.61	\$1,687,104.01
Total	\$14,382,222.18	\$14,755,735.50

BALANCE SHEET — DECEMBER 31, 1961

General Accounts

Assets

Cash on Hand—December 31, 1961 \$1,154,587.51
 Certificates of Deposits 500,000.00
 U. S. Treasury Bills 993,624.00

\$2,648,211.61

ADVANCES FOR PETTY CASH:

Health \$ 10.00
 Hospital 200.00
 Inspection 10.00
 Library 20.00
 Public Work Dept. 20.00
 School, Athletic Assoc. 350.00
 School, Cafeteria 61.00
 School, Senior High 50.00
 School, Superintendents Office 100.00
 Tax Collector 100.00
 Town Clerk 35.00
 Treasurer 50.00
 Veterans' Services 50.00
 Welfare 10.00

ACCOUNTS RECEIVABLE:

Taxes 1953:
 Real Estate
 Taxes 1958:
 Real Estate
 Taxes 1959:
 Personal \$ 582.40
 Poll 108.00
 Real Estate 1,998.12

Liabilities and Reserves

AGENCY, DOG LICENSES DUE COUNTY \$ 30.00
 LOANS AUTHORIZED, UNISSUED:
 Junior High, Great Plain and Central 195,000.00

OVERLAY, RESERVE FOR ABATEMENTS:

Overlay 1953 \$ 54.05
 Overlay 1959 2,307.18
 Overlay 1960 6,494.18

8,855.41

15,440.32

OVERLAY SURPLUS, RESERVE FUND

PARKING METERS:

On Street \$ 17,947.73
 Off Street 17,260.47
 Needham Heights Square 253.21

35,461.41

1,066.00

RESERVE FOR PETTY CASH:

REVENUE RESERVED UNTIL COLLECTED:

Farm Animal Excise Tax \$ 40.00
 Motor Vehicle Excise Tax 65,349.12

Special Assessments:

Committed Interest 437.32
 Departmental 103,764.08
 Sewer 50,161.05

1,066.00

Sewer Committed Interest 604.40
 Sewer House Connections 17,107.46
 Sidewalks 1,202.59

Street 37,461.78
 State and County Aid to Highways 11,134.05
 Tax Titles 3,939.61

Tax Possessions 486.13
 Water 41,064.19

2,688.52

332,751.78

BALANCE SHEET — DECEMBER 31, 1961 — continued

Assets

Taxes 1960:	
Personal	\$ 3,382.75
Poll	104.00
Real Estate	9,560.84

Taxes 1961:	
Personal	\$ 3,794.38
Poll	100.00
Real Estate	63,333.38

FARM ANIMAL EXCISE TAX

67,227.96

MOTOR VEHICLE AND TRAILER EXCISE:

Taxes 1958	\$ 1,799.74
Taxes 1959	7,313.00
Taxes 1960	8,533.32
Taxes 1961	47,703.06

65,349.12

SPECIAL ASSESSMENTS:

Sidewalks:	
Added to Taxes 1961	36.84
Unapportioned	1,165.75

1,202.59

Street:	
Added to Taxes 1959	95.98
Added to Taxes 1960	112.54
Added to Taxes 1961	959.25
Unapportioned	36,294.01

37,461.78

Liabilities and Reserves

SEWER ASSESSMENT RECEIPTS RESERVE:

70,287.51

Sewer Construction Reserve

SPECIAL RECEIPTS RESERVED:

770.00

Group Life Insurance Dividend

SPECIAL RECEIPTS RESERVED:

Payroll Deductions:	
Blue Cross, Blue Shield—Fire	\$ 2,842.80
Blue Cross, Blue Shield—General	14,291.36
Group Life Insurance	14,794.25
Withholding Tax—Federal	61,105.19
Withholding Tax—State	15,764.07

94,707.67

SURPLUS REVENUE:

959,416.57

Excess and Deficiency

446.45

TAILINGS, UNCLAIMED CHECKS

TRUST FUNDS INCOME:

Barr Library Fund	\$ 19.38
Dwight School Fund	235.00
T. Otis Fuller Hospital Fund	1,181.74
Greenwood Library Fund	491.43
Lyons Hospital Fund	1,289.52
Mary E. Moseley Hospital Fund	960.57
John B. Tolman Library Fund	2,042.86
William H. Wye Library Fund	187.79

6,408.29

WELFARE RECOVERIES:

Old Age Assistance

APPROPRIATION, UNEXPENDED BALANCE:

Selectmen, Architectural Study Town Hall \$	200.00
Selectmen Renovation Town Hall	9,983.91
Selectmen, Sprinkler Installation Town Hall	8,214.81
Civil Defense, Expenses	381.90
Civil Defense, Capital Outlay	134.60
Drains Construction, Art. 31/60	27,514.29

Assets

Sewer:		\$
Added to Taxes 1953	18.55
Added to Taxes 1958	34.65
Added to Taxes 1959	103.06
Added to Taxes 1960	639.10
Added to Taxes 1961	1,214.00
Unapportioned	48,131.69

Sewer House Connections:

Added to Taxes 1958.....	\$	17.49
Added to Taxes 1959.....		53.60
Added to Taxes 1960.....		146.01
Added to Taxes 1961.....		444.21
Unapportioned		16,446.15

Committed Interest:

Added to Taxes 1958	\$ 2.80
Added to Taxes 1959	39.39
Added to Taxes 1960	71.68
Added to Taxes 1961	323.45

Sewer Committed Interest:

Added to Taxes 1953	\$ 5.19
Added to Taxes 1958	7.48
Added to Taxes 1959	18.99
Added to Taxes 1960	196.84
Added to Taxes 1961	375.90

Water Liens:

Added to Taxes 1959	69.77
Added to Taxes 1960	218.66
Added to Taxes 1961	308.42

TAX TITLES AND TAX POSSESSIONS:

Tax Titles	\$ 3,939.61
Tax Possessions	486.13

Liabilities and Reserves

	Drains Construction, Art. 31/61	9,663.43
	Sewer Construction, Art. 32/61	35,579.18
	M.D.C. Sewer Connection, Art. 34/61	22,024.00
	Demolition Building Eaton Square	991.51
	Demolition Barn Norris Farm	61.00
	Highway Alterations, Art. 28/60	1,836.54
	Roads, Chapter 90, Kendrick Street	24,508.15
	Roads, Chapter 90, Construction, Art. 20/60	3,939.53
	Roads, Chapter 90, Construction, Art. 22/61	44,000.00
	School Walks	436.09
	Street Construction, Dell and Evergreen	7,074.58
	Street Construction, Glen Gary Rd.	1,772.79
	Street Construction, Hill St.	1,248.50
	Construction Public Work Buildings, Norris Farm	12,853.19
	School Athletic Fund, Junior High	17.36
	School Athletic Fund, Senior High	2,682.15
	School Cafeteria Fund	602.53
	School, George Dean Fund	61.50
	School, Demolition Old Eliot School	1,387.68
	School, Future Needs Study Committee	639.74
	School, Federal Defense Education Science School Construction:	377.52
	Hillside, Plans and Specifications	1,319.11
	Hillside, Construction	37,783.15
	Pollard Junior High, Construction	119.53
	Pollard Junior High, Landscaping	2,659.02
	Newman Junior High, Construction	1,227,566.52
	School, Installation Fire Detection System	14,185.61
	Library, John B. Tolman Fund	2,846.89
	Library Addition, Plans and Specifications	180.50
	Library Addition, Construction	111.22
	Park Commission, Cricket Field	10,456.75
	Park Commission, Mills Field	362.87
	Park Commission, Rosemary Lake	495.00
	Committee, 250th Anniversary Float	182.61

BALANCE SHEET — DECEMBER 31, 1961 — continued

Assets

DEPARTMENTAL ACCOUNTS RECEIVABLE:

Health	\$ 137.48
Hospital, Laboratory	529.00
Hospital, Services	67,466.50
Hospital, X-Ray	5,176.50
Police	425.00
Public Works	775.70
School	12,385.82
Veterans Benefits	12,020.35
Welfare, Aid Dependent Children	389.87
Welfare, General Relief	3,998.41
Welfare, Old Age Assistance	459.45

103,764.08

STATE AND COUNTY AID TO HIGHWAYS:

Chapter 90, Construction	\$ 3,370.99
Chapter 90, Kendrick Street	4,975.24
Chapter 90, Maintenance	2,787.82

11,134.05

LOANS AUTHORIZED:

Junior High School, Great Plain and Central Ave.—Equipment	195,000.00
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OVERLAY:

Deficit 1961	4,003.73
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WATER:

Water, Rates	\$ 34,646.53
Water, Repairs	479.01
Water, New Services	4,275.80
Water, Connections	526.00
Water, Sprinklers	540.00

40,467.34

NORFOLK COUNTY TAX 1961

Underestimate	1,566.77
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Total

\$3,265,915.01

Liabilities and Reserves

Committee, 250th Anniversary Plaques	750.00
Committee, Garbage Removal	200.00
Committee, Transportation	88.50
Self Insurance, Loss Fund	13,868.17
Purchase of Land, Max Garelick	3,000.00
Purchase of Land, Options	3,866.21

1,538,228.16

STATE TAX AND ASSESSMENT 1961

Overestimate	5,497.61
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\$3,265,915.01

Total

Deferred Revenue, Debt Accounts and Trust Funds

DEFERRED REVENUE ACCOUNTS:

Apportioned Assessments Due:

	Sidewalk	Street	Sewer	Sewer House Connections
Due in 1954			\$ 18.55	
Due in 1955			18.55	
Due in 1956			18.55	
Due in 1957			18.55	
Due in 1958			18.55	
Due in 1959			18.55	
Due in 1960			— 0	
Due in 1961			51.62	
Due in 1962	\$328.27	\$ 23,955.66	36,753.70	\$10,921.30
Due in 1963	180.84	21,759.15	33,195.10	10,389.16
Due in 1964	115.05	21,747.61	27,008.67	9,366.57
Due in 1965	50.29	16,326.50	21,953.86	8,372.89
Due in 1966	22.43	14,412.68	21,425.70	7,665.95
Due in 1967	10.00	11,508.28	16,031.47	6,306.47
Due in 1968	10.00	7,398.24	11,293.29	4,780.84
Due in 1969	10.00	1,960.36	10,017.33	3,341.73
Due in 1970		1,960.36	6,886.04	1,621.63
Due in 1971		72.37	111.92	13.93
Due in 1972		72.37	111.92	13.93
Due in 1973		72.37	111.92	13.93
Due in 1974		72.37	111.92	13.93
Due in 1975		72.37	111.92	13.93
Due in 1976		72.37	111.92	13.93
Due in 1977		72.37	111.92	13.93
Due in 1978		72.37	69.17	
Due in 1979			69.17	
Due in 1980			69.17	
TOTAL	\$726.88	\$121,607.80	\$185,719.03	\$62,864.04

DEBT ACCOUNTS:

	1961	Outstanding 1960
Broadmeadow School 1952-72	\$ 350,000.00	\$ 385,000.00
Dwight School Add. 1951-70	36,000.00	40,000.00
John Eliot School 1956-74	340,000.00	370,000.00
John Eliot School Additional Loan 1956-68	20,000.00	20,000.00
Harris School Add. 1956-73	60,000.00	65,000.00
High Rock School 1951-71 (O.D.L.)	50,000.00	55,000.00
High Rock School 1951-71	125,000.00	140,000.00
High Rock School Add. 1953-72	110,000.00	120,000.00
Hillside School 1959-79	630,000.00	665,000.00
William Mitchell School 1950-69	160,000.00	180,000.00
William Mitchell School Add. 1959-78	300,000.00	320,000.00
William F. Pollard Junior High 1956-75	1,260,000.00	1,350,000.00
Senior High School Add. 1953-72	1,045,000.00	1,140,000.00
Senior High School Remodeling and Reconstruction 1953-72	20,000.00	30,000.00
Newman Junior High 1960-79	2,175,000.00	2,300,000.00
Hospital Addition 1947-67	150,000.00	175,000.00
Library Addition 1959-79	360,000.00	380,000.00
Municipal Garage, Norris Farm 1960-70	256,000.00	286,000.00
Drains Construction 1956-66	50,000.00	60,000.00
Sewer Construction 1949-79	90,000.00	95,000.00
Sewer Construction 1952-62	15,000.00	30,000.00
Sewer Construction, Fuller Brook District 1952-72	110,000.00	120,000.00
Sewer Construction 1953-72	200,000.00	220,000.00
Street Construction 1952-62	10,000.00	20,000.00
Street Construction 1955-65	20,000.00	25,000.00
Street Construction 1956-66	25,000.00	30,000.00
Street Construction 1957-67	45,000.00	55,000.00
Water Construction 1957-62	30,000.00	60,000.00
Total	\$8,042,000.00	\$8,736,000.00

TRUST FUNDS:

Martha Ann Barr Library	\$ 500.00	Mary E. Moseley Hospital Fund	4,290.00
Horace A. Carter Hospital Fund	1,337.55	William G. Moseley Scholarship	
Dwight School Fund	6,000.00	Fund	4,920.60
Helen DeM. Dunn, Hospital Fund	63,391.29	Needham Cemetery Investment	
Helen DeM. Dunn, Library Fund	1,092.59	Fund	1,000.00
T. Otis Fuller Hospital Fund	7,000.00	Needham Military Band Inc. Fund	782.76
Myron Greenwood Library Fund	12,482.11	Park and Recreation Permanent	
Adeline E. Harris Hospital Fund	172.49	Donation Fund	100.00
Mary Virginia Hill Fund	1,027.99	Thomas Sutton Hospital Fund	1,679.05
Glover Memorial Hospital Permanent		John B. Tolman Library Fund	70,000.00
Donation Fund	29,851.83	John B. Walker Hospital Fund	3,740.13
Langdon R. Hooper Hospital		Samuel H. Wragg Hospital Fund	5,260.55
Library Fund	716.53	George E. Wye Welfare Fund	14,713.25
The Lyon Hospital Fund	5,000.00	William H. Wye Library Fund	1,000.00
Needham Public Library Permanent			
Donation Fund	218.55	Total Cash and Securities	\$246,799.39
Mary J. Millet Hospital Fund	9,806.46		
Dr. William Mitchell Hospital Fund	715.66		

Jury List — 1961-1962

Abbott, Warren A.	11 Ridgeway Terrace	Manufacturer
Ackerson, Arthur D.	29 Avalon Road	Ass't Reg. Mgr.
Adams, Chester P.	38 Geo. Aggott Road	Cost. Super.
Aftuck, Joseph F.	63 Bird Street	Salesman
Ahearn, Charles J.	11 Rae Avenue	President
Ahlberg, Henry B.	133 Grant Street	General Manager
Alden, John	333 Cartwright Road	Realstate Sales
Anderson, Edward M.	32 Avon Circle, N.H.	Builder, Real Estate
Anderson, Philip A.	32 Lancaster Road.	Checker
Anderton, Herbert G., Jr.	49 Berkshire Road	Underwriter
Arbuckle, George	73 Saint Mary St., N.H.	Bank Executive
Armstrong, George H.	102 Woodledge Road	Office Manager
Armstrong, Theodore F.	583 Greendale Avenue	Carpenter
Austin, William M.	766 Chestnut Street.	President
Baer, Leonard T.	16 Laurel Drive	Credit Interviewer
Baldwin, Malcolm L.	33 Broadmeadow Road	Accountant
Baxter, Helen M.	17 Coolidge Avenue	Bookkeeper
Becker, Gustav F.	78 Hawthorn Avenue	Sales Manager
Beeton, George R.	14 DeFrancesco Circle	Electrician
Berry, Orson L.	68 Kimball Street	Accountant
Blades, Wilbur J.	83 Wilshire Park	Purchasing Agent
Bleakney, Robert G.	89 Fair Oaks Park	Asst. General Manager
Boutilier, Robert J.	3 Arden Street	Compositor
Bray, Herbert L.	57 Donna Road, N.H.	Sales Manager
Breedlove, Bernard H.	138 Highgate Street	Sales Manager
Bretschneider, Louis L.	76 Blake Street	Sales Representative
Briggs, Frederick W., Jr.	4 Wendling Road	Insurance
Broadley, Dorothy A.	32 Plymouth Road	Assembler
Brown, Inez L.	44 Dartmouth St., N.H.	Insurance
Brown, Robert F.	17 Doane Avenue	Clerk
Bryson, Elinor	35 Clyde Street	Public Relations Sec.
Burden, Paul F.	7 Shirley Road., N.H.	General. Foreman
Burgess, Neil H., Jr.	25 Enslin Road	Salesman
Cahalane, James B.	52 Barbara Rd.	Procurement Officer
Canaris, James	19 Churchill Lane	Sales Manager
Caulton, Lawrence G.	12 Crescent Road, N.H.	Insurance Broker
Chadwick, John W.	23 Doane Avenue	Salesman
Clay, William W.	43 Brackett Street	Manager
Clifford, John J.	18 Dogwood Lane	Chemical Engineer
Clock, Stanford E.	30 Emerson Place	Mechanical Engineer
Colpas, Bruce S.	33 Coolidge Avenue	District Sales Super.
Commander, Edgar C.	201 Tower Avenue	Branch Manager
Coon, Gerald	13 Highland Place	Postmaster
Copeland, Samuel A.	54 Longfellow Rd., N.H.	Manufacturing Rep.
Copcoran, Walter P.	103 Aletha Road	Salesman
Cowles, Charles H.	149 Fair Oaks Park	Newsdealer
Craig, Henry S.	267 Chestnut Street	Truck Mechanic
Cramer, H. Leslie	71 Grant Street	Comb. Engineer
Crockett, Chandler L.	132 Lincoln Street	Photo-Engraver
Crockett, Edward S.	5 Manning Street, N.H.	District Sales Manager
Crowell, Raymond A.	45 Grant Street	Salesman
Dobberteen, Bruce	24 Dogwood Lane	Production Manager
Dame, Robert D.	32 Elmwood Road	Salesman
Daniels, A. Richards	82 Gayland Road	Engineer
Dasha, Joseph A. III	75 Douglas Road	Research
Des Roches, C. Edward	33 Kingsbury Street	Credit Manager
Dever, Patrick F.	1109 Central Avenue	Salesman
Devine, David F.	70 Grosvenor Road	Assistant Manager
Devlin, Thomas M.	65 Grant Street	Photo. Res.

JURY LIST—Continued

Dreisbach, Kenneth A.	49 Rybury Hillway	Control Inspector
Dudley, Mary E.	12 Blackman Terrace	Receptionist
Duffy, Raymond	345 Central Ave., N.H.	Salesman
Eaton, Donald A.	6 Eaton Road	Real Estate Broker
Eaton, Stephen E.	323 Dedham Avenue	Funeral Director
Eibye, Norman S.	117 Elder Road, N.H.	Certified Public Acct.
Elbery, Norman F.	168 Fairfield St.	Automobile Sales
Euart, George R.	51 Geo. Aggott Road	Sales Supervisor
Facchetti, Francis A.	48 Carey Road, N.H.	Sales Eng. & Est.
Farrow, Howard M.	96 Deerfield St.	Sales Manager
Faust, Lee E.	89 May Street	Advertising
Feeley, John E.	12 Fisher Street	Draftsman
Feick, George III	144 Fair Oaks Park	Chemical Engineer
Fisher, Kendall W.	61 Bond Street	Branch Manager
Flint, Chester R.	250 Cedar Street	Custodian
Fogerty, Richard E.	119 Broad Meadow Rd.	TV Technician
Footte, Arthur C.	1282 Central Avenue	Assistant Manager
Frery, Charles S., Jr.	833 Great Plain Ave.	Chemist
Frederick, Edward B.	554 Central Ave., N.H.	Textile Technician
French, Henry W.	36 Barrett Street	Engineer
Friberg, Elof	111 Fairfield Street	Valve Tester
Friswell, Ronald D.	1069 Central Ave.	Iron Worker
Gale, Sydney	95 Richdale Rd., N.H.	Social Worker Executive
Gall, Keith W.	66 Bess Rd.	Insurance Adjuster
Gassmann, Julius J.	75 Bird Street	Engineer
Gately, John H.	32 Rae Avenue	Supervisor
George, George F.	53 Avalon Road	Executive
Gilbert, Julia S.	90 Fair Oaks Park	Housewife
Gittins, William C.	69 Edwardel Road	Banker
Glass, Irwin F.	50 Broadmeadow Rd.	Assistant District Mgr.
Glidden, Eben	20 Evans Road	Contractor
Godfrey, Alan H.	92 Grant Street	Salesman
Golden, Kenneth D.	15 Dunbarton Road	Communications Mgr.
Greene, Ray B., Jr.	34 Bonwood Road	Insurance Agent
Greenwood, Virginia M.	24 Birds Hill Avenue	Assistant Administrator
Greymont, Walter	14 Melrose Avenue	Architect
Griffin, Nobel H.	1092 Highland Avenue	Accountant
Gross, David	30 Donna Road, N.H.	Merchandise Manager
Hanke, Everett E.	423 Dedham Avenue	Salesman
Hartwell, David W.	30 Bonwood Road	Production Design Eng.
Hastings, Gertrude	376 Cartwright Road	General Clerk
Hatch, Arthur W.	1719 Central Avenue	Secretary Analyst
Heald, Vivian C.	41 Emerson Road	Electrician
Heaps, E. Warren, Jr.	54 Hoover Road, N.H.	Pharmacist-Sales
Hebert, Edwin T.	14 Edgewood Road	Budget Commissioner
Hocknell, Gordon J.	64 Elmwood Road	Sales Representative
Homsy, Norman A.	52 Hazel Lane, N.H.	Architect
Howe, Richard E.	42 Savoy Road	Manager, Department
Hunt, William R.	103 Fairfield Street	Assistant Director
Irion, Robert D.	72 Laurel Drive	Insurance Agent
Irving, Kenneth S.	36 Thrope Road, N.H.	Aircraft Mechanic
Jackson, Ethel E.	14 Bennington St., N.H.	Buyer
Jackson, Lawrence K.	181 Richdale Road, N.H.	Sales Manager
Jacobson, Ernest	11 Gordon Road	Carpenter
Jacobson, Paul S.	54 Deerfield Road	Insurance Sales and Mgr.
Jenkins, Richard R.	120 Ardmore Rd., N.H.	Assistant Director
Johnson, Arthur A.	55 Frances Street	Storeowner

JURY LIST—Continued

Johnson, Ford H.	191 High Rock Street	Service Manager
Johnson, Wheeler	750 Great Plain Avenue	Electronics Engineer
Jones, Walter E.	72 Avon Circle, N.H.	Manager
Jozefowicz, Edward	53 Livingston Circle	Mechanical Engineer
Keay, David M.	53 Barrett St.	Patent Engineer
Keefer, William W.	67 Garden St.	District Representative
Keith, Ralph E.	565 Hunnewell St., N.H.	Plumber
Kelly, Robert E.	1011 Greendale Ave.	Clerk
Kemmler, James W.	94 Laurel Drive	Chemical Engineer
Kenefick, John F.	27 Longacre Road	Tax Accountant
Keris, Stephen J.	24 Ellicott St.	Pressman
Kidman, Merrill W.	71 Livingston Circle	Vice-President
Kiel, William F., Jr.	119 Birds Hill Avenue	Insurance
Kimber, Frank H.	80 Lawton Road	Assistant Vice-President
Kinne, Clifton B.	159 Dedham Avenue	Electronics Engineering
Kochanek, Walter	56 Brookline St.	Supervisor
Koltin, Richard D.	162 Woodbine Circle	Manufacturers Rep.
Lane, Richard K.	45 Country Way	Assistant Manager
Lannon, James J.	16 Gage Street	Engineer
Larsen, Leif S.	95 Birds Hill Avenue	General Insurance
Later, Paul M.	156 Woodbine Circle	Wholesale Meat Salesman
Leader, Ralph E.	123 Country Way	Salesman
Ledbury, Harry J.	56 Barbara Road	Manager
Lee, Victor A.	149 Harris Avenue	President
Lennox, Keith A.	1860 Central Avenue	Wool Salesman
Lewis, Richard D.	159 Washington Avenue	Accountant
Livesey, D. Edward	145 Grant Street	Salesmanager
Livingston, George M.	38 Brookline Street	Chief Accountant
Long, Arthur F.	6 Ardmore Road, N.H.	District Manager
Loudon, Harold S.	177 Lindbergh Ave., N.H.	Draftsman
MacGillivray, Frances B.	32 Emerson Place	Employment Counselor
MacPhee, Donald	1770 Central Avenue	Jeweler
Marsilli, John M.	129 Chestnut Street	Rubber-Craftsman
May, Gordon K.	1336 Great Plain Ave.	Office Worker
McAdam, Harold H.	33 Chestnut Place	Laboratory Engineer
McEvoy, Howard H.	10 Fairfax Road	Regional Manager
McGaffigan, James A.	26 Emerson Place	Clerk
McIntosh, Hamish O.	76 Plymouth Rd.	Personnel Manager
Melbye, Norman L.	262 Marked Tree Rd.	Salesman
Merkel, Harry H.	167 Tower Avenue, N.H.	Engineer
Messier, Norman	8 Edgewater Drive	Hairdresser
Minault, Sylvain S.	100 Bradford Street	Executive
Mitchell, William P.	61 Briarwood Circle, N.H.	Banker
Moore, Robert W.	536 High Rock St.	Engineer—Sales
Muldoon, Arthur F.	69 Brookline Street	Real Estate Broker
Mumford, Edgar L.	1544 Central Ave.	Contractor
Near, Bernard G.	67 Hawthorn Avenue	Electrician
Nelson, Verner O.	276 Dedham Avenue	Personnel Manager
Nelson, William W.	5 Blackman Terrace	Sales Engineer
Newcomb, Albert L.	22 River Park St., N.H.	Machinist
Newton, Reginald J.	230 Hillside Ave., N.H.	Supervisor
Noll, Roger W.	43 Douglas Road	Salesman
Northover, Reginald F.	17 Allen Street	Salesman
Northrop, Richard D., Jr.	56 Paul Revere Rd., N.H.	Sales Promotion
Ney, Loring C.	72 Beaufort Avenue	Banker
O'Brien, John P.	106 Falcon Street	Mechanical Engineer
O'Connor, John E.	96 Dedham Avenue	Office Worker
Olsen, Harold I.	103 Falcon Street	Salesman

JURY LIST—Continued

Olson, Fritz E.	58 Booth Street, N.H.	Manager
Orne, Charles A., Jr.	216 Brookline Street	Const. Superintendent
Osier, N. James	84 Dedham Avenue	Carpenter
Oviatt, Eugene E.	100 Tower Avenue, N.H.	Chief Engineer
Owen, Walter H.	597 Central Ave., N.H.	Retailer
Page, Russell S.	613 Great Plain Avenue	Proprietor
Parkhurst, Edward W.	39 Abbott Street	Proprietor
Pearcy, Charles M.	98 Carey Place, N.H.	Sales Representative
Pedersen, Richard J.	471 Chestnut Street	Sales Representative
Perham, Lottie M.	84 Bess Road	Monotypist
Perry, Robert T.	54 Rosalie Road, N.H.	Salesman
Peterson, John A.	96 Ellicott Street	Banker
Phelps, Frederick L., Jr.	60 Coolidge Avenue	Department Manager
Pike, Bertram N.	137 Evelyn Road, N.H.	Actuary
Prete, James M.	1062 Highland Ave., N.H.	Office Manager
Priest, Richard C.	1148 Webster Street	Office Work
Quinn, John S., Jr.	265 Great Plain Avenue	Executive
Rauch, Carl	84 Wilshire Park	Project Engineer
Read, William G.	310 Harris Avenue	Field Secretary
Rector, Frederick P., Jr.	74 Arch Street	General Manager
Relli Eugene D.	108 Ellicott Street	Electrical Engineer
Rice, Oscar	43 Dale Street, N.H.	Machinist
Richardson, Julian H.	20 Charles River Street	Public Accountant
Ricker, Sargent W.	116 Arch Street	Corporation Cashier
Ring, Mitchell A.	112 Woodbine Cir., N.H.	Stock Broker
Roberts, Francis R.	154 Dedham Avenue	Painting and Decorator
Robinson, Austin C.	14 Bellevue Drive	Assistant Vice President
Rogers, Rachel H.	153 Broad Meadow Road	Housewife
Roman, Walter M.	23 Riverside Street	Jeweler
Ruane, James E.	95 Taylor Street	Engineer
Rumpler, Marvin G.	48 Ardmore Road, N.H.	Manager
Ruth, John J.	767 Greendale Avenue	Maintenance Foreman
Saint, Paul F.	19 Fair Oaks Park	Manager
Scoville E. Warren E., Jr.	16 Helen Road	Technical Director
Severson, Ivar J.	1019 Greendale Ave. N.H.	Service Manager
Shibles, Barbara I.	112 Bradford Street	Clerk Typist
Shufro, Harmon S.	38 Bennington St., N.H.	Merchant
Sidell, Charles V.	59 Coulton Park	Retired
Smith, A. Ledyard	6 Charles River Street	Archeologist
Smith, G. Rogers	263 Dedham Avenue	Salesman
Smith, James W.	34 Concord Street, N.H.	Service Manager
Sparkes, Thomas H.	49 Dale Street, N.H.	Foreman
Stephens, Myron N.	17 Blackman Terrace	Manager
St. Onge, Richard F.	16 Woodbury Drive	Salesman
Sulkala, Osmo O.	92 Lincoln Street	I B. M. Super.
Sullivan, David B.	26 Barbara Road	Manager
Sullivan, Francis J.	53 Edgewater Drive	Contractor
Sullivan, Richard J.	217 Broad Meadow Road	Traffic Manager
Sullivan, Robert L.	29 Howland Street	Custodian
Sutcliffe, Thomas	134 Broad Meadow Road	Production Manager
Swaffield, F. Hartwell	1681 Central Avenue	Advertising
Swift, Richard H.	17 Highland Place	Property Adm.
Taiariol, Alexander	11 Holmes Street	Bricklayer
Tenhope, John W.	215 Fisher Street	Division Manager
Thompson, Merrill O.	18 Douglas Road	Sales Engineer
Tipton, Emily D.	217 Brookside Road	Engineering Clerk
Toth, George J.	43 Audrey Avenue	General Manager
Towne, Erlon W.	47 Charles River Street	Mechanical Engineer

JURY LIST—Continued

Trostle, Kenneth L.	50 Highgate Street	District Manager
Tuck, Leon G.	68 Donna Road, N.H.	Salesman
Turco, John	172 Dedham Avenue	Electrician
Turner, Robert B.	32 Rybury Hillway	TV & Radio
Upham, Benjamin E.	72 Falcon Street	Machinist
Urquhart, Henry W.	425 Great Plain Ave.	Cable Splicer
Varley, Eugene A.	24 Allindale Road	Trucker
Vierkant, Robert J.	8 Alfreton Road, N.H.	Stock Man
Vlontis, Richard J.	32 Geo. Aggott Road	Insurance Agent
Wagner, Joseph W.	314 Chestnut Street	Office Clerk
Wales, Maurice A.	403 Dedham Avenue	Office Manager
Walker, H. Stedman	81 Aletha Road	Manufacturer
Waye, Leroy A.	27 Woodbury Drive	Comptroller
Wenckus, Joseph F.	36 Coulton Park	President
Whorf, John H.	528 Great Plain Avenue	Insurance
Wiles, Kellen	73 Woodlawn Avenue	Manager
Williamson, Edward A., Jr.	7 Alfreton Road, N.H.	Mechanical Engineer
Winn, Ralph L.	57 Hemlock Street	Carpenter
Wood, Charles R.	34 Burnside Road, N.H.	Foreman
Woolley, G. Crandon	42 Gayland Road	Manufacturer
Yablonski, Chester	64 Fairfield Street	Traffic Eng.
Yardley, Charles F.	34 Grosvenor Road	Assistant General Mgr.
Young, Clarence G.	359 Warren Street	Superintendent
Young, Stewart J.	894 Greendale Avenue	Linotype Operator
Ziegelman, Jerold I.	21 Bancroft Street	Salesman
Zimmerman, Frederick H.	74 Deerfield Road	Salesman
Zimmerman, John N.	10 Bess Road	Technologist

Town Officers—1961-1962

ELECTED

MODERATOR	Harold Putnam, 1962
SELECTMEN	J. Roland Ackroyd, 1964, <i>Chairman</i>
Marian F. Keith, 1963	Clarke H. Wertheim, 1962, <i>Vice Chairman</i>
Peter W. Carre, 1963	Philip F. Foss, 1964, <i>Secretary</i>
TOWN CLERK	Marian S. Peterson, 1962
ASSESSORS	Arthur H. Godfrey, 1964, <i>Chairman</i>
Robert F. Day, 1963, <i>Secretary</i>	A. Sterling Holt, 1962, <i>V. Chairman</i>
TOWN TREASURER AND TAX COLLECTOR	Harold L. Blaisdell, 1962
DEPARTMENT OF PUBLIC WELFARE	W. Raymond Hewes, 1964, <i>Chairman</i>
Fred J. Johnson, 1963	William A. Mann, 1964
Frederick O. J. Muzi, 1962	Janet A. Peck, 1963
SCHOOL COMMITTEE	Charles W. Wyckoff, 1962, <i>Chairman</i>
John H. Bush, 1962	Helen E. White, 1964, <i>V. Chairman</i>
Meriel N. Hardin, 1963	Gorham W. Humphrey, 1964
Joseph De Pasqua, 1963	

TRUSTEES OF MEMORIAL PARK

J. Norman Gledhill, Jr., 1962
 Ronald D. Lowden, 1962

Thomas J. Crossman, 1963, *Chairman*

Alfred Wenhams, 1964

Lester C. Huse, 1964

TRUSTEES OF PUBLIC LIBRARY

Raymond F. Bosworth, 1962
 Margaret Q. Heaps, 1963
 Mary H. Fernald, 1964

Laura G. Willgoose, 1962, *Chairman*

Fred G. Atchison, 1963, *V. Chairman*

Everett C. Cross, 1964

BOARD OF HEALTH

Leslie B. Cutler, 1964

Kenneth Christophe, 1963, *Chairman*

John D. Fernald, 1962, *Secretary*

PLANNING BOARD

Artemas P. Richardson, 1962

John J. Gill, 1965, *Chairman*

Dorothy Zug Russell, 1964, *V. Chairman & Clerk*

Edwin M. Wainwright, 1963

Norman A. Homsy, 1966

NEEDHAM HOUSING AUTHORITY

Ritchie L. Stevens, 1963
 David Wilder, 1966

Ralph E. Chambers, 1964, *Chairman*

Wilbar Whittemore, 1965, *Treasurer*

Albert W. Tocci, 1966, *Asst. Treasurer*

COMMISSIONERS OF TRUST FUNDS

Amos H. Shepherdson, 1964

Raymond B. Thomas, 1962

Vernal E. Kezer, 1963

PARK AND RECREATION COMMISSION

Alden Eberly, 1963
 Lloyd S. Remson, 1964

Francis W. Coburn, 1962, *Chairman*

Frederick R. L. Wise, 1964, *V. Chairman*

Robert W. Pearson, 1962, *Secretary*

CONSTABLES

William W. Hewett, 1963
 Frank J. Reinhardt, Jr., 1963

TOWN AGENTS

J. Roland Ackroyd
 Peter W. Carre

Philip F. Foss

Marian F. Keith

Clarke H. Wertheim

MEASURER OF WOOD AND BARK

Frederick A. Whetton

APPOINTED**FINANCE COMMITTEE**

Edward L. Davis, Jr., 1962
 George F. Bettencourt, 1962
 John F. Corssino, 1963
 Robert L. Schneider, 1963

John D. Goethel, 1962, *Chairman*

Harmon S. Shufro, 1963, *V. Chairman*

Clarence R. Perry, 1964

Richard I. Brownell, 1964

Philip A. Christophe, 1964

TOWN ACCOUNTANT

Melville W. Grant, 1963

TRUSTEES OF GLOVER MEMORIAL HOSPITAL

Frank L. Farwell, 1963
 John F. Manter, 1963
 Myer J. Gordon, 1964
 Frederic B. Williams, Jr., 1964

J. Boyd Britton, 1962, *Chairman*

Julius F. Haller, 1963, *V. Chairman*

Gene R. Leavitt, 1962, *Secretary*

Blake H. Field, 1962

REGISTRARS OF VOTERS

Mary E. Fitzgerald, 1964
 Marian S. Peterson, ex-officio

Harold S. Loudon, 1962, *Chairman*

Francis J. Donahue, 1963

PUBLIC WEIGHERS	Ralph T. Woodcock
Mabel G. Hunt	Leila M. Kelly
William A. Woodcock	Neil A. Burgess
Mary Kunz	Willard M. Grant
TOWN COUNSEL	Benjamin Y. Piper
PUBLIC WORKS DEPARTMENT	Lester C. Hollis, <i>Superintendent</i>
ASSISTANT SUPERINTENDENT OF PUBLIC WORKS AND SUPERINTENDENT OF WATER WORKS	Roger G. Oakman
DIVISION SUPERINTENDENTS	Edmund A. Symonds, <i>Sewers</i>
Robert A. MacEwen, <i>Highways</i>	Robert L. Yokes, <i>Forestry</i>
TOWN ENGINEER	H. Gordon Martin
SUPERINTENDENT OF SCHOOLS	William M. Powers
DIRECTOR OF PUBLIC ASSISTANCE	Zella M. Mann
HEALTH OFFICER AND INSPECTOR OF MILK	David Moxon
PUBLIC HEALTH NURSE	Helen C. Kuhn
SANITARY INSPECTOR AND DEPUTY INSPECTOR OF MILK	Melvin L. Zabar
RECORDER OF COMMUNICABLE DISEASES	Dorothea W. Kirkham
INSPECTOR OF ANIMALS AND SLAUGHTERING	Dr. Edward T. Ryan, Jr.
NUTRITIONIST	Alice M. Wagenfield
DENTISTS (Dental Clinic)	Dr. Kurt Baum, Dr. Robert McNamara
AGENT FOR VETERAN'S AID AND PENSION AND CARE OF SOLDIERS' AND SAILORS' GRAVES. BURIAL AGENT	Philip F. Grueling
TRUANT OFFICER	Edward L. Wainwright
INSPECTOR OF BUILDINGS	Robert B. Wyness
SUBSTITUTE BUILDING INSPECTOR	Warren Maloney
INSPECTOR OF WIRING	Warren M. Blew
SUBSTITUTE INSPECTOR OF WIRING	Arnold R. Lambert
INSPECTOR OF PLUMBING & GAS	Michael Picariello
SUBSTITUTE INSPECTOR OF PLUMBING	Chester A. Bosselman
SUPERINTENDENT OF FIRE ALARM	Richard M. Salamone
PETROLEUM INSPECTOR	Richard M. Salamone
FOREST WARDEN	Richard M. Salamone
DEPUTY FOREST WARDENS	Halbert E. Pierce, Jr.
Leo E. Buckley	Charles J. Nute, Jr.
J. Walter Schirmer	Gordon F. Healy

John J. Daley

SEALER OF WEIGHTS AND MEASURES	Frederick R. L. Wise
ASSISTANT TOWN CLERK	Ruth F. Bryant
DIRECTOR OF CIVIL DEFENSE	Col. Frank F. Flagel
DOG CATCHER	Bradley G. Martin
KEEPER OF LOCKUP	Thomas H. Welch
DEPUTY CUSTODIAN OF PUBLIC BUILDINGS	Frank J. Dermody
DEPUTY TAX COLLECTOR	Frank J. Reinhardt, Jr.
PUBLIC LIBRARY	Vivian M. McIver, <i>Librarian</i>
GLOVER MEMORIAL HOSPITAL	Donald R. Carmichael, <i>Business Manager</i> Helen I. Linane, <i>Superintendent of Nurses</i>
CONTRIBUTORY RETIREMENT BOARD—Under vote of Town, Nov. 3, 1936	
N. Grant McKinnon, 1964, <i>Chairman</i>	
Melville W. Grant, <i>Accountant</i>	
Roger G. Oakman, 1963	
BOARD OF APPEALS	
Herbert L. Moore, 1964, <i>Chairman</i>	
Enos G. Nickerson, 1962	Richard P. Melick, 1962, <i>Associate Member</i>
S. Gilbert Tattersal, 1963	Edward F. O'Brien, 1962, <i>Associate Member</i>
PERSONNEL COMMITTEE—Under Art. 11-12, March 19, 1951	
Myron J. Stephens, 1962	Francis J. Flynn, 1962, <i>Chairman</i>
Libero Petrini, 1963	Roswell L. Derby, 1963, <i>V. Chairman</i> William J. Mullen, 1964
COUNCIL FOR THE AGING—Under Art. 15 STM October 21, 1957	
Under Art. 15 of Special Town Meeting, October 21, 1957 — To establish a Council for the Aging.	
Ralph E. Chambers, <i>by the Selectmen</i>	
W. Raymond Hewes, <i>by the Selectmen</i>	
Irving H. Cowdrey, <i>by the Selectmen</i>	
E. Gage Hotaling, <i>by the Selectmen</i>	
Louise P. Remington, <i>by the Selectmen</i>	
Alden Eberly, <i>by the Park Commissioners</i>	
Kenneth Christophe, <i>by the Board of Health</i>	
Helen E. White, <i>by School Committee</i>	
William A. Mann, <i>by Board of Public Welfare</i>	
Harmon S. Shufro, <i>Member at Large</i>	
ANNUAL TOWN REPORT COMMITTEE	
Mary Johnson	William Ganick, <i>Chairman</i>
Frederic B. Williams, Jr.	Homer J. Dietmeier
Al Webber	Raymond F. Bosworth
	George H. Krech
SPECIAL COMMITTEES	

Appointed by the Selectmen — Needham's 250th Anniversary working committee. Art. 97 of 1958; and Art. 94 of 1959.

Sidney A. Dimond, *Chairman*
Mary F. Salamone, *Secretary*
John H. Bush
Manson H. Carter
Gene R. Leavitt
George M. Pond
Sidney Stewart

C. William Frykberg, *Vice Chairman*
Cyril N. Angell, *Secretary-Treasurer*
Arthur H. Godfrey
Kenneth W. Webb
Asa M. Small
Frances K. Dermody
Thomas J. Crossman

Art. 42 of 1959 — Capital Expenditures Budget Programming.

Philip A. Christophe
Norman A. Homsy
Clarence R. Perry

Edward L. Davis, Jr., *Chairman*
Robert L. Schneider
Wilson F. Payne

Art. 62 of 1959 — To obtain plans for Junior High School at Central Avenue and Great Plain Avenue.

Robert L. Schneider, *Chairman, by Taxpayers Association*
Robert F. Day, *Vice-Chairman, by Selectmen*
Gorham W. Humphrey, *by School Committee*
George D. Krech, *by Planning Board*
Robert L. Rimmele, *by Moderator*
Harry Martin, *by Moderator*
Roger D. Goodwin, *by Moderator*
John W. Lebourveau, *by Finance Committee*
Joseph Leo Driscoll, *by Public School Association*

Art. 105 of 1959; Art. 38 of 1960, and Art. 86 of 1961. To study Incineration of Rubbish.

Richard L. Malconian, *Chairman*
Nelson T. Everts, *Secretary*
Earl C. Tyler
Alexander Prohodski
Robert A. MacEwen

Under Art. 62 of 1950; Art. 77 of 1951; Art. 110 of 1952; Art. 63 of 1953; Arts. 50 and 51 of 1954; Art 63 of 1955; Art 38 of 1956; Art. 67 of 1957; Art. 59 of 1958; Art 63 of 1959; Art. 44 of 1960; and Art. 54 of 1961. To study needs for additional School Buildings and School facilities—The same committee to continue its studies and report with its recommendations not later than the 1962 Annual Town Meeting.

Philip P. Garnick, *Chairman, by the Public School Association*
T. Chesterfield Parker, *Secretary, by the Taxpayers Association*
Derwood A. Newman, *by the Moderator*
Roger D. Goodwin, *by the Selectmen*
Gerald R. Browne, *by the Finance Committee*
Helen E. White, *by the School Committee*
Joseph Leo Driscoll, *by the Moderator*
Gorham W. Humphrey, *by the Moderator*
I. Theodore Malmstrom, *by the Planning Board*

Under Art. 77 of 1953; Arts. 59 and 63 of 1954; Art. 82 of 1955; Art. 55 of 1956; Art. 88 of 1957; Art. 98 of 1958; and Art. 40 of 1959 — To study uses and sale of Town-owned land.

Roger D. Goodwin, *Acting Chairman, by Future School Needs Committee*
Frank C. Eaton, *by the Moderator*
H. Milton Hoitt, *Secretary, by the Recreation Committee*
Eva H. Churchill, *by the Planning Board*
Arthur H. Godfrey, *by the Selectmen*

Art. 41 of 1960; and Art. 40 of 1961—To obtain option on lands to be used for public purposes.

Neal Jacobs, *Chairman, by Moderator*
Thomas J. Marcucelli, *by Planning Board*
Richard J. Brownell, *by Finance Committee*

Art. 110 of 1959; Art 39 of 1960 and Art. 67 of 1961—To study Mass Transportation Needs.

James H. Powers, *Chairman, by Taxpayers Association*
John Wallace, *Vice Chairman, by the Moderator*
Mary M. Sacks, *Secretary, by Selectmen*
Eston S. Fox, Jr., *by Planning Board*
Robert A. Snowber, *by Planning Board*
Walter R. Clarenbach, *by Selectmen*
Hollis O. Thomas, Jr., *by Chamber of Commerce*
Senator Leslie B. Cutler, *ex-officio*
Representative Daniel H. Rider, *ex-officio*

Art. 58 of 1961—To study question of establishing a Conservation Commission.

Francis B. Richardson, *Chairman, by the Moderator*
Charles S. Frary, Jr., *Vice Chairman, by the Moderator*
*Clifton M. Neal, *Secretary, Park and Recreation Commission*
Robert L. Woodbury, *by Finance Committee*
**Robert J. Latham, *by Park & Recreation Commission*

Art. 86—To study Garbage collection & Disposal.

Dr. John D. Fernald, *by Board of Health*
Richard L. Malconian, *by Selectmen*
Anthony C. Pippo, *by Selectmen*
Harding M. Ounanian, *by Selectmen*
Bruce MacPherson, *by Finance Committee*

Under Art. 86 of 1961—To secure rent-free quarters in the Town Garage or other town-owned building as headquarters for the Civil Defense Agency.

Mark M. Kiley,
Frank J. Dermody
Fred W. Martikke
G. Bradford Tiffany

* Resigned

**Appointed to Fill Vacancy

Town Meeting Members

MEMBERS AT LARGE

ACKROYD, J. ROLAND
BLAISDELL, HAROLD L.
CARRE, PETER W.
CHRISTOPHE, KENNETH
CUTLER, LESLIE B.
FOSS, PHILIP F.
GILL, JOHN J.
GODFREY, ARTHUR H.
GOETHEL, JOHN D.
KEITH, MARIAN F.
PETERSON, MARIAN S.
PIPER, BENJAMIN Y.
PUTNAM, HAROLD
RIDER, DANIEL H.
WERTHEIM, CLARKE H.
WYCKOFF, CHARLES W.

Selectman
Treasurer
Selectman
Board of Health
Senator
Selectman
Planning Board
Assessor
Finance
Selectman
Town Clerk
Counsel
Moderator
Representative
Selectman
School Committee



MR. PUTNAM

PRECINCT 1

Expiration 1962

Benson, John K.
Bixby, Ralph L.
Brett, Frank W.
Cramer, Harold Leslie
Holt, A. Sterling
Kinne, Dorothy L.
Latham, Robert J.
Mann, William A.
Powers, James Hugh
Scull, Hector D.
Saint, Paul F.
Wood, Jack A.

Expiration 1963

Dugan, William H.
Everett, Elmer H.
Holden, Clayton L.
Jacobs, Neal
Muir, Frederick R.
Noonan, James H.
Stubbs, J. Harold
Wallace, John

Expiration 1964

Adams, Mary Dorcas
Alexander, Norman E.
Caulton, Frederick M.
Hewes, W. Raymond
Rawstron, Merrick P.
Twigg, Julia B.
Wise, Frederick R. L.

PRECINCT 2

Expiration 1962

Angell, Cyril N.
Chambers, Ralph E.
Coburn, Francis W.
Cruikshank, James E.
Eaton, Donald A.
Eckhardt, Douglas L.
Granberg, Robert J.
Hasenfus, Wendell W.
Hersey, Henry D.
Hill, Barbara K.
Schneider, Robert L.
Sewall, Frank L.
Steere, Ruth E.
Winslow, Gordon B.
**Turner, Robert B. Jr.

Expiration 1963

Atchinson, Fred G.
Baker, Daniel E., Jr.
Bradford, Dorothy H.
Carre, Charlotte
Chamberlin, Betty-Jane D.
Davis, Richard A.
Fleming, Stephen J., Jr.
Hardin, Milton B.
Packard, Charles A.

Expiration 1964

Beattie, Samuel A.
Chisholm, Clarence J.
Clark, Walter J.
Coppinger, John W.
Cross, Everett C.
DePasqua, Joseph
Hill, Edward L.
Hunter, Albert E.
Locke, Richard T.
Loomis, Samuel
Moore, Herbert L.
Sanborn, James K.
Sisson, Jerome C.
Tattersall, S. Gilbert
Welch, Thomas H.

PRECINCT 3

Expiration 1962

Bailey, Andrew C.
Bridges, Frank L.
Eaton, Frances B.
Gagnon, William A.
Hardy, Henry W.
Hazard, Mary S.
Heald, Henry M.
King, Arthur L.
Larson, N. Henry
March, Roland C., Jr.
Rawstron, Stanley

Expiration 1963

Anderson, John M.
Bloch, Adolph A.
Bush, John H.
Day, John M., Jr.
Downe, Charles E.
Fernald, Mary H.
Gordon, Meyer J.
Harkins, J. Frederick
Keating, Paul E.
Motley, Herbert J.
Nelson, Verner O.

Expiration 1964

Austin, William M.
Britton, J. Boyd
Davis, Edward L., Jr.
Farwell, Frank L.
Guild, Henry R.
Hoitt, H. Milton
Kelly, Robert E.
Ladd, Charles H.
Mason, Eleanor A.
McIntosh, Charles B.
Nealand, G. Edward

** Appointed to fill vacancy

Titus, Warren E.
Whittemore, Theodore P., Jr.
**Russell, Dorothy Zug

Perry, Rebecca H.
Smith, Myron E.
Stewart, Edward
Williams, Frederic B., Jr.

Stanley, John G.
Wyeth, Stimson

PRECINCT 4

Expiration 1962
Bennett, Joel H.
Cornwall, James A.
Crossman, Thomas J.
Day, Robert F.
Eaton, Francis C.
Eaton, Laurence E.
Lowden, Ronald D.
Newman, Derwood A.
Perry, Clarence R.
Stewart, Sidney
Wainwright, Richard
Willgoose, Dorathea M.
Willgoose, Laura G.
**Leavitt, Gene R.

Expiration 1963
Allen, Howard F.
Cannon, Charles E.
Christophe, Philip A.
Clark, Joseph W.
Cuddy, Howard W.
Eaton, Howard A.
Fletcher, Ruth N.
Ganick, William H.
Gatto, Victor E.
Harkins, John F.
Lawrence, Knowles B.
McKinlay, J. Allan
Pippo, Anthony C.
Rimmele, Robert L.
Slicer, J. Samuel, Jr.
Stevenson, Robert M.
Wainwright, Edwin M.
Wheeler, Harold G., Jr.
White, Helen E.

Expiration 1964
Bettencourt, George F.
Bosworth, Raymond F.
Burnham, Richard D.
Burr, Harold L.
Chase, Clarence E.
Cookson, Clyde E.
Crabtree, H. Kent
DeFazio, Mario
Dussault, Clarence E.
Eberly, Alden
Greene, Ray B., Jr.
Hall, W. Bigelow
Hamburger, Amos
Page, Robert W.
Stewart, Malcolm C.

PRECINCT 5

Expiration 1962
Carpenger, Charles A.
Chalue, Robert W.
Friswell, Archibald W.
Gallant, Thomas E.
Greuling, Philip K.
Hallein, Edward E.
Henderson, Daniel C.
Jones, William D.
McLeod, John W.
Martin, Harry
Osborne, Lawrence D., Jr.
Petrini, Gary W.
Sparkes, Thomas H.
Spicer, Charles E.
Taylor, John F., Jr.

Expiration 1963
Aronie, Asna
Baranick, Wilfred J.
Barton, James M.
Brown, Dawson L.
DerMarderosian, Armen
Ericson, Harding S.
Goodwin, Roger D.
Gottsman, William N.
Hartman, Mason N.
Henderson, Everett
Johnson, Arthur F.
Morrison, Ronald L.
Muzi, Frederick O. J.
Neal, Clifton M.
Petrini, Libero
Putnem, John A.
Skinner, George F.
Ziemer, Charles D.

Expiration 1964
Bailey, John M.
Bottom, Edward L.
Bush, Charles N.
Caulton, Lawrence G.
Cleaves, George L.
Coren, Alfred S.
Johnston, Russell H., Jr.
Kelly, John F.
Ludlow, Louise P.
Ludlow, William B., Jr.
McCabe, William E.
Spencer, Wendell H.
Sweet, William L.
Vincent, Harold T.
Whitehead, William E.

PRECINCT 6

Expiration 1962
Anderson, Edward M.
Bell, Alwin L.
Bell, Charles D.
Claxton, Philip H.
Connolly, John T.
Cotter, John E.
Fay, Norman F.
Feely, Robert P.
Frykberg, Conrad W.
Gindra, Arthur W.
Holt, R. Ashley
Humphrey, Gorham W.
Loomis, Aaron A.
Mann, Frederic S.
Nickerson, Enos G.
Salamone, Richard M.
Small, Asa M.
Svendsen, Paul L.
**Hartford, Warner B.

Expiration 1963
Anderson, Elizabeth E.
Bamforth, Howard E.
Billings, C. Carter
Bloh, Paul T.
Cass, Richard S.
Flint, Carl A.
Graser, Theodore N.
Mackinnon, N. Grant
Rogers, Mary S.
Scofield, Robert A.
Stanley, Edgar S.
Stevens, Ritchie L.
Svendsen, Harold
Woodbury, Robert L.

Expiration 1964
Adams, Robert R.
Blondell, Roy L.
Buckley, William P.
Burton, William L.
Carlin, Andrew M.
Chalker, John A.
Dawson, Robert C.
Eaton, Henry W.
Fedel, Julius T.
Firth, Herbert W.
Frost, Fred L.
Greene, Charles E.
Hill, John M., II
Kelly, Arthur N.
Nye, Loring C.
Powers, William M.
Shufro, Harmon S.
Talmadge, Nelson A.
Whitaker, Owen C.
Whitman, Carl A.

FIRE ALARM BOXES

(This is an official list of fire alarm boxes as provided by the Fire Department. In the event of a fire the alarm sounds the first number of the box followed by a pause, followed by the next number of the box, and so on. Thus an alarm from box 12, Needham Square, would sound: BLAST. Pause. TWO BLASTS. Keep this list handy for ready reference!)

- | | |
|--|---|
| 12 Great Plain Ave.—Chestnut St. | 146 Pleasant St.—Kimball St. |
| 121 Chapel St. | *1461 Somerville Knitting Co.—Pleasant St. |
| 122 Junior High School—Highland Ave. | 147 Warren St.—Kimball St. |
| 123 Highland Ave.—May Street | 148 Dedham Ave.—Lincoln St. |
| 1221 Emery Grover School—Highland Ave. | 15 Maple St.—Oak St. |
| 1231 Saint Joseph School—Pickering St. | 151 Great Plain Ave.—Glendon Rd. |
| 1232 St. Joseph's Church | 152 Linden St.—Maple Terrace |
| 124 Stephen Palmer School—Pickering St. | 1521 Cong. Church—1154 Gt. Pl. Ave. |
| *1241 Benj. Moseley Co.—1329 Highland Ave. | * 153 Linden St.—Poplar St. |
| 125 Great Plain Ave.—Pickering St. | 1531 Old Age Housing Project—166-190 Linden St. |
| 1251 Masonic Hall—Great Plain Ave. | * 154 Fairview Rd.—Overlook Rd. |
| 126 Warren St.—May St. | * 155 Henderson St.—Oakcrest Rd. |
| 127 Senior High School—Webster St. | * 156 Henderson St.—Walnut St. |
| 128 Kingsbury St.—Warren St. | 157 Henderson St.—Oak St. |
| 13 Dedham Ave.—Harris Ave. | *1571 Willow St.—Oak St. |
| 131 Great Plain Ave.—Warren St. | 158 Sylvan Rd. |
| 1311 Baptist Church—Great Plain Ave. | 159 High Rock School—Sylvan Rd. |
| *1312 155 Fair Oaks Park | 16 Great Plain Ave.—Marshall St. |
| *1313 83 Fair Oaks Park | 161 Nehoiden St.—Washburn Ave. |
| *1314 25 Fair Oaks Park | * 162 Nehoiden St.—Lewis St. |
| 132 Nursing Home—145 Warren St. | 163 Newell Ave.—Prospect St. |
| 133 Dedham Ave.—Webster St. | 164 Nehoiden St.—Rosemary St. |
| *1331 Webster St.—Howland St. | *1641 Nardone Rd. |
| 134 Webster St.—Cleveland Rd. | 165 Garden St.—May St. |
| 135 Great Plain Ave.—Webster St. | * 166 34 Prospect St. |
| 136 Webster St.—May St. | 17 Great Plain Ave.—Marked Tree Rd. |
| 137 Webster St.—Holland St. | 171 Marked Tree Rd.—Curve St. |
| 14 Chestnut St.—School St. | 172 Great Plain Ave.—Oak Knoll Terrace |
| 141 Glover Hospital—Chestnut St. | 1721 Abbott St.—Border Rd. |
| *1412 86 Lincoln St. | * 173 542 High Rock St. |
| * 142 Chestnut St.—Oak St. | 174 Marked Tree Rd.—High Rock St |
| 143 Chestnut St.—Marsh Rd. | *1741 Barrett St.—Francis St. |
| * 144 School St.—Grant St. | 1742 Deerfield St.—Barrett St. |
| 145 Grant St.—Kimball St. | * 175 Marked Tree Rd.—Oakcrest Rd. |
| | * 176 High Rock St.—Central Ave. |
| | 177 Avalon Rd.—Bonwood Rd. |

FIRE ALARM BOXES—continued

- * 178 Bellevue Drive—Bonwood Rd.
- 21 Needham Heights Square
- 212 Carters Mill No. 1 Highland Ave.
- *2121 American Cyanamide Co.—
Heights
- 2122 Carter's Factory—Highland Ave.
- 2123 Carter's Office—Highland Ave.
- 213 Whetton's Oil Co.—West St.
- *2131 Hillside Ave.—West St.
- 214 Highland Ave.—Dana Place
- 215 Highland Ave.—Rosemary St.
- 2151 Stop & Shop—Highland Ave.
- 2152 Episcopal Church—Highland
and Rosemary
- * 216 Ludlow Mfg. & Sales—
Rosemary St.
- * 217 Carey Rd.
- 218 Morton St.
- 223 Hillside Ave.—Dale St.
- 2231 Carter Box Factory—Hillside Ave.
- 2232 Forte Dupee & Sawyer—Easy St.
- 2233 Industtron Corp.—Hillside Ave.
- 224 Rosemary St. #260
- 2241 Tillotson Rubber Co.—
Rosemary St.
- 225 Old Trusty Factory—West St.
- 226 West St.—Near Old Trusty
- 227 West St.—Dale St.
- 2271 Hillside Ave. School—
Glen Gary Rd.
- * 228 Parish Rd.—Pershing St.
- 23 Highland Ave.—Hunnewell St.
- 231 Union St.—Crescent Rd.
- 2311 Carter Methodist Church—
Highland Ave.
- 232 Hillside Ave.—Hunnewell St.
- 233 Gabriel Lab.—Crescent Rd.
- *2331 124 Crescent Rd.
- *2332 Simons Knitting Mill—
Crescent Rd.
- 2333 Savignano Electric Co.—
Crescent Rd.
- 234 Hunnewell St.—
Near Brookline Rug
- *2341 Brookline Rug Co.—Hunnewell St.
- * 235 Hunnewell St.—Lester St.
- 24 Greenough St.—Pine Grove St.
- * 241 Hillside Ave.—Avery St.
- 2412 Wayne Rd.—Pine Grove St.
- 242 Hillside Ave.—Webster St.
- 243 Evelyn Road—Yale Rd.
- 25 Hunnewell St.—Mark Lee Rd.
- 251 Carter School—Highland Ave.
- 2511 Avery School—Highland Ave.
- 252 Highland Ave.—Webster St.
- 253 Greendale Ave.—Park Ave.
- 254 High St.—Webster St.
- 2542 Needham Conv. Home—
Alfreton Rd.
- 255 Mark Lee Rd.—Webster St.
- 256 Greendale Ave.—High St.
- 257 Greendale Ave.—Kendricks St.
- 26 Mellen St.
- 261 Webster St.—Rosemary St.
- 2612 Wm. Gorse Co.—Thorpe Rd.
- * 262 Webster St.—Lindbergh Ave.
- 263 LaSalle Rd.—Manning St.
- * 264 Hoover Rd.
- 265 Lexington Ave.—Manning St.
- 266 Burnside Rd.—Concord St.
- * 267 Bennington St.
- 27 Lindbergh Ave.—Donna Rd.
- 271 Lindbergh Ave.—Paul Revere Rd.
- 2711 135 Tower Ave.
- *2712 Dunster Rd.
- 2713 Dartmouth Ave.
- *2714 Richdale Rd.
- * 272 Greendale Ave.—Paul Revere Rd.
- * 273 Tower Ave.—Paul Revere Rd.
- 274 Tower Ave.—Lexington St.
- 2741 Richdale Rd.—Concord St.
- 275 Parker Rd.—Virginia Rd.
- 276 Parker Rd.—Nevada Rd.
- 28 Wm. Mitchell School—
Brookline St.

- * 281 Brookline St.—Bancroft St.
- 2811 Brookline St.—Falcon St.
- * 282 Brookline St.—Colgate Rd.
- * 283 Brookline St.—Greendale Ave.
- 31 Central Ave.—Webster St.
- * 311 Roscoe St.—Horace St.
- *3111 John St.
- *3112 John Eliot School—Wellesley Ave.
- 312 Elder Rd.
- * 313 Central Ave.—Parkland Rd.
- 314 120 Central Ave.
- *3141 Gould St.
- 315 Hampton Ave.—Crawford St.
- 3151 Advanced Miniaturized Electronics—Kearney St.
- *3152 Kearney St.
- 3154 Indresano Oil Co.—Kearney Rd.
- 3155 Spector Motor Freight—Gould St.
- 3156 Perkins Machine Co.—Permil Rd.
- * 316 295 Reservoir Street to End
- 32 Reservoir St.—Central Ave.
- 321 Reservoir St.—Carter St.
- 3212 Morschner Dye Works
- * 322 Reservoir Ave.
- * 325 Sherman St.—St. Mary St.
- * 326 73 Saint Mary St.
- *3261 Echo Rd.—Was Church St.
- 34 Mills Rd.—Sachem Rd.
- * 341 Highland Ave.—Utica Rd.
- *3412 Waltons Factory, Highland Ave.
- * 342 Highland Ave. at Overpass
- 3421 Hunting Rd.—David Rd.
- 3422 Woodbine Circle—Fay Lane
- 3423 Fay Lane—Hazel Lane
- 343 Highland Ave.—1st Ave.
- 3431 Damon Engineering—Highland Ave.
- 3432 Lee Tire Co.—14 Second Ave.
- 344 Highland Ave. at Newton Line
- *3441 Highland Circle
- *3442 Riverside St.
- * 345 Highland Ter.—Highview St.
- * 346 Fremont St.—Charles St.
- 3461 Wexford St.
- 3462 Anderson Machine Shop—Brook Rd.
- 3463 J. Derenzo Co. Wexford St.
- 3464 7 Up Co.—Fremont St.
- * 347 First Ave.—Cabot St.
- *3471 A Street & 2nd. Ave.
- *3472 B Street & 3rd. Ave.
- *3473 Fourth Ave.
- 348 Frigidaire Co.—111 Cabot St.
- 35 Colorado Fuel & Iron Co.—4th Ave.
- 351 Bigelow Dowse, 2nd Ave.
- 3511 Sylvania Electric Prod.—B St.
- *3512 Boston Edison Co., 2nd Ave.
- 3513 Comfort Spring Corp., A Street
- 3514 Goodrich Tire Co., 2nd Ave.
- 3515 Pilgrim Clothing, 2nd Ave.
- 3516 Datamatic—2nd Ave.
- 3517 _____
- 352 Farrington Mfg. Co., A Street
- 3521 Roddis Plywood Corp., A Street
- 3522 H. A. Whittemore Co., A Street
- 3523 R.C.A. Laboratories, A St.
- 3524 Merck Sharpe & Dohme, A St.
- 3525 General Tire Co., A St.
- 3526 Armstrong Cork, 1st Ave.
- 3527 Firestone—114 1st Ave.
- 353 Abbott Laboratories, A Street
- 3531 R.C.A.—A Street
- *3532 _____
- 354 Kraft Foods Co., A Street
- 3541 Sandler Shoe, B St.
- 3542 Goodyear Rubber Co.—B St.
- 3543 Upjohn Co.—410 1st Ave.
- * 355 American Can Co., B Street
- 3551 American Motors Corp., 3rd Ave.
- 3552 Filene's, 3rd Ave.
- 3553 Allen Pen Co.—33 Fourth Ave.
- 3554 Bell & Howell—Fourth Ave.
- 3555 Leather Building—53-83 4th Ave.
- 3558 Minnesota Mining—155 Fourth Ave.
- 356 Singer Sewing Machine Co., 1st Ave.

FIRE ALARM BOXES—Continued

- 3561 _____
- 3562 _____
- 357 Union Carbide & Car. Corp.,
1st Ave.
- 358 Kelley Springfield Tire Co.—
1st Ave.
- 359 _____
- * 36 Kendricks St. at Overpass
- * 361 Kendricks St.—Newton Line
- 3611 Georgia Pacific—60 Kendrick St.
- 3612 Poloroid Corp.—Kendricks St.
- * 362 Hunting Rd.—Near Kendricks St.
- * 363 New Rt. 128 nr. Highland Ave.
Overpass
- 41 Great Plain Ave.—Manning St.
- 412 Parkinson St.—Manning St.
- * 413 Hemlock St.—Manning St.
- 414 Brookline St.—Manning St.
- 415 Otis St.—Woodlawn Ave.
- 416 Powers St.—Woodlawn Ave.
- 417 Melrose Ave.—Page Rd.
- 42 Bradford St.—Harris Ave.
- 421 Mayo Ave.
- 4212 Stevens Rd.
- *4213 Harris Ave.—Stevens Rd.
- *4214 Glenwood Rd.—Bradford St.
- 4215 Wm. Pollard Jr. High School
—Harris Ave.
- 422 Pinewood Rd.
- *4221 Eaton Rd.
- 4222 Coolidge Ave.
- *4223 Harris Ave.—Prince St.
- 423 Prince St.
- 4231 Plymouth Rd.
- 4232 Harris Ave.—Plymouth Rd.
- 424 Harris Ave.—Coulton Park
- 425 Wilshire Park
- *4251 Harris Ave.—Wilshire Park
- 426 Great Plain Ave.—Beaufort Ave.
- 427 Harris School—Beaufort Ave.
- * 428 Nichols Rd.—Beaufort Ave.
- 43 Great Plain Ave.—Melrose Ave.
- 431 Greenwood Ave.
- 432 Ellicott St.—Sargent St.
- * 433 Powers St.—Melrose Ave.
- * 434 Great Plain Ave.—
Great Plain Ter.
- 435 Washington Ave.—Nichols Rd.
- * 436 Washington Ave.—Holmes St.
- 437 Hawthorne Ave.—Nichols Rd.
- 438 Hawthorne Ave.—
Washington Ave.
- 441 Great Plain Ave.—Hillcrest Rd.
- *4412 Hillcrest Rd.—Ingleside Rd.
- 442 Newbury Pk.—Ridgeway Ave.
- *4421 56 Ridgeway Ave.
- 443 Birds Hill Ave.—Ingleside Rd.
- 444 Hillcrest Rd.—Birds Hill Ave.
- 445 Hillcrest Rd.—At Stand Pipe
- *4451 Morningside Rd.
- *4452 68 Wachusett Rd.
- 4453 Hillcrest Rd.—Highgate St.
- 4454 Woodledge Rd.—Arch St.
- 4455 Colby St.—Fairfax Rd.
- *4456 Falcon St.—Bond St.
- *4457 Savoy Rd.—Edwardel Rd.
- *4458 361 Hillcrest Rd.
- 446 Birds Hill Ave.—Thornton Rd.
- *4462 47 Thornton Rd.
- 45 Grosvenor Rd.—Broadmeadow Rd.
- * 451 Greendale Ave.—Bird St.
- *4512 Greendale Ave.—Grosvenor Rd.
- *4513 Greendale Ave.—
Broadmeadow Rd.
- 4514 Kenney St.
- 452 Broadmeadow Rd.—Bird St.
- 4521 Broadmeadow School—
Broadmeadow Rd.
- 4522 Bird St.—Defrancesco Circle
- 4523 Richard Rd.
- 4524 Tudor Rd.
- 453 Highgate St.—Rybury Hillway
- *4531 Tudor Rd.—Aletha Rd.
- 4532 Woodbury Drive—Audrey Ave.
- 4533 Helen Rd.—Ina Rd.
- 46 Great Plain Ave.—Green St.
- 461 Greendale Ave. at R. R. Bridge

- 4611 Great Plain Ave.—Berkshire Rd.
- 4612 Intervale Rd.—Norwich Rd.
- *4613 Valley Rd.—Peacedale Rd.
- *4614 Fairfield St.—Mann Ave.
- *4615 New Rt. 128 nr. Great Plain Ave.
Overpass
- *4616 Sterling Rd.—Peacedale Rd.
- 462 Great Plain Ave.—South St.
- 4621 Whittier Rd.—Fuller Rd.
- 4622 Whittier Rd.—Elmwood Rd.
- 4623 Douglas Rd.
- 4624 Tabor School—Greendale Ave.
- 4625 Old Farm Rd.—Longacre Rd.
- * 463 South St.—Lawton Rd.
- *4631 Greendale Ave.—Hamlin Lane
- 4632 St. Bartholomew's Church—
Greendale Ave.
- 4633 St. Bartholomew's Convent—
Greendale Ave.
- 464 South St.—Green St.
- *4641 Parkvale Rd.—Norman Rd.
- 465 Lawton Rd.
- * 466 Green St.
- 47 George Aggott Rd.—Dedham Ave.
- 471 Dedham Ave.—South St.
- 4711 Edgewater Dr.
- 4712 Edgewater Drive—
Near house #205
- 472 Livingston Circle—Churchill Lane
- 473 Public Works Garage—
Dedham Ave.
- 51 Norfolk St.—Webster St.
- 512 South St.—Webster St.
- *5121 410 South St.
- *5122 South St.—High Rock St.
- 513 Laurel Dr. North
- 514 Warren St.—Gayland Rd.
- 515 Laurel Dr.—South
- * 516 Gayland Rd.
- * 517 Warren St.—Redington Rd.
- 518 Redington Rd.
- * 52 Chestnut St.—Emerson Rd.
- 521 Chestnut St.—High Rock St.
- *5212 P. D. Howe—P. C. Cabot,
Chestnut St.
- * 522 High Rock St.—R. R. Bridge
- 523 Chestnut St.—South St.
- *5231 660 South St.
- *5232 770 Chestnut St.
- *5233 A. Williams—920 South St.
- *5234 J. M. Boormeester—980 South St.
- *5235 L. B. Cutler—1010 South St.
- 524 High Rock St.—Robinwood Ave.
- *5241 Linden St.—Summit Rd.
- 5242 Murphy Rd.—Yurick Rd.
- * 53 1133 South St.
- *5312 H. R. Guild—1150 South St.
- *5313 L. Brace—1184 South St.
- *5314 Frederick Cummer—
1242 South St.
- 54 Charles River St.—South St.
- 541 Charles River St.—Moseley Ave
- *5412 Wilson's Lane
- 5413 Bleachery—South St., C. R.
- 542 Walker Gordon Dairy Barns—
Charles River
- 543 Central Ave.—Fisher St.
- 544 Central Ave.—Charles River St.
- *5441 Country Way—Village Lane
- 545 Walker Children's Home—
1968 Central Ave.
- * 546 Oxbow Rd.
- * 61 Central Ave.—Marked Tree Rd.
- 611 Newman Jr. High School—
1155 Central Ave.
- * 612 1543 Central Ave.
- * 613 Central Ave.—Pine St.
- 62 Mayflower Rd.
- * 621 Stockdale Rd.
- * 622 Pilgrim Rd.
- * 623 Powder House Rd.
- * 63 Charles River St.—Pine St.
- * 631 464 Charles River St.
- 6311 Nike Base—Pine St.
- *6312 Bradley's—461 Charles River St.
- *6313 R. G. Foster—484 Charles River St.

FIRE ALARM BOXES—Continued

- *6314 Whitman Rd.
 - 64 Grove St.—Charles River St.
- * 641 Charles River St.—
at Pumping Station
- *6411 Winding River Rd.—
Off Charles River St.
- *6412 Forbes—Scott—
636 Charles River St.
- * 642 Grove St.—Wellesley Line
- *6421 Sabrina Farm—Grove St.
- * 65 Cartwright Rd.
 - 71 Great Plain Ave.—Central Ave.
 - 711 Great Plain Ave.—North Hill Rd.
 - 712 1584 Great Plain Ave.
 - 713 1740 Great Plain Ave.
- 7131 Whiting Way
- * 714 Babson Park—Great Map Rd.
- * 715 Great Plain Ave.—Wellesley Line
 - 72 Glendale Rd.—Forest St.
 - 721 Central Ave.—Nehoiden St.
 - 722 Dwight School—Central Ave.
- *721i NIKE Base—Forest St.
- * 723 Glendale Rd.—Clark Rd.
- *7231 Clark Rd.
- *7232 Clark Circle
 - 73 Central Ave.—Forest St.
- * 731 Rolling Lane
- * 732 Brookside Rd.—Wellesley Line
- * 735 Jarvis Circle
- * 74 Central Ave.—West St.
 - 741 Central Ave.—at #603
 - 75 Central Ave.—Hunnewell St.
- * 751 398 Central Ave.
- * 752 Hunnewell St.—Wellesley Line
- 753 Lakin St.—Taylor St.
- * 754 Ardmore Rd.
 - 755 Briarwood Circle

- * 76 Wellesley Ave.
- * 761 Cedar St.
 - 9 Rosemary Beach

MUTUAL AID

(One Round)

Needham Goes To:

- 811 Newton
- 812 Wellesley
- 813 Dover
- 814 Westwood
- 815 Dedham
- 816 Boston
- 817 Other Communities

2-2 and box number calls Newton.

3-3 and box number calls Wellesley

SPECIAL SIGNALS

Four blows and one round of box number calls Engine 1 or 3.

Five blows and one round of box number calls Engine 2 or Engine 4.

Two blows—Fire out.

Second Alarm—two blows followed by box.

Third Alarm—three blows followed by box.

1-2-3-4—two rounds—All Police report.

22 three rounds—No School Signal.

44 two rounds—Emergency Call.

666 American Legion, Assemble.

777 Veterans of Foreign Wars, Assemble.

8 Public Works Dept. Highway Employees.

10 two rounds—Boy Scouts.

Test Blow—One Blow at 8:45 a.m.

*Alarm may be sounded **only** from Fire Headquarters.

†Boxes reserved for Industrial Center; location not yet assigned.

At Your Service

EMERGENCY NUMBERS

AMBULANCE	Hillcrest	4-1212
FIRE	Hillcrest	4-0142
HOSPITAL	Hillcrest	4-5600
POLICE	Hillcrest	4-1212
CIVIL DEFENSE	Hillcrest	4-5100

For information on	Call	At
Assessments	Assessors	HI 4-5100
Bicycle Licenses	Police	HI 4-1212
Bills and Accounts	Accountant	HI 4-5100
Birth Certificates	Town Clerk	HI 4-5100
Building Permits	Inspections Dept.	HI 4-5100
Civil Defense		HI 4-5100
Death Certificates	Town Clerk	HI 4-5100
Dog Licenses	Town Clerk	HI 4-5100
Dogs — Lost and Found	Dog Officer	HI 4-3933
Draft Board	Draft Board #119	CE 5-2611
Elections	Town Clerk	HI 4-5100
	Nights, Sundays and Holidays	HI 4-5104
Engineering	Public Works Dept.	HI 4-5100
Entertainment Licenses	Selectmen	HI 4-5100
Fire Permits	Fire Dept.	HI 4-0142
Fishing, Hunting, Trapping Licenses	Town Clerk	HI 4-5100
Forestry	Public Works Dept.	HI 4-5100
Fuel Oil Storage	Fire Dept.	HI 4-0142
Garbage Collection	Board of Health	HI 4-5100
Glover Memorial Hospital	Hospital	HI 4-5600
Health	Board of Health	HI 4-5100
Library	Public Library	HI 4-0087
	Branch Library	HI 4-1104
Lights, Street	Public Works Dept.	HI 4-5100
Marriage Licenses and Certificates	Town Clerk	HI 4-5100
Milk Inspection	Board of Health	HI 4-5100
Mortgages, Personal Property	Town Clerk	HI 4-5100
Mosquito Control	Public Works Dept.	HI 4-5100
Playgrounds and Recreation	Recreation Director	HI 4-0356
Schools	School Dept.	HI 4-4100
Selectmen	Selectmen	HI 4-5100
Sewers	Public Works Dept.	HI 4-5100
Streets	Public Works Dept.	HI 4-5100
Tax Assessments	Assessors	HI 4-5100
Tax Collections	Tax Collector	HI 4-5100
Town Hall	Custodian	HI 4-5100
Veterans	Veterans' Service Dept.	HI 4-2440
Veterans' Housing	Veterans' Housing Authority	HI 4-3011
Voting and Registration	Board of Registrars	HI 4-5100
Water	Public Works Dept.	HI 4-5100
Welfare	Public Welfare Dept.	HI 4-5100
Wiring	Inspections Dept.	HI 4-5100
Zoning	Inspections Dept.	HI 4-5100



TOWN OF NEEDHAM

TOWN CLERK'S RECORDS

OF THE

RECORD OF THE ANNUAL TOWN ELECTION

March 6, 1961

AND

ANNUAL TOWN MEETING

March 20, 1961

AND

SPECIAL TOWN MEETING

March 22, 1961



NEEDHAM TIMES

1961

RECORD OF THE ANNUAL TOWN ELECTION

March 6, 1961

Pursuant to the Warrant issued by the Selectmen on January 17, 1961, the Inhabitants of the Town of Needham, qualified to vote in elections, met at the polling places designated for the several precincts in said Needham on Monday, the sixth day of March in the year 1961 at forty-five minutes after six o'clock in the forenoon.

The Meeting was called to order and the Warrant and Officer's Return were read by the Wardens of the Precincts, the reading of the articles in the Warrant being waived upon motion.

The ballot boxes were inspected and found to be empty with the registers set on 0000. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

- The voters of Precinct 1, in the old Junior High School
- The voters of Precinct 2, in the Harris School
- The voters of Precinct 3, William Pollard Jr. High School
- The voters of Precinct 4A and 4B, in the High Rock School
- The voters of Precinct 5A, in the William Carter School
- The voters of Precinct 5B, in the Hillside School
- The voters of Precinct 6A and 6B, in the William Mitchell School.

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

ARTICLE 1. To choose by ballot the following Town Officers:

- One Moderator for one year;
- Two Selectmen for three years;
- One Assessor for three years;
- Two Members of Board of Public Welfare for three years;
- One Member of Board of Public Welfare for two years;
- Two Members of School Committee for three years;
- Two Trustees of Memorial Park for three years;
- Two Trustees of Public Library for three years;
- One Member of Board of Health for three years;
- One Member of Planning Board for five years;
- One Member of Needham Housing Authority for five years;
- Two Members of Park and Recreation Commission for three years;
- One Commissioner of Trust Funds for three years;
- Seven Town Meeting Members from Precinct 1 for three years;
- One Town Meeting Member from Precinct 1 for two years;
- One Town Meeting Member from Precinct 1 for one year;
- Fifteen Town Meeting Members from Precinct 2 for three years;
- One Town Meeting Member from Precinct 2 for two years;
- One Town Meeting Member from Precinct 2 for one year;
- Thirteen Town Meeting Members from Precinct 3 for three years;
- One Town Meeting Member from Precinct 3 for two years;
- Two Town Meeting Members from Precinct 3 for one year;
- Fifteen Town Meeting Members from Precinct 4 for three years;
- Two Town Meeting Members from Precinct 4 for two years;

Fifteen Town Meeting Members from Precinct 5 for three years;
 Three Town Meeting Members from Precinct 5 for two years;
 Twenty-one Town Meeting Members from Precinct 6 for three years;
 One Town Meeting Member from Precinct 6 for two years;
 Two Town Meeting Members from Precinct 6 for one year.

ARTICLE 2. To submit the following question upon the official ballot to the registered voters of the Town:

"Shall Chapter thirty-two B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents be accepted by this Town?"

ARTICLE 3. To submit the following question upon the official ballot to the registered voters of the Town for acceptance in compliance with the provisions of Chapter 344 of the Acts of 1960:

"Shall the provisions of Section forty of Chapter seventy-one of the General Laws, relative to equal pay for men and women teachers, be in force in this Town?"

ARTICLE 4. To submit the following question upon the official ballot to the registered voters of the Town:

"Shall this Town accept the provisions of Section 4B of Chapter 136 of the General Laws, a fair and concise summary of which appears below?"

Section 4B of Chapter 136 of the General Laws provides that in any town, which accepts said section by vote of its inhabitants, the selectmen may grant licenses for the operation of bowling alleys on the Lord's Day between the hours of one and eleven post meridian; and that such licenses shall be subject to regulations and restrictions imposed by the selectmen and shall specify the location and place of business where they are to be exercised, but shall not authorize the operation of such bowling alleys on Easter nor on Christmas Day, if such falls on the Lord's Day.

The Ballot box returns in the Precincts were as follows:

Precincts	1	2	3	4A	4B	5A	5B	6A	6B
7:00 A.M.	4	10	10	5	—	6	2	—	4
8:00 A.M.	21	74	55	50	32	22	21	—	26
9:00 A.M.	51	131	84	79	64	38	37	56	48
10:00 A.M.	80	180	134	110	89	61	46	—	69
11:00 A.M.	129	218	187	145	124	81	61	100	92
12:00 Noon	149	249	240	175	152	102	94	—	108
1:00 P.M.	185	311	298	198	180	131	113	143	134
2:00 P.M.	219	356	341	239	215	148	134	—	167
3:00 P.M.	253	410	390	273	249	184	152	200	186
4:00 P.M.	276	482	441	288	286	214	182	—	219
5:00 P.M.	328	561	515	344	338	249	217	293	265
6:00 P.M.	400	750	635	390	433	314	284	—	354
7:00 P.M.	500	875	789	463	504	384	354	470	419
8:00 P.M.	600	1085	1010	593	613	484	449	612	555
Absentees	0	7	0	3	1	0	2	0	7

Total votes — 6021 — 40.9% of Registered Voters

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the results at 5 A.M., Tuesday, March 7th, 1961.

TOWN CLERK'S RECORDS

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	1	2	3	Precincts				6A	6B	Total
				4A	4B	5A	5B			
Total of Votes Cast	600	1092	1010	596	614	484	451	612	562	6021
MODERATOR (For One Year) (Vote for One)										
Harold Putnam	477	879	825	448	480	372	357	484	444	4766
John T. Connolly								1	1	1
Paul L. Svendsen									1	1
Blanks	123	213	185	148	134	112	94	127	117	1253
SELECTMEN (For Three Years) (Vote for Two)										
J. Roland Ackroyd	415	767	666	403	458	324	313	394	424	4164
Philip F. Foss	352	704	603	369	360	252	263	426	384	3713
John P. Mulvihill	258	456	473	268	265	248	205	260	195	2628
Blanks	175	257	278	152	145	144	121	144	121	1537
ASSESSOR (For Three Years) (Vote for One)										
Arthur H. Godfrey	535	939	891	532	549	409	387	525	495	5262
Blanks	65	153	119	64	65	75	64	87	67	759
SCHOOL COMMITTEE (For Three Years) (Vote for Two)										
Gorham W. Humphrey	493	893	816	499	499	376	364	501	475	4916
Helen E. White	506	902	838	517	506	375	358	512	470	4984
Bruce G. Lennox					1					1
Blanks	201	389	366	176	222	217	180	211	179	2141
PUBLIC WELFARE (For Three Years) (Vote for Two)										
W. Raymond Hewes	460	822	767	450	420	309	297	456	432	4413
William A. Mann	432	789	730	412	411	327	309	461	438	4309
Anthony C. Pippo	182	326	291	215	238	200	155	181	142	1930
Blanks	126	247	232	115	159	132	141	126	112	1390

TOWN CLERK'S RECORDS

7

	Precincts									
	1	2	3	4A	4B	5A	5B	6A	6B	Total
TRUSTEES OF MEMORIAL PARK (For Three Years (Vote for Two))										
Lester C. Huse	490	891	819	500	501	370	340	481	468	4860
Alfred Wenham	493	881	818	492	517	377	340	481	459	4858
Blanks	217	412	383	200	210	221	222	262	197	2324
PARK AND RECREATION COMMISSIONERS (For Three Years) (Vote for Two)										
Frederick R. L. Wise	419	813	702	419	428	266	278	411	386	4122
Dawson L. Brown	150	275	234	143	158	192	161	135	141	1589
John E. Malone	159	227	244	123	156	104	101	129	115	1358
Lloyd S. Rensen	202	363	319	238	229	89	113	212	230	1995
John Needham Schmedes	90	187	204	105	96	158	112	142	91	1185
Blanks	180	319	317	164	161	159	137	195	161	1793
COMMISSIONER OF TRUST FUNDS (For Three Years (Vote for One))										
Amos H. Shepherdson	485	880	815	487	510	364	343	495	441	4820
Blanks	115	212	195	109	104	120	108	117	121	1201

TOWN OF NEEDHAM

TOWN MEETING MEMBERS

PRECINCT ONE (For Three Years)			
Mary Dorcas Adams	325	*T. Chesterfield Parker	253
Norman E. Alexander	272	Merrick P. Rawstron	325
Frederick M. Caulton	286	Julia B. Twigg	359
W. Raymond Hewes	378	Frederick R. L. Wise	337
*Malcolm D. Palmer	271	*Beatrice A. Wood	269
		*John J. Halvey	195
PRECINCT ONE (for Two Years)			
Frederick R. Muir	413	*Angelo C. Sciaratta	115
PRECINCT ONE (For One Year)			
*Leo J. Coveney	196	Dorothy L. Kinne	344
PRECINCT TWO (For Three Years)			
Samuel A. Beattie	735	Herbert L. Moore	689
Clarence J. Chisholm	706	James K. Sanborn	683
Walter J. Clark	732	S. Gilbert Tattersall	688
John W. Coppinger	697	Thomas H. Welch	695
Everett C. Cross	794	*James M. Colman	399
Edward L. Hill	757	Joseph DePasqua	606
Albert E. Hunter	717	*Joseph A. King	455
Richard T. Locke	716	Jerome C. Sisson	582
Samuel Loomis	685	*Robert B. Turner, Jr.	516
PRECINCT TWO (For Two Years)			
Howard S. Booth, Jr.	464	*Robert A. Snowber	452
PRECINCT TWO (For One Year)			
*W. Alan Harrington	422	Wendell W. Hasenfus	566

PRECINCT THREE (For Three Years)

William M. Austin	557	Stimson Wyeth	671
J. Boyd Britton	648	*Abraham Bluestone	244
Edward L. Davis, Jr.	667	Robert E. Kelly	491
Frank L. Farwell	642	Eleanor A. Mason	562
Henry R. Guild	619	*Lorre J. Mehlinger	404
H. Milton Hoitt	535	*Denton G. Nuttler, Jr.	432
Charles H. Ladd	676	*Dorothy Zug Russell	474
Charles B. McIntosh	633	John G. Stanley	513
G. Edward Nealand	645		

PRECINCT THREE (For Two Years)

John M. Anderson	481	*Phyllis B. Newton	378
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PRECINCT THREE (For One Year)

William A. Gagnon	401	*Roland L. Sargent	394
*Carl A. Gordon	316	Warren E. Titus	516

PRECINCT FOUR (For Three Years)

George F. Bettencourt	628	*Edward G. Newman	373
Raymond F. Bosworth	730	*John A. Osgood	419
Richard D. Burnham	629	Robert W. Page	448
Harold L. Burr	565	*T. Ray Weaver	376
Clarence E. Chase	572	*James M. Willis	267
Clyde E. Cookson	524	*Richard J. Brownell	388
H. Kent Crabtree	604	Mario DeFazio	480
Clarence E. Dussault	537	*David S. Hamilton	237
*Hugh Dysart, Jr.	424	*Virginia G. Jordan	319
Alden Eberly	636	*Richard L. Kozacko	270
Ray B. Greene, Jr.	543	*Robert A. Pihlcrantz	258
W. Bigelow Hall	612	Malcolm C. Stewart	499
Amos Hamburger	510	*Daniel J. Walway	305
*Gene R. Leavitt	445	*Thomas D. Welch	405
*Leon B. Levitan	303		

PRECINCT FOUR (For Two Years)

*Walter S. Attridge, Jr.	272	Knowles B. Lawrence	377
*Frederick Bailey, II	241	*Bruce A. McPherson	142
*Leonard T. Cusack	202	*Halbert E. Pierce, Jr.	159
*George H. Greer	147	Robert L. Rimmele	334
*Ronald J. Herzberg	44	*G. Bradford Tiffany	187

PRECINCT FIVE (For Three Years)

John M. Bailey	536	Charles N. Bush	433
Edward L. Boffum	560	Alfred S. Coren	472
Lawrence G. Caulton	579	*John F. Corssino	348
George L. Cleaves	589	*Marvin N. Geller	428
Louise P. Ludlow	535	Russell H. Johnston, Jr.	517
William B. Ludlow, Jr.	549	John F. Kelley	462
William L. Sweet	558	William E. McCabe	510
Harold T. Vincent	579	*Harding M. Ounanian	363
William E. Whitehead	566	Wendell H. Spencer	478

PRECINCT FIVE (For Two Years)

Armen DenMarderosian	403	Clifton N. Neal	391
Everett Henderson	487	*Stanley R. Tippet	315
*Herbert H. Landy	338		

PRECINCT SIX (For Three Years)

Roy L. Blondell	705	Loring C. Nye	730
William P. Buckley	759	Harmon S. Shufro	820
William L. Burton	763	Nelson A. Talmadge	691
Andrew M. Carlin	745	Owen C. Whitaker	678
John A. Chalker	624	Carl A. Whitman	763
Robert C. Dawson	743	Robert R. Adams	603
Henry W. Eaton	771	*Arthur P. Festel	442
Julius T. Fedel	746	John J. Gill	544
Herbert W. Firth	738	*Warner B. Hartford	490
Fred L. Frost	700	*William B. Perlin	490
Charles E. Greene	746	*Irving J. Pinta	253
John M. Hill, II	776	William M. Powers	604
Arthur N. Kelly	763	*Nathan J. Pransky	276

TOWN CLERK'S RECORDS

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PRECINCT SIX (For Two Years)

Richard S. Cass	498	*Francis X. Foster	196
		*Alexander Prohodski	299

PRECINCT SIX (For One Year)

John T. Connolly	420	Paul L. Svendsen	612
*Barton L. Searle	417	*Alden R. Twining	398
*Not Elected			

Precincts

	1	2	3	4A	4B	5A	5B	6A	6B	Total
QUESTION #1 (Medical Insurance)										
YES	274	359	341	223	244	206	209	220	176	2252
NO	269	672	617	335	316	245	205	340	351	3350
Blanks	57	61	52	38	54	33	37	52	35	419
QUESTION #2 (Teachers' Pay)										
YES	226	305	329	194	222	166	184	199	140	1965
NO	312	733	642	376	339	275	230	360	389	3656
Blanks	62	54	39	26	53	43	37	53	33	400
QUESTION #3 (Sunday Bowling)										
YES	203	399	380	236	270	260	208	246	212	2414
NO	346	635	592	336	291	181	203	322	322	3228
Blanks	51	58	38	24	53	43	40	44	28	379

The ballots cast in the several precincts were returned to the Town Clerk in the sealed packages. The voting lists used at the entrances to the polling places and at the ballot boxes with the tally sheets and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 5 A.M. Tuesday, March 7, 1961.

MARIAN S. PETERSON,
Town Clerk

Attest:

ANNUAL TOWN MEETING FOR THE TRANSACTION OF BUSINESS

March 20, 1961

Pursuant to a Warrant issued by the Selectmen January 17, 1961 the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the William Pollard Junior High School on Monday, March 20, 1961, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 484 voters were checked on the list as being present. There were 246 Town Meeting Members present.

The meeting was called to order at 7:30 o'clock P.M. by the Moderator, Harold Putnam. Those present arose and joined Mr. Henry Heald in singing the national anthem. The Reverend Harold H. Cramer was called upon to offer a prayer for the guidance of the Town Meeting Members. Following this the call to the meeting and the officer's return were read by the Town Clerk, the reading of the Articles in the warrant being waived upon motion.

The following Town Meeting Members were appointed and sworn in as tellers:

Robert L. Woodbury, J. Samuel Slicer, Jr., and Charles E. Greene.

The Town Meeting voted that debate be limited as follows:

- 15 minutes to the Chairman of a Committee
- 10 minutes to a Town Meeting Member
- 5 minutes to a Voter
- 5 minutes to an Attorney

The Moderator referred to the memorandum which he had sent to all Town Meeting Members suggesting the adoption by unanimous vote of those articles which he considered to be non-controversial. This memorandum stated that the following articles appeared to be routine: 5, 6, 7, 8, 9, 11, 12, 13, 18, 19, 21, 22, 23, 24, 25, 27, 28, 29, 30, 34, 35, 36, 37, 50, 51, 52, 53, 65, 66, 73, 74, 76, 77, 78, 80, 82, 83 and 85. The memorandum further stated that the Town Counsel would file copies of all motions to be presented to the Town Meeting with the Town Clerk not later than Friday, March 17th, so that Town Meeting Members could check the exact language of the motions if they wished.

The Moderator then stated that copies of all motions were filed with the Town Clerk on Thursday, March 16th.

The Moderator then proposed to go through the Warrant calling the articles and stated that any Town Meeting Member who wished to discuss an article should say "pass" when the article was called and that all motions under articles which had not been questioned by the word "pass" would be presented in one vote for acceptance.

The Moderator at this time presented to the town meeting the question on the procedure as outlined in the mimeographed letter sent to all Town Meeting Members. No objection was heard and the Moderator declared that this procedure would be followed.

Mr. Putnam announced that there are six articles in which the sponsors have no further interest, namely: Article 18, by the Personnel Board; Article 33, by the Selectmen; Articles 55, 59, 60 and 61, by the Park and Recreation Commission.

The Moderator then called each article in the Warrant, beginning with Article 5. The following articles having been read, and no Town Meeting Member having shown a desire to discuss the article by calling "pass", the Moderator stated that the question before the Town Meeting was the adoption of said articles by unanimous vote. He then offered the following motion which was adopted by unanimous vote.

VOTED: All motions having been available for public scrutiny since Thursday, March 16th, and all members having had notice thereof, it is moved that all motions not set aside for debate by calling of "Pass" be adopted by unanimous consent without further action by the Town Meeting.

UNANIMOUS VOTE

As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 5. To hear and act on the reports of Town Officers and Committees.

VOTED: That the reports of Town Officers and Committees be accepted and placed on file.

UNANIMOUS VOTE

ARTICLE 7. To see what action the Town will take relative to unexpended balances and deficiencies of 1961.

VOTED: That unpaid bills contracted for in 1961 but not received by the Town until after December 31, 1961 regarded as "unpaid bills" be paid in January, 1962 from cash on hand, and the amount so paid be reported by the Town Accountant to the Finance Committee to be included in its report of appropriations for 1962.

UNANIMOUS VOTE

ARTICLE 8. To see what disposition the Town will make of monies received pursuant to General Laws, Chapter 140, Section 172, as the Town's share of the unexpended balance of the Dog Fund.

VOTED: That the sum of \$2,710.30 received pursuant to General Laws, Chapter 140, Section 172, as the Town's share of the unexpended balance of the Dog Fund, be appropriated for the use of the Public Library.

UNANIMOUS VOTE

ARTICLE 9. To choose and appoint all other Town Officers in such manner as the Town may determine.

VOTED: That the following Town Officers be elected: Measurer of Wood and Bark, Frederick A. Whetton.

UNANIMOUS VOTE

ARTICLE 11. To see if the Town will vote to ratify, confirm and approve the following vote of the Personnel Committee taken pursuant to Section 20 (h) of the Consolidated Personnel By-Law:

Vote of December 29, 1960 approving the action of the Fire Chief in employing substitute firefighters at the rate of \$10.00 per diem, the same being less than the rate (i.e. \$18.00 per diem) established in the 1960 Town Compensation Plan;
or take any other action relative thereto.

VOTED: That the following vote of the Personnel Committee taken pursuant to Section 20 (h) of the Consolidated Personnel By-Law be, and the same hereby is, ratified and confirmed.

Vote of December 29, 1960 approving the action of the Fire Chief in employing substitute firefighters at the rate of \$10.00 per diem, the same being less than the rate (i.e. \$18.00 per diem) established in the 1960 Town Compensation Plan.

UNANIMOUS VOTE

ARTICLE 12. To see if the Town will vote to ratify, confirm and approve the following vote of the Personnel Committee taken pursuant to Section 20 (h) of the Consolidated Personnel By-Law:

Vote of December 29, 1960 approving the action of the Trustees of Memorial Park in employing Temporary Laborers at the rate of \$1.25 per hour, the same being less than the rate (i. e. \$1.78 per hour) established in the 1960 Town Compensation Plan;
or take any other action relative thereto.

VOTED: That the following vote of the Personnel Committee taken pursuant to Section 20 (h) of the Consolidated Personnel By-Law be, and the same hereby is, ratified and confirmed:

Vote of December 29, 1960 approving the action of the Trustees of Memorial Park in employing Temporary Laborers at the rate of \$1.25 per hour, the same being less than the rate (i. e. \$1.78 per hour) established in the 1960 Town Compensation Plan.

UNANIMOUS VOTE

ARTICLE 13. To see if the Town will vote to ratify, confirm and approve the following votes of the Personnel Committee taken pursuant to Section 20 (d) of the Consolidated Personnel By-Law:

Vote of June 8, 1960 approving the employment of Phyllis L. Hanchett as Senior Clerk (Welfare Department) at a step rate which was above the minimum rate established for said position.

Vote of September 26, 1960 approving the employment of Vivian D. McIver as Librarian at the second step rate which is above the minimum rate established for said position;
or take any other action relative thereto.

VOTED: That the following votes of the Personnel Committee taken pursuant to Section 20 (d) of the Consolidated Personnel By-Law be, and the same hereby are, ratified and confirmed:

Vote of June 8, 1960 approving the employment of Phyllis L. Hanchett as Senior Clerk (Welfare Department) at a step rate which was above the minimum rate established for said position.

Vote of September 26, 1960 approving the employment of Vivian D. McIver as Librarian at the second step rate which is above the minimum rate established for said position.

UNANIMOUS VOTE

ARTICLE 14. To see if the Town will vote to amend Section 12 of its Consolidated Personnel By-Law by striking out the third paragraph thereof and by substituting therefor the following:

"Except for paid elective positions, and except for positions allocated to their appropriate class by the Director of Civil Service pursuant to the Civil Service Law, each position in the Town service other than positions under the supervision and control of the School Committee and positions at the Glover Memorial Hospital, shall be allocated by the Personnel Committee to a class established by the Classification Plan.";

or take any other action relative thereto.

VOTED: That Section 12 of the Town's Consolidated Personnel By-Law be amended by striking out the third paragraph thereof and by substituting therefor the following:

"Except for paid elective positions, and except for positions allocated to their appropriate class by the Director of Civil Service pursuant to the Civil Service Law, each position in the Town service other than positions under the supervision and control of the School Committee and positions at the Glover Memorial Hospital, shall be allocated by the Personnel Committee to a class established by the Classification Plan."

UNANIMOUS VOTE

ARTICLE 19. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning January 1, 1962 and to issue a note or notes of the Town therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section 17, as amended; or take any other action relative thereto.

VOTED: That the Town Treasurer be, and he hereby is, authorized, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning January 1, 1962 and to issue a note or notes of the Town therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with General Laws, Chapter 44, Section, 17, as amended.

UNANIMOUS VOTE

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$1500. to meet the Town's share of the cost of Chapter 90 Road Maintenance; transfer the sum of \$3000. from the unappropriated available funds in the Treasury to meet the State and County shares of the total cost, this latter amount, when received by way of reimbursement from the State and County, to be restored to the unappropriated available funds in the Treasury, as recommended by the Public Works Department; or take any other action relative thereto.

VOTED: That the sum of \$4,500.00 be raised and appropriated for Chapter 90, Road Maintenance, said sum to be raised by a transfer of said amount from the Excess and Deficiency Account; and that the State and County shares of said total cost, amounting to \$3,000.00, be paid, upon receipt by the Town, into the Excess and Deficiency Account.

UNANIMOUS VOTE

TOWN OF NEEDHAM

ARTICLE 23. To see if the Town will authorize the expenditure of a sum not exceeding \$10,000. for the construction of sidewalks as recommended by the School Department and petitioned for by abutters; to raise and appropriate a sum not exceeding \$3000. for expenses (salaries and wages being provided for in the budget); determine how said sum shall be raised, and how expended; or take any other action relative thereto.

VOTED: That the expenditure of \$10,000.00 for the construction of sidewalks, as recommended by the School Department and petitioned for by abutters, be, and the same hereby is, authorized; and that the sum of \$3,000.00 be raised and appropriated from the current tax levy for expenses in connection therewith, said sum to be expended under the direction of the Selectmen.

UNANIMOUS VOTE

ARTICLE 28. To see if the Town will vote to raise and appropriate a sum of money for highway reconstruction, alteration of, specific repairs upon, and the construction of all or portions of various Town ways, including sidewalks thereon, as recommended by the Public Works Department; determine how such sum shall be raised, whether from the current tax levy, by transfer from available funds, by borrowing or otherwise, and how expended; or take any other action relative thereto.

VOTED: That the sum of \$10,000.00 be raised and appropriated for highway reconstruction, alteration of, specific repairs upon, and the construction of all or portions of various Town ways, including sidewalks thereon, as recommended by the Public Works Department; said sum to be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 29. To see if the Town will authorize the installation of street lights in the following private ways, as petitioned for by abutters: Nardone Road; Meadowbrook Road; Cottage Avenue and Country Way; raise and appropriate a sum of money not to exceed \$400.00 for the purpose; or take any other action relative thereto.

VOTED: That the Town authorize the installation of street lights in the following private ways, as petitioned for by abutters:

Nardone Road; Meadowbrook Road; Cottage Avenue and Country Way;
that the sum of \$400.00 be raised and appropriated for the foregoing purpose, said sum to be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 30. To see if the Town will vote to raise and appropriate a sum of money not to exceed \$25,000. for laying and relaying water mains for the development and improvement of the system; determine how such sum shall be raised whether from the current tax levy, by transfer from available funds, by borrowing or otherwise, and how expended; or take any other action relative thereto.

VOTED: That the sum of \$25,000.00 be raised and appropriated for the purpose of laying and relaying water mains for the development and improvement of the system, that said sum of \$25,000.00 be raised as follows:

By transfer of the unexpended balance of the appropriation
under Article 30 of the 1960 Annual Town Meeting \$ 3,574.81
1961 Tax Levy \$21,425.19

UNANIMOUS VOTE

ARTICLE 36. To see if the Town will vote to transfer the care, custody, management and control of a certain parcel of Town-owned land situated on the westerly corner of Central Avenue and St. Mary Street in Needham, together with the buildings thereon, known as the "Old Eliot School," from the School Department to the Department of Public Works, in accordance with the provisions of Section 15A of Chapter 40 of the General Laws; or take any other action relative thereto.

VOTED: That the care, custody, management and control of a certain parcel of Town-owned land situated on the westerly corner of Central Avenue and St. Mary Street in Needham, together with the buildings thereon, known as the "Old Eliot School", be, and the same hereby is, transferred from the School Department to the Department of Public Works, in accordance with the provisions of General Laws, Chapter 40, Section 15A.

UNANIMOUS VOTE

ARTICLE 40. To see if the Town will vote to continue the Committee established by vote under Article 41 of the March, 1960 Annual Town Meeting, and direct the Committee to procure options on lands proposed for public use by the Planning Board as a result of its Long Range Planning Studies, in such sequence as the Planning Board shall determine; further, to direct this Committee to report annually to the Town Meeting; and further, to raise and appropriate a sum not exceeding \$4,500.00 for these purposes; or take any other action relative thereto.

VOTED: That the Committee established by vote under Article 41 of the 1960 Annual Town Meeting be continued to the 1962 Annual Town Meeting; that said Committee be directed to procure options on lands proposed for public use by the Planning Board as a result of its Long Range Planning Studies, in such sequence as the Planning Board shall determine, and to report to the 1962 Annual Town Meeting.

UNANIMOUS VOTE

ARTICLE 65. To see if the Town will vote to raise and appropriate a sum of money for the purpose of constructing and decorating a float for the Town to be used in the parade to be held in connection with the celebration of the 250th Anniversary of the founding of the Town; determine how such sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the sum of \$500.00 be raised and appropriated for the purpose of constructing and decorating a float for the Town to be used in the parade to be held in connection with the celebration of the 250th Anniversary of the founding of the Town; that said sum be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 66. To see if the Town will vote to raise and appropriate a sum of money for the purpose of purchasing, installing and maintaining plaques marking historic spots within its limits; determine how said sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the sum of \$750.00 be raised and appropriated for the purpose of purchasing, installing and maintaining plaques marking historic spots within the limits of the Town; sad sum to be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 74. To see if the Town will vote to amend Section 100.13 of its Building By-Law by striking out therefrom the following: "Signs and Billboards — \$1.00"., and by inserting in place thereof the following: "Signs and Billboards — \$3.00".; or take any other action relative thereto.

VOTED: That Section 100.13 of the Town's Building By-Law, entitled "Fees for Permits", be amended by striking out therefrom the following: "Signs and Billboards — \$1.00" and by inserting in place thereof the following: "Signs and Billboards — \$3.00".

UNANIMOUS VOTE

ARTICLE 78. To see if the Town will vote to amend Section 1007.3 of its Building By-Law entitled, *Soil, Waste Lines and Sewer Connections* by striking out the last sentence of paragraph 2 thereof as follows: "Branch waste for shower stalls are to be 2 inches in diameter", and by inserting in place thereof the following: "Branch waste for stall urinals, sinks and shower stalls are to be two inches in diameter. Branch waste for laboratory sinks, wash trays, wash bowls and bath tubs are to be one and one-half inches in diameter. If sink receives acids, the trap and drain shall be acid resisting."; or take any other action relative therto.

VOTED: That paragraph 2 of Section 1007.3 of the Town's Building By-Law, entitled "Soil, Waste Lines and Sewer Connections", be amended by striking out the last sentence thereof, as follows: "Branch waste for shower stalls are to be 2 inches in diameter", and by inserting in place thereof the following:

Branch waste for stall urinals, sinks and shower stalls are to be two inches in diameter. Branch waste for laboratory sinks, wash trays, wash bowls and bath tubs are to be one and one-half inches in diameter. If sink receives acids, the trap and drain shall be acid resisting.

UNANIMOUS VOTE

ARTICLE 79. To see if the Town will vote to amend Section 1007.10 of its Building By-Law by striking out paragraph 2 thereof entitled, "Main Building Shut-Off and Manhole"; or take any other action relative thereto.

VOTED: That Section 1007.10 of the Town's Building By-Laws be amended by striking out paragraph 2 thereof, entitled "Main Building Shut-Off and Manhole."

UNANIMOUS VOTE

ARTICLE 80. To see if the Town will vote to amend Section 1007.7 of its Building By-Law by striking out from paragraph 5 thereof entitled, *Distance of Vent from Trap*, the Table entitled, *Length of Branch Drain to Vent*, and by inserting in place thereof the following:

"Length of branch drain to vent
three feet for ½ S or P trap
Five feet for drum trap";

or take any other action relative thereto.

VOTED: That paragraph 5 of Section 1007.7 of the Town's Building By-Law entitled "Distance of Vent from Trap" be amended by striking out therefrom the Table entitled "Length of Branch Drain to Vent", and by inserting in place thereof the following:

"Length of branch drain to vent
three feet for $\frac{1}{2}$ S or P trap
Five feet for drum trap".

UNANIMOUS VOTE

ARTICLE 82. To see if the Town will vote to raise and appropriate a sum of money not to exceed \$2,491.56 for the payment of outstanding charges against Town-owned land as follows:

Street betterment on Lots 64-68, inclusive on Oak Street	\$1,595.22
Street betterment Lot 51, Bracket Street	43.81
Sewer assessment, Old Eliot School Lot, Central Ave.	801.30
Final water bill, 1474 Great Plain Avenue	9.23
Adjustment 1959 Real Estate Tax, Lot 33 off Blake Street acquired by gift from Miller & Linse, Inc.	42.00

as recommended by the Town Treasurer; or take any other action relative thereto.

VOTED: That the sum of \$2,491.56 be raised and appropriated for the payment of outstanding charges against Town-owned land, as follows:

Street betterment on Lots 64-68, inclusive on Oak Street	\$1,595.22
Street betterment Lot 51, Brackett Street	43.81
Sewer assessment, Old Eliot School Lot, Central Ave.	801.30
Final water bill, 1474 Great Plain Avenue	9.23
Adjustment 1959 Real Estate Tax, Lot 33 off Blake Street acquired by gift from Miller & Linse, Inc.	42.00

as recommended by the Town Treasurer.

UNANIMOUS VOTE

ARTICLE 85. To see if the Town will vote to have printed the reports of its officers and committees for the year 1961, the proceedings of this and subsequent Town Meetings in 1961, and the Assessors' valuation list for 1961; raise and appropriate a sum of money for said purposes; or take any other action relative thereto.

VOTED: That not exceeding 8000 copies of the reports of the Town Officers and Departments for 1961 be printed, that one copy of the consolidation of these reports be delivered to each dwelling house in the Town; that not exceeding 500 copies of the proceedings of this and subsequent Town Meetings in 1961 be printed, the same to be distributed as the Selectmen shall determine; and that the preparation, printing and distribution of all said reports be under the supervision of the Selectmen.

UNANIMOUS VOTE

At this time the Moderator proceeded to the remaining articles in the Warrant.

ARTICLE 6. To see what action the Town will take relative to unexpended balances and deficiencies of 1960.

VOTED: That the sum of \$516.94 be appropriated to pay certain bills contracted for in 1960 but not received in time to be paid, and to meet certain deficiencies incurred in 1960.

UNANIMOUS VOTE

ARTICLE 10. To see if the Town will vote to fix the compensation of the following elective officers of the Town effective January 1, 1961 as required by General Laws, Chapter 41, Section 108 and as recommended by the Personnel Committee and subject to the longevity provisions of paragraph (g) of Section 20 of the Consolidated Personnel By-Law as follows:

Principal Assessor	\$9,000.00
Assessor	3,000.00
Selectman, Chairman	1,200.00
Selectmen, Other	900.00
Town Clerk	7,500.00
Town Treasurer & Tax Collector	7,500.00

or take any other action relative thereto.

VOTED: That the compensation of each of the elective officers of the Town effective January 1, 1961 be fixed, as required by General Laws, Chapter 41, Section 108, as amended, and as recommended by the Personnel Committee and subject to the longevity provisions of paragraph (g) of Section 20 of the Consolidated Personnel By-Law, as follows:

Principal Assessor	\$9,000.00
Assessor	3,000.00
Selectman, Chairman	1,200.00
Selectmen, Other	900.00
Town Clerk	7,500.00
Town Treasurer & Tax Collector	7,500.00

UNANIMOUS VOTE

ARTICLE 15. To see if the Town will vote to amend the Consolidated Personnel By-Law by striking out Section 17 thereof and by substituting therefor the following:

Section 17. *Classification and Standard Rates of Compensation of the Paid Appointive Service.* Except as otherwise required by State law, the classes of positions in the paid appointive service by the Town (other than those in the service of the School Department and the Glover Memorial Hospital) and the standard rates of compensation thereof effective January 1, 1961, and the compensation of positions classified by the Director Civil Service effective January 1, 1961, shall be as follows:

(The schedule as printed in the Warrent is exactly the same as it appears in the vote which follows:)

VOTED: That the Town's Consolidated Personnel By-Law be amended by striking out Section 17 thereof and by substituting therefor the following:

Section 17. *Classification and Standard Rates of Compensation of the Paid Appointive Service.* Except as otherwise required by State law, the classes of positions in the paid appointive service by the Town (other than those in the service of the School Department and the Glover Memorial Hospital) and the standard rates of compensation thereof effective January 1, 1961, and the compensation of positions classified by the Director of Civil Service effective January 1, 1961, shall be as follows:

SCHEDULE A*Classification of Full Time Positions by Compensation Grades*

GRADE S-31	(10,022.40 - 11,776.32)
Superintendent of Public Works	PWD
GRADE S-25	(7,892.64 - 9,270.72)
Fire Chief	Fire
Police Chief	Police
GRADE S-23	(7,308.00 - 8,560.80)
Town Accountant	Accounting
Town Engineer ¹	PWD
Division Superintendent (Water) ¹	PWD
GRADE S-22	(7,015.68 - 8,226.72)
Division Superintendent (Highway) ¹	PWD
GRADE S-21	(6,723.36 - 7,892.64)
Division Superintendent (Sewer) ¹	PWD
GRADE S-19	(6,222.24 - 7,308.00)
Division Superintendent (Forestry) ¹	PWD
GRADE S-18	(5,971.68 - 7,015.68)
Assistant Superintendent (Fire Alarm)	Fire
Building Inspector	Inspection
Civil Engineer, Grade IV	PWD
Deputy Fire Chief	Fire
Librarian	Library
Police Lieutenant	Police
Director of Recreation	Recreation
GRADE S-17	(5,721.12 - 6,723.36)
Assistant Divisional Superintendent ²	PWD
GRADE S-16	(5,512.32 - 6,472.80)
Administrative Assistant	PWD
Director of Public Assistance	Welfare
Plumbing Inspector	Inspection
Wiring Inspector	Inspection
GRADE S-15 & W-8	(5,303.52 - 6,222.24)
Civil Engineer, Grade III	PWD
Fire Captain	Fire
Garage & Equipment Supervisor	PWD
General Foreman	PWD
Patrolman (when assigned to and performing duties of Detective)	Police
Police Sergeant	Police
Sanitarian	Health
GRADE S-14 & W-7	(5,094.72 - 5,971.68)
Assistant Librarian	Library
Fire Lieutenant	Fire
Lineman	Fire
GRADE S-13 & W-6	(4,885.92 - 5,721.12)
Foreman	PWD
Master Mechanic	PWD
Memorial Park Supervisor	M. P. Trustees
Public Works Inspector	PWD
Shovel Operator	PWD
GRADES S-12 & W-5	(4,677.12 - 5,512.32)
Civil Engineer, Grade II	PWD
Firefighter (Min. \$4,885.92)	Fire
Equipment Mechanic	PWD
Patrolman (Min. \$4,885.92)	Police

Provisional Appointee	Police
(Min. \$4,885.92 - Max. \$5,094.72)	
Working Foreman	PWD
GRADES S-11 & W-4	(4,468.32 - 5,303.52)
Cataloguer	Library
Children's Librarian	Library
Garage Mechanic	PWD
Heavy Motor Equipment Operator	PWD
Meter Repairman	PWD
Public Works Craftsman	PWD
Pumping Station Operator	PWD
Reference Librarian	Library
Senior Building Custodian	Gen.
Teen-age Librarian	Library
Tree Climber	PWD
GRADE S-10 & W-3	(4,301.28 - 5,094.72)
Civil Engineer, Grade I	PWD
Extra Administrative Assistant	Library
Maintenance Man	Gen.
Nutritionist	Health
Public Health Nurse	Health
Social Worker	Welfare
GRADE S-9 & W-2	(4,134.24 - 4,885.92)
Junior Accountant	Accounting
Motor Equipment Operator	PWD
Storekeeper	PWD
GRADE S-8 & W-1	(3,967.20 - 4,677.12)
Administrative Clerk	Gen.
Laborer	Gen.
GRADE S-7	(3,800.16 - 4,468.32)
Circulating Supervisor	Library
Clerk-Technician	Health
Dental Hygienist	Health
Principal Clerk	Gen.
GRADE S-6	(3,633.12 - 4,301.28)
Branch Librarian	Library
Junior Building Custodian	Gen.
GRADE S-5	(3,466.08 - 4,134.24)
Assistant Children's Librarian	Library
GRADE S-4	(3,340.80 - 3,967.20)
Custodial Worker	Gen.
Library Assistant, II	Library
Senior Clerk	Gen.
Senior-Clerk-Stenographer	Welfare
GRADE S-3	(3,215.52 - 3,800.16)
Switchboard Operator	PWD
GRADE S-1	(2,964.96 - 3,466.08) ³
Clerk	Gen.
Library Assistant, I	Library

¹ Division Superintendent when assigned to and performing duties of Assistant Superintendent of Public Works to receive additional compensation at annual rate of \$1,000.

² Position class to be retained in the classification plan only as long as three positions allocated thereto are filled by the present incumbents.

³ Rate ranges shown in parenthesis are from the Compensation Plan for information only, and are not part of the Classification Plan.

SCHEDULE B**Compensation Grades for Full Time Positions**(Annual rates are controlling; weekly rates
computed by dividing annual rate by 52.2)

<i>Grade</i>		<i>Minimum</i>	<i>2nd Step</i>	<i>3rd Step</i>	<i>4th Step</i>	<i>Maximum</i>
S-31	Weekly	192.00	200.00	208.00	216.80	225.60
	Annual	10,022.40	10,440.00	10,857.60	11,316.96	11,776.32
S-30		184.80	192.00	200.00	208.00	216.80
		9,646.56	10,022.40	10,440.00	10,857.60	11,316.96
S-29		177.60	184.80	192.00	200.00	208.00
		9,270.72	9,646.56	10,022.40	10,440.00	10,857.60
S-28		170.40	177.60	184.80	192.00	200.00
		8,894.88	9,270.72	9,646.56	10,022.40	10,440.00
S-27		164.00	170.40	177.60	184.80	192.00
		8,560.80	8,894.88	9,270.72	9,646.56	10,022.40
S-26		157.60	164.00	170.40	177.60	184.80
		8,226.72	8,560.80	8,894.88	9,270.72	9,646.56
S-25		151.20	157.60	164.00	170.40	177.60
		7,892.64	8,226.72	8,560.80	8,894.88	9,270.72
S-24		145.60	151.20	157.60	164.00	170.40
		7,600.32	7,892.64	8,226.72	8,560.80	8,894.88
S-23		140.00	145.60	151.20	157.60	164.00
		7,308.00	7,600.32	7,892.64	8,226.72	8,560.80
S-22		134.40	140.00	145.60	151.20	157.60
		7,015.68	7,308.00	7,600.32	7,892.64	8,226.72
S-21		128.80	134.40	140.00	145.60	151.20
		6,723.36	7,015.68	7,308.00	7,600.32	7,892.64
S-20		124.00	128.80	134.40	140.00	145.60
		6,472.80	6,723.36	7,015.68	7,308.00	7,600.32
S-19		119.20	124.00	128.80	134.40	140.00
		6,222.24	6,472.80	6,723.36	7,015.68	7,308.00
S-18		114.40	119.20	124.00	128.80	134.40
		5,971.68	6,222.24	6,472.80	6,723.36	7,015.68
S-17		109.60	114.40	119.20	124.00	128.80
		5,721.12	5,971.68	6,222.24	6,472.80	6,723.36
S-16		105.60	109.60	114.40	119.20	124.00
		5,512.32	5,721.12	5,971.68	6,222.24	6,472.80
S-15		101.60	105.60	109.60	114.40	119.20
		5,303.52	5,512.32	5,721.12	5,971.68	6,222.24*
S-14		97.60	101.60	105.60	109.60	114.40
		5,094.72	5,303.52	5,512.32	5,721.12	5,971.68
S-13		93.60	97.60	101.60	105.60	109.60
		4,885.92	5,094.72	5,303.52	5,512.32	5,721.12
S-12		89.60	93.60	97.60	101.60	105.60
		4,677.12	4,885.92**	5,094.72	5,303.52	5,512.32
S-11		85.60	89.60	93.60	97.60	101.60
		4,468.32	4,677.12	4,885.92	5,094.72	5,303.52
S-10		82.40	85.60	89.60	93.60	97.60
		4,301.28	4,468.32	4,677.12	4,885.92	5,094.72
S-9		79.20	82.40	85.60	89.60	93.60
		4,134.24	4,301.28	4,468.32	4,677.12	4,885.92
S-8		76.00	79.20	82.40	85.60	89.60
		3,967.20	4,134.24	4,301.28	4,468.32	4,677.12
S-7		72.80	76.00	79.20	82.40	85.60
		3,800.16	3,967.20	4,134.24	4,301.28	4,468.32
S-6		69.60	72.80	76.00	79.20	82.40
		3,633.12	3,800.16	3,967.20	4,134.24	4,301.28

TOWN OF NEEDHAM

Grade	Minimum	2nd Step	3rd Step	4th Step	Maximum
S-5	66.40	69.60	72.80	76.00	79.20
	3,466.08	3,633.12	3,800.16	3,967.20	4,134.24
S-4	64.00	66.40	69.60	72.80	76.00
	3,340.80	3,466.08	3,633.12	3,800.16	3,967.20
S-3	61.60	64.00	66.40	69.60	72.80
	3,215.52	3,340.80	3,466.08	3,633.12	3,800.16
S-2	59.20	61.60	64.00	66.40	69.60
	3,090.24	3,215.52	3,340.80	3,466.08	3,633.12
S-1	56.80	59.20	61.60	64.00	66.40
	2,964.96	3,090.24	3,215.52	3,340.80	3,466.08

(Hourly rates shown below are controlling; weekly rates computed by multiplying hourly rate by 40)

W-8	Hourly	2.54	2.64	2.74	2.86	2.98
	Weekly	101.60	105.60	109.60	114.40	119.20
W-7		2.44	2.54	2.64	2.74	2.86
		97.60	101.60	105.60	109.60	114.40
W-6		2.34	2.44	2.54	2.64	2.74
		93.60	97.60	101.60	105.60	109.60
W-5		2.24	2.34	2.44	2.54	2.64
		89.60	93.60	97.60	101.60	105.60
W-4		2.14	2.24	2.34	2.44	2.54
		85.60	89.60	93.60	97.60	101.60
W-3		2.06	2.14	2.24	2.34	2.44
		82.40	85.60	89.60	93.60	97.60
W-2		1.98	2.06	2.14	2.24	2.34
		79.20	82.40	85.60	89.60	93.60
W-1		1.90	1.98	2.06	2.14	2.24
		76.00	79.20	82.40	85.60	89.60

*Fire Captains and Police Sergeants in Grade S-15, and Patrolmen, when assigned to and performing the duties of detective, are authorized to attain the maximum of \$6260.00 voted by the 1960 Annual Town Meeting.

**Authorized hiring rate for Patrolman and Firefighter in Grade S-12.

SCHEDULE C

Alphabetical List of full-time and part-time position classes and allocation to compensation grade or pay rate.

Proposed Grade	Class Title	Proposed Minimum	Proposed Maximum
	Activity Class Instructor (P.T.) (per session)		\$ 8.50
	Activity Supervisor (P.T.) (per month)	\$ 30.00	50.00
S-16	Administrative Assistant (Pub. Wks.)	5,512.32	6,472.80
S-8	Administrative Clerk	3,967.20	4,677.12
	Adult Education Instructor (P.T.)		
	Group A (per session)		21.00
	Group B (per session)		16.00
	Animal Inspector (P.T.) (per annum)		600.00
	Assistant Beach Supervisor (P.T.) (per week)		72.50
S-5	Assistant Children's Librarian	3,466.08	4,134.24
	Assistant Firefighter (P.T.) (per shift)		14.00
S-14	Assistant Librarian	5,094.72	5,971.68
	Assistant Playground Director (P.T.)		
	(per week)		50.00
	Assistant Playground Supervisor (P.T.)		
	(per week)		72.80

TOWN CLERK'S RECORDS

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<i>Proposed</i>		<i>Proposed</i>	
<i>Grade</i>	<i>Class Title</i>	<i>Minimum</i>	<i>Maximum</i>
S-18	Assistant Superintendent (Fire Alarm)	5,971.68	7,015.68
S-17	Assistant Divisional Superintendent ⁽¹⁾	5,721.12	6,723.36
	Assistant Superintendent of Public Works— \$1,000.00 per annum over Division Supt. Salary.		
	Baseball Umpire (P.T.) (per game)		8.00
	Beach Booth Attendant (P.T.) (per week)		50.00
	Beach Lifeguard (P.T.) (per week)		61.60
	Beach Supervisor (P.T.) (per week)		89.60
S-6	Branch Librarian	3,633.12	4,301.28
S-18	Building Inspector	5,971.68	7,015.68
	Building Inspector (Substitute) (P.T.) per diem or per inspection		21.12 5.00
	Call Firefighter (P.T.) (per annum)		480.00
	Canvasser (P.T.) (per hour)		1.75
S-11	Cataloguer	4,468.32	5,303.52
S-11	Children's Librarian	4,468.32	5,303.52
S-7	Circulation Supervisor	3,800.16	4,468.32
S-10	Civil Engineer, Grade I	4,301.28	5,094.72
S-12	Civil Engineer Grade II	4,677.12	5,512.32
S-15	Civil Engineer, Grade III	5,303.52	6,222.24
S-18	Civil Engineer, Grade IV	5,971.68	7,015.68
S-1	Clerk	2,964.96	3,466.08
	Clerk (P.T.) (per hour)		1.51 1.78
S-7	Clerk-Technician	3,800.16	4,468.32
	Committee Secretary (P.T.) (per hour)		2.20
	Crafts Helper (P.T.) (per week)		66.40
S-4	Custodial Worker	3,340.80	3,967.20
S-7	Dental Hygienist	3,800.16	4,468.32
	Dentist (P.T.) (per diem)		25.00
S-18	Deputy Fire Chief	5,971.68	7,015.68
	Director of Civil Defense (P.T.) (per annum)		1,200.00
S-16	Director of Public Assistance	5,512.32	6,472.80
S-18	Director of Recreation	5,971.68	7,015.68
	Director of Recreation (P.T.) (per annum)		4,500.00
S-19	Division Superintendent (Forestry)	6,222.24	7,308.00
S-22	Division Superintendent (Highway)	7,015.68	8,226.72
S-21	Division Superintendent (Sewer)	6,723.36	7,892.64
S-23	Division Superintendent (Water)	7,308.00	8,560.80
	Dog Officer (P.T.) (per annum)		900.00
W-5	Equipment Mechanic (per hour)	2.24	2.64
S-10	Extra Administrative Assistant (P.T.) (per hour)	2.20	2.60
	Finance Committee Executive Secretary (P.T.) (per annum)		1,500.00
S-15	Fire Captain ⁽²⁾	5,303.52	6,222.24
S-25	Fire Chief	7,892.64	9,270.72
S-12	Firefighter	4,885.92	5,512.32
	Firefighter (Substitute) (P.T.) (per shift)		18.72
S-14	Fire Lieutenant	5,094.72	5,971.68
W-6	Foreman (per hour)	2.34	2.74
S-15	Garage and Equipment Supervisor	5,303.52	6,222.24
W-4	Garage Mechanic (per hour)	2.14	2.54
S-15	General Foreman	5,303.52	6,222.24
	Groundsman (P.T.) (per hour)		1.90
W-4	Heavy Motor Equipment Operator (per hour)	2.14	2.54

TOWN OF NEEDHAM

<i>Proposed Grade</i>	<i>Class Title</i>	<i>Proposed</i>	
		<i>Minimum</i>	<i>Maximum</i>
S-9	Junior Accountant	4,134.24	4,885.92
S-6	Junior Building Custodian	3,633.12	4,301.28
W-1	Laborer (per hour)	1.90	2.24
S-18	Librarian	5,971.68	7,015.68
S-1	Library Assistant I	2,964.96	3,466.08
S-4	Library Assistant II	3,340.80	3,967.20
	Library Page (P.T.) (per hour)		1.25
S-14	Lineman	5,094.72	5,971.68
W-3	Maintenance Man (per hour)	2.06	2.44
W-6	Master Mechanic (per hour)	2.34	2.74
S-13	Memorial Park Supervisor	4,885.92	5,721.12
W-4	Meter Repairman (per hour)	2.14	2.54
W-2	Motor Equipment Operator (per hour)	1.98	2.34
S-10	Nutritionist (P.T.) (per hour)	2.20	2.60
	Park Maintenance Man (P.T.) (per hour)		1.75
	Park Maintenance Supervisor (P.T.) (per hour)		2.25
S-15	Patrolman (when assigned to and performing the duties of Detective ⁽²⁾)	5,303.52	6,222.24
S-12	Patrolman	4,885.92	5,512.32
	Patrolman (Intermittent) (P.T.) (per diem)		18.72
	Personnel Committee Executive Secretary (P.T.) (per annum)		1,000.00
	Planning Board Engineer (P.T.) (per annum)		750.00
	Playground Director (P.T.) (per week)		61.60
	Playground Supervisor (P.T.) (per week)		89.60
	Play Leader (P.T.) (per week)		40.00
S-16	Plumbing Inspector	5,512.32	6,472.80
	Plumbing Inspector (Substitute (P.T.) (per diem)		21.12
	or (per inspection)		5.00
S-25	Police Chief	7,892.64	9,270.72
S-18	Police Lieutenant	5,971.68	7,015.68
	Police Matron (P.T.) (per annum)		750.00
S-15	Police Sergeant ⁽²⁾	5,303.52	6,222.24
S-7	Principal Clerk	3,800.16	4,468.32
	Provisional Appointee (Police Dept.)	4,885.92	5,094.72
S-10	Public Health Nurse	4,301.28	5,094.72
	Public Health Nurse (P.T.) (per hour)	2.20	2.60
S-13	Public Works Inspector	4,885.92	5,721.12
W-4	Public Works Craftsman (per hour)	2.14	2.54
W-4	Pumping Station Operator	2.14	2.54
S-11	Reference Librarian	4,468.32	5,303.52
	Registrar of Voters (P.T.) (per annum)		300.00
S-15	Sanitarian	5,303.52	6,222.24
	Sanitarian (Substitute) (P.T.) (per diem)		20.80
	Secretary-Clerk (Recreation) (P.T.) (per hour)		2.20
	Sealer of Weights & Measures (P.T.) (per annum)		1,500.00
S-11	Senior Building Custodian	4,468.32	5,303.52
S-4	Senior Clerk	3,340.80	3,967.20
	Senior Clerk (P.T.) (per hour)	1.71	2.02
S-4	Senior Clerk-Stenographer	3,340.80	3,967.20
W-6	Shovel Operator (per hour)	2.34	2.74
S-10	Social Worker	4,301.28	5,094.72
	Softball Umpire (P.T.) (per game)		4.00

TOWN CLERK'S RECORDS

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<i>Proposed Grade</i>	<i>Class Title</i>	<i>Proposed</i>	
		<i>Minimum</i>	<i>Maximum</i>
W-2	Storekeeper (per hour)	1.98	2.34
	Student Draftsman and Rodman (P.T.)		
	Second Year Student (per hour)		1.75
	Third Year Student (per hour)		1.85
	Fourth Year Student (per hour)		1.95
	Fifth Year Student (per hour)		2.05
	Student Trainee, Forestry Div. (P.T.)		
	Second Year Student (per hour)		1.75
	Third Year Student (per hour)		1.85
	Fourth Year Student (per hour)		1.95
	Fifth Year Student (per hour)		2.05
S-31	Superintendent of Public Works	10,022.40	11,776.32
S-3	Switchboard Operator	3,215.52	3,800.16
S-11	Teen-age Librarian	4,468.32	5,303.52
	Temporary Clerk (P.T.) (per hour)		1.60
	Temporary Janitor (P.T.) (per hour)		1.75
	Temporary Laborer (P.T.) (per hour)		1.75
	Temporary Park Laborer (P.T.) (per hour)		1.50
S-23	Town Accountant	7,308.00	8,560.80
	Town Counsel (P.T.) (per annum)		6,000.00
S-23	Town Engineer	7,308.00	8,560.80
	Traffic Policewoman (P.T.) (per month)		140.00
W-4	Tree Climber (per hour)	2.14	2.54
S-16	Wiring Inspector	5,512.32	6,472.80
	Wiring Inspector (Substitute) (P.T.)		
	(per diem)		21.12
	or (per inspection)		5.00
W-5	Working Foreman (per hour)	2.24	2.64
	Veterans' Agent (P.T.) (per annum)		3,450.00

¹Position class to be retained in the classification plan only as long as three positions allocated thereto are filled by the present incumbents.
²Fire Captains and Police Sergeants in S-15, and Patrolman, when assigned to and performing the duties of Detective, are authorized to attain the maximum of \$6,260.00 voted by the 1960 Annual Town Meeting.

UNANIMOUS VOTE

ARTICLE 16. To see if the Town will vote to amend Section 19 of its Consolidated Personnel By-Law by striking out paragraph (f) thereof and by substituting in place thereof the following:

"(f) Regular, full-time, permanent Town employees shall be paid one day at regular straight-time pay, in accordance with present practices, for all State legal holidays which fall on, or are observed on, regularly scheduled work days. Thus, if a State legal holiday shall fall on a Sunday but shall be observed on the following Monday, it shall be paid for. If a holiday falls on a Saturday which is not a regularly scheduled work day, it shall not be paid for. Those employees performing official duties on the holiday shall receive an extra day's pay; provided, (1) that if an employee assigned to work on a legal holiday shall not report for duty because of illness, he shall not be entitled to an extra day's pay as provided above; and provided, (2) that if an employee working on such legal holiday shall be unable to complete a full day's work because of injuries sustained by him in line of duty on such legal holiday, he

shall nevertheless be entitled to the full amount of such extra day's pay; and provided, (3) that if an employee reporting for duty on a legal holiday shall be taken ill in the course of the day's work and have to be relieved of duty, he shall be entitled to that portion of an extra day's pay which is in proportion to the number of hours that he worked out of a full work day; and provided, (4) that the provisions of this paragraph shall not be construed to authorize holiday pay for employees absent on vacation; and provided, (5) that the provision of this paragraph shall not apply to heads of said departments; and provided, (6) that if any employee shall work more than one shift, watch or tour of duty on the same legal holiday, he shall receive an extra day's pay for the first such shift, watch or tour of duty, but shall not be entitled to holiday pay for each subsequent shift, watch or tour of duty undertaken by him on that same day";

or take any other action relative thereto.

VOTED: That Section 19 of the Town's Consolidated Personnel By-Law be amended by striking out paragraph (f) thereof and by substituting in place therefor the following:

"(f) Regular, full-time, permanent Town employees shall be paid one day at regular straight-time pay, in accordance with present practices, for all State legal holidays which fall on, or are observed on, regularly scheduled work days. Thus, if a State legal holiday shall fall on a Sunday but shall be observed on the following Monday, it shall be paid for. If a holiday falls on a Saturday which is not a regularly scheduled work day, it shall not be paid for. Those employees performing official duties on the holiday shall receive an extra day's pay; provided, (1) that if an employee assigned to work on a legal holiday shall not report for duty because of illness, he shall not be entitled to an extra day's pay as provided above; and provided (2) that if an employee working on such legal holiday shall be unable to complete a full day's work because of injuries sustained by him in line of duty on such legal holiday, he shall nevertheless be entitled to the full amount of such extra day's pay; and provided, (3) that if an employee reporting for duty on a legal holiday shall be taken ill in the course of the day's work and have to be relieved of duty, he shall be entitled to that portion of an extra day's pay which is in proportion to the number of hours that he worked out of a full work day; and provided, (4) that the provisions of this paragraph shall not be construed to authorize holiday pay for employees absent on vacation; and provided, (5) that the provision of this paragraph shall not apply to heads of said departments; and provided, (6) that if any employee shall work more than one shift, watch or tour of duty on the same legal holiday, he shall receive an extra day's pay for the first such shift, watch or tour of duty, but shall not be entitled to holiday pay for each subsequent shift, watch or tour of duty undertaken by him on that same day".

UNANIMOUS VOTE

ARTICLE 17. To see if the Town will vote to amend its Consolidated Personnel By-Law by striking out Section 20 thereof and by substituting therefor the following:

Section 20. Operation of Standard Rates of Compensation.

(a) Except as provided in paragraphs (b), (c), (d) and (e) below, the Personnel Committee shall approve as the rate of

compensation for entrance into any position only the minimum rate in the scale for the class to which the position has been allocated.

(b) If the minimum rate of compensation for entrance into a position in any class, as established by Section 17, shall be less than the minimum rate of compensation for entrance into such position prescribed by the Commonwealth in or pursuant to the Welfare Compensation Plan, or in any other statute applying to the Town, the Personnel Committee shall approve as the rate of compensation for entrance into said position the minimum rate therefor established by the Commonwealth.

(c) Upon the recommendation of the employing authority, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Committee and subject to the approval of the Town at the next Annual Town Meeting, the Personnel Committee may approve an entrance rate that may be greater than the minimum rate for the position established by the Compensation Plan.

(d) When an employee is promoted to a higher-rated position, he shall enter it at the minimum rate of the range for the appropriate compensation grade, or at the step rate above his present rate, whichever is higher. He may receive an additional one step rate increase at the time if the Department Head feels that qualifications and performance warrant it and the Personnel Committee approves.

(e) If an employee should be transferred to a lower rated position, he shall enter it at his own rate which may become an Interim Personal Rate, or at the maximum rate of the position, whichever is the lower. The Personnel Committee may, in exceptional circumstances, such as the elimination of the employee's former position, permit the employee to enter such lower rated position at his existing salary or wage rate. A rate thus established which is above the maximum rate or single rate is a Personal Rate and is applicable only to the designated employee. No other employee assigned to or hired for the position shall advance beyond the maximum rate of the range to which the position class is assigned.

(f) If a position subject to the Civil Service Law shall be classified by the Director of Civil Service under a title not specified in Section 17, the rate of compensation of such position shall be that of the class of position most closely resembling said position in respect to work content and requirements as determined by the Personnel Committee.

(g) Except as otherwise designated in Section 17, advancement from minimum to maximum rates shown in Section 17 shall be as follows:

- (1) At the completion of 12 months' service to the second step;
- (2) At the completion of 24 months' service to the third step;
- (3) At the completion of 36 months' service to the fourth step;
- (4) At the completion of 48 months' service to the maximum rate.

Required length of service need not be continuous and credit will be granted to the employee for previous Town service in a position of the same classification as the position which he holds when considered for advancement to the next step rate within his compensation grade.

(h) No employee's salary or wage rate shall be reduced as the result of the installation of new schedules in Section 17.

(i) No advancement in rates as provided under paragraph (g) and no additional payment authorized in paragraph (j) below shall be made until the same shall have been approved in advance

by the Personnel Committee or its authorized agent; and said committee or its authorized agent shall not so approve until after the employing authority shall have recommended such advancement or additional payment in writing to the Committee or its authorized agent.

(j) In addition to the step rate increases or advancement provided in paragraph (g) above there shall be added to the annual compensation of each full-time employee of the Town, including each full-time hourly rated employee, the sum of fifty dollars after completion of each and every five years of continuous full-time employment. Interruption of such employment for the purpose of performing military service shall not be deemed to break the continuity of service with the Town in calculating benefits payable under this paragraph, provided that no employment other than military service is entered into by the employee during the period of said interruption. The provisions of this paragraph as to added compensation shall have no retroactive effect and shall operate only from and after the date of adoption by the Town.

(k) Upon the adoption of the schedules appearing in Section 17, rates of employees shall be adjusted retroactive to January first of the year of adoption based on the length of service in their respective positions, as set forth in paragraph (g), except that employees with less than four years' service will receive increments during the year of adoption at least equal to those which they would have received under the previous schedule, thus permitting the employee to attain his or her maximum rate under the new schedule during the same year that this maximum rate would have been attained under the schedule in effect during the year when the employee entered the services of the Town.

(l) Subject to the provisions of the Civil Service Law, where the same shall apply and, subject to the approval of the Personnel Committee, applicants for temporary employment may be employed at less than the minimum compensation prescribed for the particular class by the compensation plan. Increases in compensation under the compensation plan are permissive and are not mandatory; and no increase shall become effective unless the appropriation made, according to law, to which it is chargeable, is sufficient for the purpose, and unless it is in compliance with paragraphs (g) and (j). As used in this paragraph, the word "increases" shall include payments authorized under paragraph (j).

(m) No change in the title of a class of positions nor any change in the rate of compensation for a class of positions shall have the effect of reducing the compensation of incumbents serving in positions allocated to said class at the time of such change; or take any other action relative thereto.

VOTED: That the Town's Consolidated Personnel By-Law be amended by striking out Section 20 thereof and by substituting therefor the following:

Section 20. Operation of Standard Rates of Compensation.

(a) Except as provided in paragraphs (b), (c), (d) and (e) below, the Personnel Committee shall approve as the rate of compensation for entrance into any position only the minimum rate in the scale for the class to which the position has been allocated.

(b) If the minimum rate of compensation for entrance into a position in any class, as established by Section 17, shall be less than the minimum rate of compensation for entrance into such position prescribed by the Commonwealth in or pursuant to the Welfare Compensation Plan, or in any other statute applying to the Town,

the Personnel Committee shall approve as the rate of compensation for entrance into said position the minimum rate therefor established by the Commonwealth.

(c) Upon the recommendation of the employing authority, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Committee and subject to the approval of the Town at the next Annual Town Meeting, the Personnel Committee may approve an entrance rate that may be greater than the minimum rate for the position established by the Compensation Plan.

(d) When an employee is promoted to a higher-rated position, he shall enter it at the minimum rate of the range for the appropriate compensation grade, or at the step rate above his present rate, whichever is higher. He may receive an additional one step rate increase at the time if the Department Head feels that qualifications and performance warrant it and the personnel Committee approves.

(e) If an employee should be transferred to a lower rated position, he shall enter it at his own rate which may become an Interim Personal Rate, or at the maximum rate of the position, whichever is the lower. The Personnel Committee may, in exceptional circumstances, such as the elimination of the employee's former position, permit the employee to enter such lower rated position at his existing salary or wage rate. A rate thus established which is above the maximum rate or single rate is a Personal Rate and is applicable only to the designated employee. No other employee assigned to or hired for the position shall advance beyond the maximum rate of the range to which the position class is assigned.

(f) If a position subject to the Civil Service Law shall be classified by the Director of Civil Service under a title not specified in Section 17, the rate of compensation of such position shall be that of the class of position most closely resembling said position in respect to work content and requirements as determined by the Personnel Committee.

(g) Except as otherwise designated in Section 17, advancement from minimum to maximum rates shown in Section 17 shall be as follows:

- (1) At the completion of 12 months' service to the second step;
- (2) At the completion of 24 months' service to the third step;
- (3) At the completion of 36 months' service to the fourth step;
- (4) At the completion of 48 months' service to the maximum rate.

Required length of service need not be continuous and credit will be granted to the employee for previous Town service in a position of the same classification as the position which he holds when considered for advancement to the next step rate within his compensation grade.

(h) No employee's salary or wage rate shall be reduced as the result of the installation of new schedules in Section 17.

(i) No advancement in rates as provided under paragraph (g) and no additional payment authorized in paragraph (j) below shall be made until the same shall have been approved in advance by the Personnel Committee or its authorized agent; and said committee or its authorized agent shall not so approve until after the employing authority shall have recommended such advancement or additional payment in writing to the Committee or its authorized agent.

(j) In addition to the step rate increases or advancement provided in paragraph (g) above there shall be added to the annual compensation of each full-time employee of the Town, including each full-time hourly rated employee the sum of fifty dollars after completion of each and every five years of continuous full-time employment. Interruption of such employment for the purpose of performing military service shall not be deemed to break the continuity of service with the Town in calculating benefits payable under this paragraph, provided that no employment other than military service is entered into by the employee during the period of said interruption. The provisions of this paragraph as to added compensation shall have no retroactive effect and shall operate only from and after the date of adoption by the Town.

(k) Upon the adoption of the schedules appearing in Section 17, rates of employees shall be adjusted retroactive to January first of the year of adoption based on the length of service in their respective positions, as set forth in paragraph (g), except that employees with less than four years' service will receive increments during the year of adoption at least equal to those which they would have received under the previous schedule, thus permitting the employee to attain his or her maximum rate under the new schedule during the same year that this maximum rate would have been attained under the schedule in effect during the year when the employee entered the services of the Town.

(l) Subject to the provisions of the Civil Service Law, where the same shall apply and, subject to the approval of the Personnel Committee, applicants for temporary employment may be employed at less than the minimum compensation prescribed for the particular class by the compensation plan. Increases in compensation under the compensation plan are permissive and are not mandatory; and no increase shall become effective unless the appropriation made, according to law, to which it is chargeable, is sufficient for the purpose, and unless it is in compliance with paragraphs (g) and (j). As used in this paragraph, the word "increases" shall include payments authorized under paragraph (j).

(m) No change in the title of a class of positions nor any change in the rate of compensation for a class of positions shall have the effect of reducing the compensation of incumbents serving in positions allocated to said class at the time of such change.

UNANIMOUS VOTE

ARTICLE 18. To see if the Town will vote to amend Section 27 of its Consolidated Personnel By-Law by striking out Subsection "b." thereof and by inserting in place thereof the following new Subsection "b.":

"b. Employees not covered under Workmen's Compensation Law, including members of the Fire and Police Departments: Each such employee, sustaining injury or illness arising out of his employment, shall be entitled to receive his net pay for the period of his incapacity. If such period exceeds thirty days, continued payment beyond such period shall be subject to approval of the Personnel Committee, which may require periodic written medical testimony supporting the claim of continued incapacity as a condition precedent to its approval."

or take any other action relative thereto.

THIS ARTICLE WAS DISMISSED.

ARTICLE 20. To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

Under Article 20 the Moderator stated he would follow the procedure of the previous year in reading the various items in the budget. If any Town Meeting Member wished to discuss an item or offer a substitute motion he was to indicate this by calling "pass." The word "pass" was called on the following items: 13, 14, 19, 47, 48, 107, 117, 118, 135, 140, 150, 163, 171, 174, 184 and 186.

Under Item 13 — Legal — Special Fees \$1,500.00
Under Item 14 — Legal — Expenses \$4,500.00

The amounts as indicated in the budget were accepted by unanimous vote.

Under Item 19 — Planning Board — Technical Assistance — The following substitute motion did not pass:

MOVED: The Planning Board moves that Item 19 be amended by striking out the figures \$500.00 and inserting in place thereof the figure \$3,000.00

It was voted that the amount as indicated in the budget be accepted.

Under Item 47 — Civil Defense — Expenses —
Under Item 48 — Civil Defense — Capital Outlay —

The following substitute motion passed and it was

VOTED: That Item 47 be amended to read "Expenses \$3351."
and that Item 48 be amended to read "Capital Outlay \$5183."

Under Item 107 — Public Works — Garage & Equipment — Equipment
Additional

The following substitute motion did not carry:

MOVED: That Item 107 be amended by striking out the appropriation of \$12,000.00.

The amount as indicated in the budget was voted.

Under Item 117 — Public Works — Snow and Disaster — Overtime
Salaries

Under Item 118 — Public Works — Snow and Disaster — Expenses

The following substitute motion was accepted and it was

VOTED: That the following items be amended by changing the amount of money to be raised:

#117 Public Works — Snow & Disaster Overtime
Salaries \$21,000.00
#118 Public Works — Snow & Disaster Expenses \$29,000.00

Under Item 135 — Glover Memorial Hospital — Capital Outlay

The amount as indicated in the budget was voted.

Under Item 140 — Public Welfare — Old Age Assistance

The following substitute motion was accepted and it was

VOTED: That the following item be amended by changing the amount of money to be raised:

#140 Public Welfare — Old Age Assistance \$115,000.00

UNANIMOUS VOTE

TOWN OF NEEDHAM

Under Item 150 — Schools — Instruction

The following substitute motion was accepted and it was

VOTED: That the sums appropriated for the following items be raised as follows:

Income from Dwight School Fund	\$ 225.00
From the Current Tax Levy	\$104,129.00

UNANIMOUS VOTE

Under Item 163 — Public Library Books and Periodicals

The following substitute motion was accepted and it was

VOTED: That the sums appropriated for the following items be raised as follows:

Income from Dog Licenses	\$ 2,710.30
Income from Barr & Greenwood Funds	494.16
From the Current Tax Levy	16,347.54

UNANIMOUS VOTE

Under Item 171 — Memorial Park — Capital Outlay

The amount as indicated in the budget was accepted.

Under Item 174 — Park Commission — Capital Outlay

The following substitute motion carried and it was

VOTED: That the following item be amended by changing the amount of money to be raised:

#174 — Park Commission — Capital Outlay	\$12,400.00
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Under Item 184 — Finance Committee — Reserve Fund

The following substitute motion carried and it was

VOTED: That the sums appropriated for the following items be raised as follows:

From the Overlay Surplus Reserve	\$15,000.00
From the Current Tax Levy	35,000.00

UNANIMOUS VOTE

Under Item 186 — Selectmen Insurance Group Life

The following substitute motion carried and it was

VOTED: That the sums appropriated for the following items be raised as follows:

From the Group Life Insurance Dividend Account	\$6,962.67
From the Current Tax Levy	1,037.33

UNANIMOUS VOTE

The budget, as amended, was then presented for acceptance and it was

VOTED: That the following sums of money be granted and appropriated for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of the old equipment to be turned in, said sums of money to be expended only for such purposes under the direction of the respective Boards, Committees or Officers of the Towns as follows:

Accounting:

1. Salaries	\$ 32,770
2. Expenses	1,600
3. Capital Outlay	0

Assessors:

4. Salaries	32,125
5. Expenses	3,000
6. Travel out of State	900
7. Capital Outlay	0

Board of Appeals:

8. Salaries	1,001
9. Expenses	715

Finance Committee:

10. Salaries	1,500
11. Expenses	300

Legal:

12. Salaries	6,000
13. Special Fees	1,500
14. Expenses	4,500
15. Damages	2,500
16. Capital Outlay	0

Planning Board:

17. Salaries	3,800
18. Expenses	2,050
19. Technical Assistance	500
20. Capital Outlay	400

Registrars:

21. Salaries	4,763
22. Tellers and Canvassers	5,954
23. Expenses	4,655
24. Travel out of State	0
25. Capital Outlay	725

Personnel Committee:

26. Salaries	1,150
27. Expenses	700

Selectmen:

28. Salaries	9,704
29. Expenses	775
30. Town Meetings	5,200
31. Capital Outlay	0
32. Travel out of State	50

Telephone - Town Hall:

33. Salaries	3,880
34. Expenses	5,500

Town Clerk:

35. Salaries	16,157
36. Expenses	1,000
37. Travel out of State	150
38. Capital Outlay	100

Town Hall and Grounds:

39. Salaries	14,427
40. Expenses	7,970
41. Capital Outlay	4,400

Treasurer and Tax Collector:

42. Salaries	23,173
43. Expenses	5,060
44. Capital Outlay	900
45. Travel out of State	100

Civil Defense:

46. Salaries	2,758
47. Expenses	3,351
48. Capital Outlay	5,183

Selectmen:

49. Salary - Dog Officer	955
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Fire Department:

50. Salaries	361,120
51. Expenses	3,125
52. Building Maintenance	9,700
53. Equipment Maintenance	5,600
54. Supplies and Equipment	12,000
55. Travel out of State	400
56. Medical Expense	400
57. Forest Warden	600
58. Capital Outlay	0

Fire Alarm:

59. Salaries	13,527
60. Expenses	10,820
61. Equipment Maintenance	550
62. Capital Outlay	0

Inspection:

63. Salaries	27,302
64. Expenses	550
65. Automobile Maintenance	200
66. Transportation	1,125
67. Capital Outlay	0

Police Department:

68. Salaries	276,867
69. Communications	2,900
70. General Operations Expenses	5,300
71. Uniforms	4,125
72. Automobile Maintenance	10,750
73. Building Maintenance	6,325
74. Travel out of State	450
75. Auxiliary Police	200
76. Parking Meters	850
77. Capital Outlay	15,150
78. F.B.I. School	0
79. Signal System	2,500

Sealers of Weights and Measures:

80. Salaries	1,515
81. Expenses	125
82. Transportation	300

Board of Health:

83. Salaries	24,229
84. Salary - Animal Inspector	635
85. Transportation - Animal Inspector	100
86. Health Officer Contract	3,711
87. Expenses	2,725
88. Hospitalization	2,000

TOWN CLERK'S RECORDS

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89. Travel out of State	200
90. Capital Outlay	0
91. Mosquito Control	4,000
92. Garbage Removal Contract	33,000
93. Mental Health	3,200
<i>Dental Clinic:</i>	
94. Salaries	4,200
95. Expenses	1,130
96. Capital Outlay	0
<i>Public Works - Administration:</i>	
97. Salaries	30,712
98. Expenses	1,295
99. Travel out of State	600
<i>Public Works - Engineering:</i>	
100. Salaries	63,290
101. Overtime	1,200
102. Expenses	3,600
<i>Public Works - Garage and Equipment:</i>	
103. Salaries	30,298
104. Overtime	2,000
105. Expenses	34,500
106. Equipment Replacement	56,400
107. Equipment Additional	12,000
<i>Public Works - Forestry:</i>	
108. Salaries	53,266
109. Temporary Help - Park Commission	4,500
110. Expenses	18,275
<i>Public Works - Highway:</i>	
111. Salaries	147,000
112. Overtime	5,000
113. Temporary Help	4,500
114. Expenses	62,800
115. Street Lighting	48,000
116. Highway Repairs	5,000
<i>Public Works - Snow and Disaster:</i>	
117. Overtime Salaries	21,000
118. Expenses	29,000
<i>Public Works - Sewer:</i>	
119. Salaries	120,125
120. Overtime	3,500
121. Temporary Help	3,500
122. Expenses	11,050
123. Expenses - House Connections	12,000
<i>Public Works - Water:</i>	
124. Salaries	113,032
125. Overtime	5,000
126. Temporary Help	1,500
127. Expenses	43,700
128. Expenses - Mains and Extensions	45,000
<i>Glover Memorial Hospital:</i>	
129. Salaries	493,000
130. Building Maintenance	43,300
131. Expenses and Services	15,100
132. Supplies and Equipment	126,000
133. Travel out of State	500
134. X-Ray and Laboratory	40,000
135. Capital Outlay	12,200

Public Welfare:

136. Salaries	13,500
137. Expenses	1,000
138. Travel out of State	150
139. General Relief	7,000
140. Old Age Assistance	115,000
141. Aid To Dependent Children	3,000
142. Disability Assistance	12,000

Veterans' Services:

143. Salaries	7,492
144. Expenses	500
145. Transportation	400
146. Veterans' Benefits	28,000
147. Capital Outlay	0

Schools:

148. Salaries	2,275,211
149. General Control	6,100
150. Instruction	104,354
151. Operations	128,475
152. Maintenance	56,994
153. Auxiliary Agencies	34,329
154. Outlay	23,487
155. Travel out of State	3,000
156. Transportation	45,235
157. Vocational Education	6,000
158. Adult Civic Education	850
159. Adult Evening Education	2,500
160. Cafeteria	10,000

Public Library:

161. Salaries	82,000
162. Expenses	5,226
163. Book and Periodicals	19,552
164. Bindings	2,100
165. Building Maintenance	7,325
166. Branch Rent	1,620
167. Travel out of State	250
168. Capital Outlay	0

Memorial Park:

169. Salaries	13,000
170. Expenses	4,750
171. Capital Outlay	5,290

Park Commission:

172. Salaries	56,358
173. Expenses	22,225
174. Capital Outlay	12,400
175. Engineering Services	1,000

Debt and Interest:

176. Maturing Bonds	694,000
177. Interest on Debt	239,913
178. Interest on Temporary Loans	0

Contributory Retirement:

179. Contributions	56,160
180. Military Service Credits	104
181. Expenses	1,500

Pensions and Annuities:

182. Gaughan, Haddock, McLeod	5,400
183. Chapter 32 Retirements	23,733

Finance Committee:

184. Reserve Fund	50,000
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Selectmen - Miscellaneous:

185. Insurance - General	33,700
186. Insurance - Group Life	
Insurance - Workmens Compensation	8,000
187. Loss Fund	20,469
188. Premiums	9,000
189. Care of Soldiers Graves	800
190. Memorial Day	500
191. Town Reports	5,200
192. Miscellaneous	700
193. Council for Aging	500

ARTICLE 22. To see if the Town will vote to raise and appropriate \$11,000. to meet the Town's share of the cost of Chapter 90 Road Construction; transfer the sum of \$33,000. from the unappropriated available funds in the Treasury to meet State and County Shares of the total cost, this latter amount, when received by way of reimbursement from the State and County, to be restored to the unappropriated available funds in the Treasury, as recommended by the Public Works Department; or take any other action relative thereto.

The following motion did not pass.

MOVED: That the sum of \$44,000.00 be raised and appropriated for Chapter 90, Road Construction, said sum to be raised by a transfer of said amount from the Excess and Deficiency Account; and that the State and County shares of said total cost, amounting to \$33,000.00, be paid, when received by the Town, into the Excess and Deficiency Account.

(This motion was reconsidered and accepted on March 22, 1961.)

ARTICLE 24. To see if the Town will vote to raise and appropriate a sum of money not to exceed \$6000. for the construction of bituminous concrete sidewalks under the provisions of the Betterment Act, as petitioned for by abutters and/or recommended by the School Department; determine how such sum shall be raised, and how expended; or take any other action relative thereto.

VOTED: That the sum of \$6,000.00 be raised and appropriated from the current tax levy for the construction of bituminous concrete sidewalks under the provisions of the Betterment Act, as petitioned for by abutters and/or recommended by the School Department, said sum to be expended under the supervision of the Selectmen.

UNANIMOUS VOTE

ARTICLE 25. To see if the Town will vote to accept the following streets or portions thereof, constructed under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk:

Winding River Road; Ina Road, Hazel Lane; Fay Lane; Woodbine Circle; Dunbarton Road;
including the takings or acceptance of easements for sewer and drainage purposes as shown on said plans; or take any other action relative thereto.

TOWN OF NEEDHAM

VOTED: That the Town accept the following streets or portions thereof, constructed under the requirements of the Subdivision Control Law, and as laid out by the Board of Selectmen according to plans on file with the Town Clerk:

Winding River Road; Ina Road, Hazel Lane; Fay Lane; Woodbine Circle; Dunbarton Road;
including the takings or acceptance of easements for sewer and drainage purposes as shown on said plans.

UNANIMOUS VOTE

ARTICLE 26. To see if the Town will vote to accept the following streets or parts thereof as laid out by the Board of Selectmen and according to plans on file with the Town Clerk:

Dell Avenue; Needhamdale Road; Evergreen Road, formerly known as Sherman Street; Edgewood Street;
including the takings or acceptance of easements for sewer and drainage purposes as shown on said plans; raise and appropriate a sum of money not to exceed \$33,500.00 for the original construction thereof, including bituminous concrete sidewalks, laid at the time of such construction, all under the provisions of law authorizing the assessment of betterments; determine how such sum shall be raised, whether by borrowing or otherwise, and how expended; or take any other action relative thereto.

Mr. Wyeth offered the following substitute motion which was accepted.

VOTED: That the Town accept the following streets or parts thereof as laid out by the Board of Selectmen and according to plans on file with the Town Clerk.

Dell Avenue; Evergreen Road, formerly known as Sherman Street; Edgewood Street;
including the takings or acceptance of easements for sewer and drainage purposes as shown on said plans; that the sum of \$22,000.00 be raised and appropriated for the original construction thereof, including bituminous concrete sidewalks, laid at the time of such construction, all under the provisions of law authorizing the assessment of betterments; that said total sum of \$22,000.00 be raised as follows:

By transfer of the unexpended balance of the appropriation under Article 42 of the 1958 Annual Town Meeting	\$ 6,300.00
From the 1961 Tax Levy	15,700.00

UNANIMOUS VOTE

ARTICLE 27. To see if the Town will vote to accept Hill Street, as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk, including the taking or acceptance of easements for sewer and drainage purposes, as shown on said plans; raise and appropriate a sum of money not to exceed \$6,500.00 for the original construction thereof, including bituminous concrete sidewalks, laid at the time of such construction, all under the provisions of law authorizing the assessment of betterments; determine how said sum shall be raised, whether by borrowing or otherwise, and how expended; or take any other action relative thereto.

VOTED: That the Town accept Hill Street, as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk, including the taking or acceptance of easements for sewer and drainage purposes, as shown on said plan; that the sum of \$6,500.00 be raised and appropriated from the current tax levy for the original construction thereof,

including bituminous concrete sidewalks laid at the time of said construction, all under the provisions of law authorizing the assessment of betterments; that said sum be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 31. To see if the Town will authorize the expenditure of a sum not exceeding \$50,000. for the installation of storm water drains in private ways proposed for acceptance by the Town and for extending the storm water drainage system in, or connecting it with existing storm water drainage system in public ways as proposed by the Public Works Department; raise and appropriate \$30,000. for expenses (salaries and wages being included in budget;) determine how such sum shall be raised, whether from the current tax levy, by transfer from available funds, by borrowing or otherwise, and how expended; or take any other action relative thereto.

VOTED: That the expenditure of a sum not exceeding \$47,150.00 be, and the same hereby is, authorized, for the installation of storm water drains in private ways proposed for acceptance by the Town and for extending the storm water drainage system in, or connecting it with existing storm water drainage system in public ways, as proposed by the Public Works Department; that the sum of \$27,150.00 be raised and appropriated for expenses in connection therewith; that said sum of \$27,150.00 be raised as follows:

By transfer from Reserve Sales of Real Estate Account	\$ 9,505.06
From the Current Tax Levy	17,644.94

UNANIMOUS VOTE

ARTICLE 32. To see if the Town will vote to raise and appropriate a sum of money not to exceed \$200,000. for sewer main extensions in certain streets and ways as petitioned for by abutters and for various intercepting sewers in private land, under the provisions of law authorizing the assessment of betterments; determine how said sum shall be raised, whether by a transfer from the Sewer Assessment Reserve Account or from other available funds, from the current tax levy or by borrowing, or by two or more of said means; or take any other action relative thereto.

VOTED: That the sum of \$109,000.00 be raised and appropriated for sewer main extensions in certain streets and ways as petitioned for by abutters, and for various intercepting sewers in private land, under the provisions of law authorizing the assessment of betterments; that said sum of \$109,000.00 be raised by transfer from the Sewer Assessment Reserve Account.

UNANIMOUS VOTE

ARTICLE 33. To see if the Town will vote to raise and appropriate a sum of money not to exceed \$28,500. for improving the West Street Sewerage Pumping Station and the discharge main extending therefrom, determine how said sum shall be raised, whether by transfer from available funds or from the tax levy; or take any other action relative thereto.

This article was dismissed.

ARTICLE 34. To see if the Town will vote to raise and appropriate a sum not to exceed \$22,500. for providing an additional discharge line into the M. D. C. Sewer off Great Plain Avenue at the Dedham Town Line, determine how said sum shall be raised, whether by transfer from available funds or from the tax levy; or take any other action relative thereto.

VOTED: That the sum of \$22,500.00 be raised and appropriated for the purpose of providing an additional discharge line into the M.D.C. sewer off Great Plain Avenue at the Dedham Town Line; said sum to be expended under the supervision of the Board of Selectmen; that said sum of \$22,500.00 be raised by transfer from the Reserve Sale of Real Estate Account.

UNANIMOUS VOTE

ARTICLE 35. To see if the Town will vote to authorize the demolition of the wood frame barn situated on the Town-owned land on Dedham Avenue, known as the Norris Farm; raise and appropriate a sum of money for said purpose; determine how such sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the demolition of the wood frame barn situated on the Town-owned land on Dedham Avenue, known as the Norris Farm, be, and the same hereby is, authorized; and that the sum of \$600.00 be raised and appropriated for the purpose of said demolition, said sum to be expended under the supervision of the Board of Selectmen.

ARTICLE 37. To see if the Town will vote to authorize the demolition of the Town-owned building known as the "Old Eliot School"; raise and appropriate the sum of \$2,500.00 for said purpose; determine how said sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the demolition of the Town-owned building, known as the "Old Eliot School" referred to in Article 36 of this warrant, be, and the same hereby is, authorized; that the sum of \$2,500.00 be raised and appropriated for the purpose of said demolition, said sum to be expended under the supervision of the Board of Selectmen.

UNANIMOUS VOTE

ARTICLE 38. To see if the Town will vote to acquire by purchase or by taking by eminent domain, for purposes of Town Hall and grounds, or other municipal purposes, a certain parcel of land, together with the buildings thereon, situated in Needham, being presently numbered 72 and 74 Chapel Street and 1445 Highland Avenue, supposed to be owned by John W. Fitzgerald and Eleanor C. Fitzgerald, husband and wife, and bounded and described as follows:

Easterly by Highland Avenue, 107.40 feet;

Southerly by land of the Town of Needham, 139.15 feet;

Westerly by Chapel Street, 108.14 feet; and

Northerly by land now or formerly of Mansfield, 126.48 feet;

Containing 14,246 square feet of land, more or less, and being

shown on a plan by Lester C. Hollis, Town Engineer, dated December, 1929, and recorded with Norfolk Deeds in Book 1888, Page 281;

raise and appropriate a sum of money for the purpose of said acquisition, determine how said sum shall be raised, whether from the current tax levy by transfer from available funds, by borrowing, or otherwise, and how expended; or take any other action relative thereto.

The following motion did not carry.

MOVED: That the Selectmen, on behalf of the Town, be, and they hereby are, authorized and empowered to acquire by purchase, or by taking by eminent domain, for the purposes of Town Hall and grounds, or other municipal purposes, the fee simple in a certain parcel of land, together with the buildings thereon, situated in Needham, being presently numbered 72 and 74 Chapel Street and 1445 Highland Avenue, supposed to be owned by John W. Fitzgerald and Eleanor C. Fitzgerald, husband and wife, and bounded and described as follows:

Easterly by Highland Avenue, 107.40 feet;

Southerly by land of the Town of Needham, 139.15 feet;

Westerly by Chapel Street, 108.14 feet; and

Northerly by land now or formerly of Mansfield, 126.48 feet;

Containing 14,246 square feet of land, more or less, and being shown on a plan by Lester C. Hollis, Town Engineer, dated December, 1929, and recorded with Norfolk Deeds in Book 1888, Page 281; together with all outstanding easements or rights of way over said premises for the purpose of the extinguishment of the same; and that the sum of \$142,460.00 be raised and appropriated for the purpose of said acquisition.

ARTICLE 39. To see if the Town will vote to raise and appropriate a sum of money for the renovation and expansion of facilities in the Town Hall; determine how such sum shall be raised, whether from the current tax levy, by transfer from available funds, by borrowing or otherwise, and how expended; or take any other action relative thereto.

The following motion did not pass.

MOVED: That the sum of \$20,000.00 be raised and appropriated for the renovation and expansion of facilities in the Town Hall as follows:

Labor and materials \$11,000.00

Purchase and installation of sprinkler system 9,000.00

that said sum of \$20,000.00 be expended under the supervision of the Board of Selectmen.

Yes 91 — No 118

Mr. Goethel asked for reconsideration of this article and the Town Meeting voted for reconsideration. After an explanation of the work contemplated and the necessity of enlarged quarters for the Treasurer's department the motion was again presented and it was

VOTED: That the sum of \$20,000.00 be raised and appropriated for the renovation and expansion of facilities in the Town Hall as follows:

Labor and materials \$11,000.00

Purchase and installation of sprinkler system 9,000.00

that said sum of \$20,000.00 be expended under the supervision of the Board of Selectmen.

The Planning Board asked that Articles 41 through 46 be considered and acted upon as one unit and it was so voted.

ARTICLE 41. To see if the Town will vote to amend Section 2 of its Zoning By-Laws by striking out the Use Regulations contained therein and inserting in place thereof the following:

"USE REGULATIONS"

For the purpose of this by-law the Town of Needham is divided into seven classes of districts designated as:

1. Flood Plain districts.
2. Single Residence districts.
3. General Residence districts.
4. Group Residence districts.
5. Institutional districts.
6. Business districts.
7. Manufacturing districts.”;

or take any other action relative thereto.

ARTICLE 42. To see if the Town will vote to amend its Zoning By-Laws by adding thereto a new Section 2A as follows:

“*Section 2-A. Flood Plain Districts.* In a Flood Plain District no building shall be erected, altered or used and no premises shall be used except for one or more of the following uses:

1. Any woodland, grassland, wetland, agricultural, horticultural or outdoor recreational use of land or water, but no dumping or filling or earth transfer or relocation operations except for utility trenches, driveways, landscaping and building foundations. Buildings and sheds accessory to any of the above Flood Plain uses are permitted, subject to conditions stated in Section 22A.

2. In any Flood Plain District after the adoption of this provision, no land, building or structure shall be used for sustained human occupancy, except dwellings theretofore lawfully existing, which shall not thereafter be enlarged or extended.”;

or take any other action relative thereto.

ARTICLE 43. To see if the Town will vote to amend Section 10 of its Zoning By-Laws by adding thereto the following paragraph:

“Flood Plain District boundaries overlie parts of other zoning districts in order that the Flood Plain zoning provision shall prevail. Accordingly, subject to determination by the Board of Appeals with respect to soil structure and the general character of development in the neighborhood, and with respect to flooding and health and welfare factors, each building to be erected in a Flood Plain District shall be on a lot of not less than the frontage and area required by the underlying zoning district, and shall comply with setback, area coverage and height requirements applicable to such underlying district.”;

or take any other action relative thereto.

ARTICLE 44. To see if the Town will vote to amend Section 10B of its Zoning By-Laws by inserting therein, immediately preceding the last paragraph thereof, the following:

“*Flood Plain Districts*, as provided for in Section 2A of this by-law, shall include the following areas in the Town:

- a. All that land along or sloping toward that portion of Rosemary Brook between Rosemary Lake and Central Avenue that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

- b. All that land along or sloping toward that portion of Rosemary Brook between Central Avenue and the Newton-Wellesley border that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

- c. All that land along or sloping toward Fuller Brook that is at or below an elevation of 140 feet above mean sea level, U.S.G.S.

- d. All that land along or sloping toward the Charles River that is at or below an elevation of 110 feet above mean sea level, U.S.G.S. between Charles River Street at the Wellesley-Dover-Needham corner and the South Street dam.

e. All that land along or sloping toward the Charles River that is at or below an elevation of 100 feet above mean sea level, U.S.G.S. between the South Street dam and the Chestnut Street bridge.

f. All that land along or sloping toward the Charles River that is at or below an elevation of 95 feet above mean sea level, U.S.G.S. between the Chestnut Street bridge and the Greendale Avenue bridge.

g. All that land along or sloping toward the Charles River that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S. from the Greendale Avenue bridge easterly and northerly along the Charles River in Needham to the Silk Mill Dam.”;
or take any other action relative thereto.

ARTICLE 45. To see if the Town will vote to amend Section 17 of its Zoning-By-Laws by striking out paragraphs “a” and “b” of said Section and inserting in place thereof the following:

“a. Except in Flood Plain Districts, permit the alteration of a one-family house or building, existing at the time this by-law is adopted and wherever located, to accommodate two families.”

“b. Except in Flood Plain Districts, permit in undeveloped sections of the Town temporary and conditional structures and uses that do not conform to the regulations herein prescribed, provided that no such permit shall be for more than a one-year period.”;

or take any other action relative thereto.

ARTICLE 46. To see if the Town will vote to amend its Zoning By-Laws by adding thereto a new Section 22A as follows:

“Section 22A. Special Permits in Flood Plain Districts.

“a. In Flood Plain Districts, the issuance of a special permit by the Building Inspector is required for any building proposed to have in it any heating, plumbing, electric wiring or gas piping or electric or gas appliances. Such a special permit is also required for any building (whether or not heated, wired, or provided with plumbing) entailing temporary, seasonal or recurring, but not sustained, human occupancy, such as, but not limited to, a bathing cabana, a boathouse, a skating shelter, an observatory, a pumping station or a watchman’s station.

b. Such special permit shall be applied for in the manner required for regular building permits, but shall be superscribed FLOOD PLAIN DISTRICT BUILDING APPLICATION. The Building Inspector shall issue such special permit only as directed by the Board of Appeals in accordance with the regular and Flood Plain zoning provisions, and subject to any limitations or conditions imposed by the Board of Appeals after public hearing. Notice of each such Flood Plain Building Permit application shall be given to the Town Public Works Department, to the Town Board of Health and to the Town Planning Board, as well as to all other parties required.

c. The Board of Appeals, in hearing each such application, shall consider, in addition to any other factors said Board deems pertinent, the following aspects with respect to flooding and Flood Plain District zoning provisions:

1. Geographic location of proposed building and security of driveway or walkway access to it during flooding;
2. Foundation elevations of proposed building and security of foundations during flooding, including assurance that foun-

dations would not be undermined and that the proposed building would not be floated-off, swept-away, nor battered-off during flooding;

3. Disposal of sewage from the proposed building and containment of sewage during flooding;
4. Safety of water, sewage, gas, electric and fuel utilities from breaking, leaking, short-circuiting, grounding, igniting, electrocution or other dangers during flooding.”;

or take any other action relative thereto.

The Planning Board explained that under Article 44 section “g” the words “Silk Mill Dam” had been changed to read “Highland Avenue Bridge”. After an extended discussion the motion was presented as a unit.

A count of hands showed YES 142 — NO 71. The Moderator thereupon cast a “Yes” vote making the total YES 143 — No 71. A roll call was requested and the necessary seven Town Meeting Members stood. The result of the roll call was YES 160 — NO 72. The Moderator declared this was more than the necessary two-thirds vote and these articles were adopted.

Under Article 41 it was

VOTED: That Section 2 of the Town's Zoning By-Laws be amended by striking out the Use Regulations contained therein, and by inserting in place thereof the following:

“USE REGULATIONS”

For the purpose of this by-law the Town of Needham is divided into seven classes of districts designated as:

1. Flood Plain districts.
2. Single Residence districts.
3. General Residence districts.
4. Group Residence districts.
5. Institutional districts.
6. Business districts.
7. Manufacturing districts.

Yes 160 — No 72

Under Article 42 it was

VOTED: That the Town's Zoning By-Laws be amended by adding thereto the following new Section 2A:

“Section 2-A. *Flood Plain Districts.* In a Flood Plain District no building shall be erected, altered or used and no premises shall be used except for one or more of the following uses:

1. Any woodland, grassland, wetland, agricultural, horticultural or outdoor recreational use of land or water, but no dumping or filling or earth transfer or relocation operation except for utility trenches, driveways, landscaping and building foundations. Buildings and sheds accessory to any of the above Flood Plain uses are permitted, subject to conditions stated in Section 22A.

2. In any Flood Plain District after the adoption of this provision, no land, building or structure shall be used for sustained human occupancy, except dwellings theretofore lawfully existing, which shall not thereafter be enlarged or extended.”

Yes 160 — No 72

Under Article 43 it was

VOTED: That Section 10 of the Town's Zoning By-Laws be amended by adding thereto the following paragraph:

"Flood Plain District boundaries overlie parts of other zoning districts in order that the Flood Plain zoning provision shall prevail. Accordingly, subject to determination by the Board of Appeals with respect to soil structure and the general character of development in the neighborhood, and with respect to flooding and health and welfare factors, each building to be erected in a Flood Plain District shall be on a lot of not less than the frontage and area required by the underlying zoning district, and shall comply with setback, area coverage and height requirements applicable to such underlying district."

Yes 160 — No 72

Under Article 44 it was

VOTED: That Section 10B of the Town's Zoning By-Laws be amended by inserting therein, immediately preceding the last paragraph thereof, the following:

"*Flood Plain Districts*, as provided for in Section 2A of this by-law, shall include the following areas in the Town:

a. All that land along or sloping toward that portion of Rosemary Brook between Rosemary Lake and Central Avenue that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

b. All that land along or sloping toward that portion of Rosemary Brook between Central Avenue and the Newton-Wellesley border that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

c. All that land along or sloping toward Fuller Brook that is at or below an elevation of 140 feet above mean sea level, U.S.G.S.

d. All that land along or sloping toward the Charles River that is at or below an elevation of 110 feet above mean sea level, U.S.G.S. between Charles River Street at the Wellesley-Dover-Needham corner and the South Street dam.

e. All that land along or sloping toward the Charles River that is at or below an elevation of 100 feet above mean sea level, U.S.G.S. between the South Street dam and the Chestnut Street bridge.

f. All that land along or sloping toward the Charles River that is at or below an elevation of 95 feet above mean sea level, U.S.G.S. between the Chestnut Street bridge and the Greendale Avenue bridge.

g. All that land along or sloping toward the Charles River that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S. from the Greendale Avenue bridge easterly and northerly along the Charles River in Needham to Highland Avenue bridge."

Yes 160 — No 72

Under Article 45 it was

VOTED: That Section 17 of the Town's Zoning By-Laws be amended by striking out paragraphs "a" and "b" of said Section and by inserting in place thereof the following:

"a. Except in Flood Plain Districts, permit the alteration of a one-family house or building, existing at the time this by-law is adopted and wherever located, to accommodate two families."

"b. Except in Flood Plain Districts, permit in undeveloped sections of the Town temporary and conditional structures and uses that do not conform to the regulations herein prescribed, provided that no such permit shall be for more than a one-year period."

Yes 160 — No 72

Under Article 46 it was

VOTED: That the Town's Zoning By-Laws be amended by adding thereto a new Section 22A as follows:

"Section 22A. *Special Permits in Flood Plain Districts.*

"a. In Flood Plain Districts, the issuance of a special permit by the Building Inspector is required for any building proposed to have in it any heating, plumbing, electric wiring or gas piping or electric or gas appliances. Such a special permit is also required for any building (whether or not heated, wired, or provided with plumbing) entailing temporary, seasonal or recurring, but not sustained, human occupancy, such as, but not limited to, a bathing cabana, a boathouse, a skating shelter, an observatory, a pumping station or a watchman's station.

b. Such special permit shall be applied for in the manner required for regular building permits, but shall be superscribed **FLOOD PLAIN DISTRICT BUILDING APPLICATION**. The Building Inspector shall issue such special permit only as directed by the Board of Appeals in accordance with the regular and Flood Plain zoning provisions, and subject to any limitations or conditions imposed by the Board of Appeals after public hearing. Notice of each such Flood Plain Building Permit application shall be given to the Town Public Works Department, to the Town Board of Health and to the Town Planning Board, as well as to all other parties required.

c. The Board of Appeals, in hearing each such application, shall consider, in addition to any other factors said Board deems pertinent, the following aspects with respect to flooding and Flood Plain District zoning provisions:

1. Geographic location of proposed building and security of driveway or walkway access to it during flooding;
2. Foundation elevations of proposed building and security of foundations during flooding, including assurance that foundations would not be undermined and that the proposed building would not be floated-off, swept-away, nor battered-off during flooding;
3. Disposal of sewage from the proposed building and containment of sewage during flooding;
4. Safety of water, sewage, gas, electric and fuel utilities from breaking, leaking, short-circuiting, grounding, igniting, electrocution or other dangers during flooding."

Yes 160 — No 72

The meeting was adjourned at 11 P.M. to Wednesday evening, March 22, 1961, at the William Pollard Junior High School, this adjourned meeting to follow the dissolution of the Special Town Meeting which has been called for 7:30 P.M., at the same place.

MARIAN S. PETERSON,
Town Clerk.

Attest:

RECORD OF SPECIAL TOWN MEETING

Wednesday, March 22, 1961

Pursuant to a warrant signed by the Selectmen on February 7, 1961, the Inhabitants of the Town of Needham qualified to vote in elections and in Town affairs met in the William Pollard Junior High School in said Town on March 22, 1961 at 7:30 o'clock in the afternoon.

Check lists were used and 366 voters were checked on the list as being present. There were 232 Town Meeting Members present.

The meeting was called to order at 7:30 o'clock P.M., by the Moderator, Harold Putnam. The Reverend Jack D. Zoerheide of The First Parish Church gave the invocation. Following this the call to the meeting and the officer's return were read by the Town Clerk, the reading of the Articles in the Warrant being waived upon motion. The Moderator stated that the Tellers sworn in on Monday evening would continue to serve as tellers for this session.

Mr. Scull moved that Article 5 be considered first. However, this motion was defeated.

ARTICLE 1. To see if the Town will vote to amend Section 2 of the Zoning By-Laws by striking out the Use Regulations contained therein and inserting in place thereof the following:

"USE REGULATIONS"

For the purpose of this by-law, the Town of Needham is divided into eight classes of districts designated as:

1. Flood Plain districts.
2. Single Residence districts.
3. General Residence districts.
4. Apartment districts.
5. Group Residence districts.
6. Institutional districts.
7. Business districts.
8. Manufacturing districts.

or take any other action relative thereto.

VOTED: That Section 2 of the Town's Zoning By-Laws be amended by striking out the Use Regulations contained therein and by inserting in place thereof the following:

"USE REGULATIONS"

For the purpose of this by-law, the Town of Needham is divided into eight classes of districts designated as:

1. Flood Plain districts
2. Single Residence districts.
3. General Residence districts.
4. Apartment districts.
5. Group Residence districts.
6. Institutional districts.
7. Business districts.
8. Manufacturing districts.

YES 128 — NO 44

ARTICLE 2. To see if the Town will vote to amend the Zoning By-Laws by adding thereto a new Section 4B as follows: "*Section 4B — Apartment Districts:* In an apartment district there shall be permitted only the buildings and uses specified in Sections 3, 4 and the following:

1. Apartment buildings, as defined in the Needham Building By-Law, of Needham Building By-Law Type I fire-resistive construction for exclusive residential occupancy, but no stores or offices in such buildings, except that one room in one residential suite in such a building may be used as an office for renting apartments in that building.
 2. The off-street automobile parking, and off-street turning, loading and building service, and yard areas required in such districts.";
- or take any other action relative thereto.

VOTED: That the Town's Zoning By-Laws be amended by adding thereto a new Section 4B as follows:

"*Section 4B — Apartment Districts:* In an apartment district there shall be permitted only the buildings and uses specified in Sections 3, 4 and the following:

1. Apartment buildings, as defined in the Needham Building By-Law, of Needham Building By-Law Type I fire-resistive construction for exclusive residential occupancy, but no stores or offices in such buildings, except that one room in one residential suite in such a building may be used as an office for renting apartments in that building.
2. The off-street automobile parking, and off-street turning, loading and building service, and yard areas required in such districts."

YES 183 — NO 2

ARTICLE 3. To see if the Town will vote to amend Section 6 of the Zoning By-Law by striking out Subsection 11 thereof as follows: "Apartment houses as permitted under the Building By-Laws"; or take any other action relative thereto.

Mr. Gordon moved that this Article be dismissed. This motion was not accepted as the Moderator ruled it out of order.

it was

VOTED: That Section 6 of the Town's Zoning By-Laws be amended by striking out Subsection 11 thereof as follows:

"11. Apartment houses as permitted under the Building By-Laws."

YES 149 — NO 36

ARTICLE 4. To see if the Town will vote to amend Section 8 of the Zoning By-Law by striking out Subsection "a" therefrom and inserting in place thereof the following: "a. The limit of height in all residence and apartment districts shall be two and one-half stories, not to exceed thirty-five feet; except that schools and municipal buildings may contain three full stories and may be erected as high as forty feet."; or take any other action relative thereto.

VOTED: That Section 8 of the Town's Zoning By-Laws be amended by striking out Subsection "a" therefrom and by inserting in place thereof the following:

"a. The limit of height in all residence and apartment districts shall be two and one-half stories, not to exceed thirty-five feet; except that schools and municipal buildings may contain three full stories and may be erected as high as forty feet."

YES 192 — NO 2

ARTICLE 5. To see if the Town will vote to amend the Zoning By-Law by adding thereto a new Section 10C as follows: "*Section 10C — Lot Areas and Frontage Requirements for Apartment Buildings.*"

- a. There shall be provided for each apartment building a lot containing not less than 15,000 square feet of land for the first three dwelling units in such a building; for the fourth and each additional dwelling unit in such building there shall be provided an additional land area of not less than 1,500 square feet of land per dwelling unit.
 - b. Frontage requirements for apartment buildings — No apartment building shall be constructed, reconstructed or extended on a lot of land having less than the following frontage on a street:
 1. For an apartment building housing three or four dwelling units, a frontage of not less than one hundred twenty-five feet.
 2. For an apartment building housing five to nine dwelling units, a frontage of not less than one hundred fifty feet.
 3. For an apartment building housing ten or more dwelling units, a frontage of not less than two hundred feet.";
- or take any other action relative thereto.

VOTED: That the Town's Zoning By-Laws be amended by adding thereto a new Section 10C as follows:

"*Section 10C — Lot Areas and Frontage Requirements for Apartment Buildings.*"

- a. There shall be provided for each apartment building a lot containing not less than 15,000 square feet of land for the first three dwelling units in such a building; for the fourth and each additional dwelling unit in such building there shall be provided an additional land area of not less than 1,500 square feet of land per dwelling unit.
- b. Frontage requirements for apartment buildings — No apartment building shall be constructed, reconstructed or extended on a lot of land having less than the following frontage on a street:
 1. For an apartment building housing three or four dwelling units, a frontage of not less than one hundred twenty-five feet.
 2. For an apartment building housing five to nine dwelling units, a frontage of not less than one hundred fifty feet.
 3. For an apartment building housing ten or more dwelling units, a frontage of not less than two hundred feet."

YES 180 — NO 6

ARTICLE 6. To see if the Town will vote to amend Section 11 of the Zoning By-Law by adding thereto a new Subsection "d" as follows: "d. In an apartment district no apartment building or group of apartment buildings shall be built, reconstructed, extended or arranged so as to cover more than thirty per cent of the gross area of the lot on which they stand. No lot, or the buildings thereon, shall be changed in size so as to violate the provisions of this section. For the foregoing purposes, no part of the

area of a way, public or private, which adjoins said lot shall be considered to be included in the area of said lot.”; or take any other action relative thereto.

VOTED: That Section 11 of the Town's Zoning By-Laws be amended by adding thereto a new Subsection “d” as follows:

“d. In an apartment district no apartment building or group of apartment buildings shall be built, reconstructed, extended or arranged so as to cover more than thirty per cent of the gross area of the lot on which they stand. No lot, or the buildings thereon, shall be changed in size so as to violate the provisions of this section. For the foregoing purposes, no part of the area of a way, public or private, which adjoins said lot shall be considered to be included in the area of said lot.”

YES 177 — NO 2

ARTICLE 7. To see if the Town will vote to amend the Zoning By-Law by adding thereto a new Section 20D as follows: “*Section 20D — Yard Space, Green Strips and Off-Street Parking Requirements for Apartment Districts.*”

1. In an apartment district no apartment building or group of buildings shall be placed, erected, moved, reconstructed or enlarged on any lot of land so that any part thereof shall be nearer than thirty feet to the nearer exterior line of any public or private way upon which such lot abuts, nor nearer than twenty feet to the side lines of said lot, nor nearer than twenty-five to the rear line of said lot.
2. In that portion of the lot between the building and the exterior line of the way upon which the lot abuts, there may be opened not more than two driveways, each not more than fifteen feet wide; or one driveway not more than twenty feet wide.
3. Except for the foregoing driveways, each of the above required yard spaces shall be kept open and green, unpaved, unparked on and not built upon.
4. On any lot upon which an apartment building is placed, built or reconstructed, there shall be provided not less than one paved and readily accessible off-street parking space, covered or open, for each dwelling unit in said building. Each such off-street parking space shall be not less than ten feet wide and shall have a gross area of not less than three hundred square feet, including the driveway to such parking space.”;

or take any other action relative thereto.

VOTED: That the Town's By-Laws be amended by adding thereto a new Section 20D as follows:

“*Section 20D — Yard Space, Green Strips and Off-Street Parking Requirements for Apartment Districts.*”

1. In an apartment district no apartment building or group of buildings shall be placed, erected, moved, reconstructed or enlarged on any lot of land so that any part thereof shall be nearer than thirty feet to the nearer exterior line of any public or private way upon which such lot abuts, nor nearer than twenty feet to the side lines of said lot, nor nearer than twenty-five to the rear line of said lot.
2. In that portion of the lot between the building and the exterior line of the way upon which the lot abuts, there may be opened not more than two driveways, each not more than fifteen feet wide; or one driveway not more than twenty feet wide.

3. Except for the foregoing driveways, each of the above required yard spaces shall be kept open and green, unpaved, unparked on and not built upon.
4. On any lot upon which an apartment building is placed, built or reconstructed, there shall be provided not less than one paved and readily accessible off-street parking space, covered or open, for each dwelling unit in said building. Each such off-street parking space shall be not less than ten feet wide and shall have a gross area of not less than three hundred square feet, including the driveway to such parking space."

YES 193 — NO 2

ARTICLE 8. To see if the Town will vote to amend the Zoning Map of the Town of Needham by changing from a Business District to an Apartment District a certain area of land situated in Needham, and bounded and described as follows:

Southerly and Southwesterly by Eaton Square;

Westerly by Garden Street;

Northerly by May Street; and

Easterly by land of the New York, New Haven & Hartford Railroad Company; as shown on a plan on file in the office of the Town Engineer.;

or take any other action relative thereto.

This motion did not pass. A count of hands showed only 7 in the affirmative.

MOVED: That the Zoning Map of the Town be amended by changing from a Business District to an Apartment District a certain area of land situated in Needham, and bounded and described as follows:

Southerly and Southwesterly by Eaton Square;

Westerly by Garden Street;

Northerly by May Street; and

Easterly by land of the New York, New Haven & Hartford Railroad Company; as shown on a plan on file in the office of the Town Engineer.

Upon motion duly made and seconded the Special Town Meeting was dissolved at 9:05 P.M.

MARIAN S. PETERSON,
Town Clerk.

Attest:

ADJOURNED ANNUAL TOWN MEETING

March 22, 1961

Pursuant to adjournment of the Special Town Meeting held March 22, 1961, the Adjourned Town Meeting was resumed at 9:05 P.M.

Mr. Goethel, for the Finance Committee, asked for reconsideration of Article 22 and it was so voted. Mr. Goethel explained the procedure under Chapter 90, Road Construction. When this article was presented for reconsideration it passed and it was

VOTED: That the sum of \$44,000.00 be raised and appropriated for Chapter 90, Road Construction, said sum to be raised by a transfer of said amount from the Excess and Deficiency Account; and that the State and County shares of said total cost, amounting to \$33,000.00, be paid, when received by the Town, into the Excess and Deficiency Account.

Mr. Powers moved that Articles 47 to 53, inclusive, be considered after the recess. It was so voted.

ARTICLE 54. To see if the Town will vote to continue the Future Schools Needs Committee originally established by vote under Article 77 of the 1951 Annual Town Meeting and last continued by vote under Article 44 of the 1960 Annual Town Meeting; direct and authorize said Committee to continue its work as heretofor authorized; raise and appropriate a sum of money for the use of said Committee; or take any other action relative thereto.

VOTED: That the Future School Needs Committee, originally established by vote under Article 77 of the 1951 Annual Town Meeting, and last continued by vote under Article 44 of the 1960 Annual Town Meeting, be continued to the 1962 Annual Town Meeting; that all members of said Committee shall be appointed and reappointed for the ensuing year in the same manner as originally authorized by said vote under Article 77 of the 1951 Annual Town Meeting; and that said Committee be instructed to continue its work as heretofore authorized.

At this time the Moderator declared a short recess, after which Articles 47 through 53 were presented.

ARTICLE 47. To see if the Town will vote to amend Section 10 of its Zoning By-Laws by striking out the first sentence thereof and inserting in place thereof the following:

"Section 10. There shall be a Zone A, Zone B, Zone C and a Zone D in the Town."
or take any other action relative thereto.

ARTICLE 48. To see if the Town will vote to amend Section 10 of its Zoning By-Law by inserting, immediately after the fourth sentence thereof, the following:

"In Zone D there shall be provided for each building or structure constructed or placed hereafter, a lot of land having an area of not less than two acres, and a frontage of not less than 200 feet."
or take any other action relative thereto.

ARTICLE 49. To see if the Town will vote to amend its Zoning By-Laws by striking out Section 10B thereof and inserting in place thereof the following:

"Section 10B. Zone Boundaries. Zone A, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area bounded and described as follows: Northwesternly by the Wellesley Town line between Fuller Brook and Hunnewell Street; northeasterly by Hunnewell Street centerline; easterly and southeasterly by Central Avenue centerline; northerly by Marked Tree Road centerline between Central Avenue and a point one thousand feet westerly from the High Rock Street centerline; northeasterly by a line parallel to and one thousand feet westerly and southwesterly from High Rock Street centerline; southeasterly by the baseline of New York, New Haven and Hartford Railroad; generally southwestly by a winding line by Dover Town line in the Charles River; westerly and northwesterly by a line parallel to and one thousand two hundred feet northwesterly from Central Avenue centerline; generally southwestly by the thread of Fuller Brook.

b. That area bounded and described as follows: Southerly by the New York, New Haven and Hartford Railroad (Needham Branch); easterly by the Dedham Town line; northeasterly by the Boston and Newton City Lines; northwesterly by Highland Avenue; and southwestly by the Circumferential State Highway, Hunting Road and Greendale Avenue.

c. That area bounded and described as follows: Easterly by the centerline of Greendale Avenue between Great Plain Avenue and Dedham Town line; southerly, easterly and again southerly by Dedham Town line in Charles River; westerly by the easterly boundary of land registered as Land Court Case 6300; southerly by the contiguous portions of South Street and High Rock Street centerlines; westerly by a line parallel to and four hundred and fifty feet easterly from Chestnut Street centerline between High Rock Street and a point nine hundred feet northerly from High Rock Street centerline; generally northerly by a line parallel to and nine hundred feet northerly from the contiguous portions of High Rock Street and South Street centerlines; northeasterly by Dedham Avenue centerline; northwesterly, northerly and northwesterly by South Street centerline; northerly by Great Plain Avenue centerline between South Street and Greendale Avenue.

Zone B, as provided for in Section 10 of this by-law, shall include all that part of the Town not included in Zones A, C and D, as specified in this section.

Zone C, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area bounded and described as follows: Northwesternly by the Wellesley Town line; southwestly by Hunnewell Street; southeasterly by Central Avenue; northeasterly by the Circumferential State Highway (Route 128) as relocated in 1953.

Zone D, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area in the extreme southwestly portion of Needham bounded and described as follows: Northwesternly by the Needham-Wellesley town boundary; generally northeasterly by the thread of Fuller Brook; southeasterly and easterly by a line parallel to and one thousand two hundred feet northwesterly and westerly from Central Avenue centerline between Fuller Brook and the Charles

River; generally southerly in winding courses by the Needham-Dover town boundary in the Charles River.

b. That area in the south central portion of Needham along South Street bounded and described as follows: Generally northerly by contiguous portions of High Rock Street and South Street centerlines; easterly by the easterly boundary of land registered as Land Court Case 6300 between South Street and the Charles River; generally southerly in winding courses by the Needham-Dedham, Needham-Westwood, and Needham-Dover Town boundary lines in the Charles River; generally northwesterly by that portion of the New York, New Haven & Hartford Railroad, Dover Branch Baseline between the Charles River and High Rock Street.

The areas included in the respective zones shall be indicated on the Zoning Map. Any change in the location and boundaries of the respective zones hereafter made through amendment of this by-law shall be indicated by the alteration of the Zoning Map. The Zoning Map thus altered is declared to be a part of this by-law thus amended.”;

or take any other action relative thereto.

ARTICLE 50. To see if the Town will vote to amend Section 13 of its Zoning By-Laws by striking out the first sentence therein and by inserting in place thereof the following:

“Section 13. There shall be permitted as an accessory use on a residential lot in Zones A and D garage space for not more than three cars and on a residential lot in Zones B and C garage space for not more than two cars.”;

or take any other action relative thereto.

ARTICLE 51. To see if the Town will vote to amend Section 19 of its Zoning By-Laws by striking out the second sentence thereof and inserting in place thereof the following:

“The boundaries of the districts are the center lines of streets, property or lot lines, or other lines shown on the Zoning Map.”;

or take any other action relative thereto.

ARTICLE 52. To see if the Town will vote to amend Section 20 of its Zoning By-Laws as follows:

By striking out the title thereof and inserting in place thereof the following title “Section 20 - Street Setback”, and by inserting immediately after the first sentence thereof the following sentence:

“In Zone D there shall be a thirty foot setback.”;

or take any other action relative thereto.

ARTICLE 53. To see if the Town will vote to amend Section 20B of its Zoning By-Law by adding thereto the following sentence:

“No part of any dwelling hereafter erected on a lot of land in Zone D shall be placed or constructed within thirty feet of the sidelines of said lot.”;

or take any other action relative thereto.

There was a lengthy discussion as to the advisability of providing for a Zone D in Needham which would consist of no less than two acres and a frontage of not less than 200 feet. When the vote was taken on these articles the result was YES 124 — NO 85. This was less than the necessary two-thirds vote.

Article 47 — **MOVED:** That Section 10 of the Town's Zoning By-Laws be amended by striking out the first sentence thereof and by inserting in place thereof the following:

"Section 10. There shall be a Zone A, Zone B, Zone C and a Zone D in the Town."

Article 48 — **MOVED:** That Section 10 of the Town's Zoning By-Laws be amended by inserting, immediately after the fourth sentence thereof, the following:

"In Zone D there shall be provided for each building or structure constructed or placed hereafter, a lot of land having an area or not less than two acres, and a frontage of not less than 200 feet."

Article 49 — **MOVED:** That the Town's Zoning By-Laws be amended by striking out Section 10B thereof, and inserting in place thereof the following:

"Section 10B. Zone Boundaries. Zone A, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area bounded and described as follows: Northwesternly by the Wellesley Town line between Fuller Brook and Hunnewell Street; northeasterly by Hunnewell Street centerline; easterly and southeasterly by Central Avenue centerline; northerly by Marked Tree Road centerline between Central Avenue and a point one thousand feet westerly from the High Rock Street centerline; northeasterly by a line parallel to and one thousand feet westerly and southwesterly from High Rock Street centerline; southeasterly by the baseline of New York, New Haven and Hartford Railroad; generally southwesterly by a winding line by Dover Town line in the Charles River; westerly and northwesterly by a line parallel to and one thousand two hundred feet northwesterly from Central Avenue centerline; generally southwesterly by the thread of Fuller Brook.

b. That area bounded and described as follows: Southerly by the New York, New Haven and Hartford Railroad (Needham Branch); easterly by the Dedham Town line; northeasterly by the Boston and Newton City Lines; northwesterly by Highland Avenue; and southwesterly by the Circumferential State Highway, Hunting Road and Greendale Avenue.

c. That area bounded and described as follows: Easterly by the centerline of Greendale Avenue between Great Plain Avenue and Dedham Town line; southerly, easterly and again southerly by Dedham Town line in Charles River; westerly by the easterly boundary of land registered as Land Court Case 6300; southerly by the contiguous portions of South Street and High Rock Street centerlines; westerly by a line parallel to and four hundred and fifty feet easterly from Chestnut Street centerline between High Rock Street and a point nine hundred feet northerly from High Rock Street centerline; generally northerly by a line parallel to and nine hundred feet northerly from the contiguous portions of High Rock Street and South Street centerlines; northeasterly by Dedham Avenue centerline; northwesterly, northerly and northwesterly by South Street centerline; northerly by Great Plain Avenue centerline between South Street and Greendale Avenue.

d. That area in the extreme southwesterly portion of Needham bounded and described as follows: Northwesterly by the Needham-Wellesley town boundary; generally northeasterly by the thread of

Fuller Brook; southeasterly and easterly by a line parallel to and one thousand two hundred feet northwesterly and westerly from Central Avenue centerline between Fuller Brook and the Charles River; generally southerly in winding courses by the Needham-Dover town boundary in the Charles River.

Zone B, as provided for in Section 10 of this by-law, shall include all that part of the Town not included in Zones A, C and D, as specified in this section.

Zone C, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area bounded and described as follows: Northwesternly by the Wellesley Town line; southwesterly by Hunnewell Street; southeasterly by Central Avenue; northeasterly by the Circumferential State Highway (Route 128) as relocated in 1953.

Zone D, as provided for in Section 10 of this by-law, shall include the following areas in the Town:

a. That area in the south central portion of Needham along South Street bounded and described as follows: Generally northerly by contiguous portions of High Rock Street and South Street centerlines; easterly by the easterly boundary of land registered as Land Court Case 6300 between South Street and the Charles River; generally southerly in winding courses by the Needham-Dedham, Needham-Westwood, and Needham-Dover Town boundary lines in the Charles River; generally northwesterly by that portion of the New York, New Haven & Hartford Railroad, Dover Branch Baseline between the Charles River and High Rock Street.

"Flood Plain Districts, as provided for in Section 2A of this by-law, shall include the following areas in the Town:

a. All that land along or sloping toward that portion of Rosemary Brook between Rosemary Lake and Central Avenue that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

b. All that land along or sloping toward that portion of Rosemary Brook between Central Avenue and the Newton-Wellesley border that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S.

c. All that land along or sloping toward Fuller Brook that is at or below an elevation of 140 feet above mean sea level, U.S.G.S.

d. All that land along or sloping toward the Charles River that is at or below an elevation of 110 feet above mean sea level, U.S.G.S. between Charles River Street at the Wellesley-Dover-Needham corner and the South Street dam.

e. All that land along or sloping toward the Charles River that is at or below an elevation of 100 feet above mean sea level, U.S.G.S. between the South Street dam and the Chestnut Street bridge.

f. All that land along or sloping toward the Charles River that is at or below an elevation of 95 feet above mean sea level, U.S.G.S. between the Chestnut Street bridge and the Greendale Avenue bridge.

g. All that land along or sloping toward the Charles River that is at or below an elevation of 90.2 feet above mean sea level, U.S.G.S. from the Greendale Avenue bridge easterly and northerly along the Charles River in Needham to Highland Avenue bridge.

The areas included in the respective zones shall be indicated on the Zoning Map. Any change in the location and boundaries of the respective zones hereafter made through amendment of this

by-law shall be indicated by the alteration of the Zoning Map. The Zoning Map thus altered is declared to be a part of this by-law thus amended."

Article 50 — **MOVED:** That Section 13 of the Town's Zoning By-Laws be amended by striking out the first sentence thereof and by inserting in place thereof the following:

"Section 13. There shall be permitted as an accessory use on a residential lot in Zones A and D garage space for not more than three cars and on a residential lot in Zones B and C garage space for not more than two cars."

Article 51 — **MOVED:** That Section 19 of the Town's Zoning By-Laws be amended by striking out the second sentence thereof, and by inserting in place thereof the following:

"The boundaries of the districts are the center lines of streets, property or lot lines, or other lines shown on the Zoning Map."

Article 52 — **MOVED:** That Section 20 of the Town's Zoning By-Laws be amended as follows:

By striking out the title thereof and inserting in place thereof the following title "Section 20 — Street Setback," and by inserting immediately after the first sentence thereof the following sentence:

"In Zone D there shall be a thirty foot setback."

Article 53 — **MOVED:** That Section 20B of the Town's Zoning By-Laws be amended by adding thereto the following sentence:

"No part of any dwelling hereafter erected on a lot of land in Zone D shall be placed or constructed within thirty feet of the sidelines of said lot."

ARTICLE 55. To see if the Town will vote to raise and appropriate a sum of money for the purchase, installation and maintenance of playground equipment, a baseball backstop and toilet facilities on certain Town-owned land situated on Charles River Street in Needham, formerly a part of the Walker-Gordon Farm, so called; determine how such sum shall be raised and how expended; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 56. To see if the Town will vote to transfer the care, custody, management and control of the following described parcel of Town-owned land, known as the Old Town Dump, from the Public Works Department to the Park and Recreation Commission for recreation purposes, in accordance with the provisions of General Laws, Chapter 40, Section 15A:

A certain parcel of land situated in Needham, containing 16.85 acres of land, more or less, and being bounded and described as follows:

Northerly by the southerly side line of Central Avenue by six lines totalling 1629.59 feet, more or less;

Southeasterly by land of the Town of Needham, known as the Town Forest and Bird and Wildlife Sanctuary, and by land formerly of Kingsbury, as shown on a plan hereinafter mentioned, by six lines totalling 1018.43 feet, more or less;

Southerly by land of Jeannette M. Hines, as shown on said plan, 643.23 feet; and

Westerly by land of Everett M. Chamberlain and by land of Ragner F. & Priscilla B. Hansen, as shown on said plan, 448.84 feet.

Said parcel is shown on a plan entitled "Plan of Land Owned by the Town of Needham, Mass.", dated 1960, by H. Gordon Martin, Town Engineer, on file with the office of the Town Engineer as Plan No. 14-168A;

or take any other action relative thereto.

VOTED: That the care, custody, management and control of the following described parcel of Town-owned land, known as the Old Town Dump, be, and the same hereby is, transferred from the Public Works Department to the Park and Recreation Commission for recreation purposes, in accordance with the provisions of General Laws, Chapter 40, Section 15A:

A certain parcel of land situated in Needham, containing 16.85 acres of land, more or less, and being bounded and described as follows:

Northerly by the southerly side line of Central Avenue by six lines totalling 1629.59 feet, more or less;

Southeasterly by land of the Town of Needham, known as the Town Forest and Bird and Wildlife Sanctuary, and by land formerly of Kingsbury, as shown on a plan hereinafter mentioned, by six lines totalling 1018.43 feet, more or less;

Southerly by land of Jeannette M. Hines, as shown on said plan, 643.23 feet; and

Westerly by land of Everett M. Chamberlain and by land of Ragner F. & Priscilla B. Hensen, as shown on said plan, 448.84 feet.

Said parcel is shown on a plan entitled "Plan of Land Owned by the Town of Needham, Mass.", dated 1960, by H. Gordon Martin, Town Engineer, on file with the office of the Town Engineer as Plan No. 14-168A.

UNANIMOUS VOTE

ARTICLE 57. To see if the Town will vote to transfer the care, custody, management and control of the following described portion of the Town-owned land, known as the Norris Farm, from the Public Works Department to the Park and Recreation Commission for recreation purposes, in accordance with the provisions of General Laws, Chapter 40, Section 15A:

A certain parcel of land situated in Needham, bounded and described as follows:

Southwesterly by Dedham Avenue, 270.00 feet;

Northwesterly by the center line of the Town of Needham, Sewer Easement, and by Parcel 1 as shown on a plan hereinafter mentioned, 1121.69 feet;

Northerly by land of the New York, New Haven and Hartford Railroad Co., as shown on said plan, 454.41 feet;

Southeasterly by Parcel 3, as shown on said plan, 897.18 feet;

Southwesterly again by said Parcel 3, as shown on said plan, 150.00 feet;

Southeasterly again by said Parcel 3, as shown on said plan, 80.00 feet,

Northeasterly by said Parcel 3, as shown on said plan, 150.00 feet; and

Southeasterly again by said Parcel 3, as shown on said plan, 510.00 feet;

Containing 7.81 acres of land according to said plan and being shown as Parcel 2 on a plan entitled "Plan of Land in Needham, Mass. Owned by the Town of Needham", dated January 1960, by H. Gordon Martin, Town Engineer, on file in the Office of the Town Engineer as Plan No. Y-430.

Reserving to the Public Works Department the right and easement to maintain the open drainage ditch across said parcel, as shown on said plan; or take any other action relative thereto.

VOTED: That the care, custody, management and control of the following described portion of the Town-owned land, known as the Norris Farm, be, and the same hereby is, transferred from the Public Works Department to the Park and Recreation Commission, for recreation purposes, in accordance with the provisions of General Laws, Chapter 40, Section 15A:

A certain parcel of land situated in Needham, bounded and described as follows:

Southwesterly by Dedham Avenue, 270.00 feet;

Northwesterly by the center line of the Town of Needham, Sewer Easement, and by Parcel 1 as shown on a plan hereinafter mentioned, 1121.69 feet;

Northerly by land of the New York, New Haven and Hartford Railroad Co., as shown on said plan, 454.41 feet;

Southeasterly by Parcel 3, as shown on said plan, 897.18 feet;

Southwesterly again by said Parcel 3, as shown on said plan, 150.00 feet;

Southeasterly again by said Parcel 3, as shown on said plan, 80.00 feet,

Northeasterly by said Parcel 3, as shown on said plan, 150.00 feet; and

Southeasterly again by said Parcel 3, as shown on said plan, 510.00 feet;

Containing 7.81 acres of land according to said plan and being shown as Parcel 2 on a plan entitled "Plan of Land in Needham, Mass. Owned by the Town of Needham", dated January 1960, by H. Gordon Martin, Town Engineer, on file in the Office of the Town Engineer as Plan No. Y-430.

Reserving to the Public Works Department the right and easement to maintain the open drainage ditch across said parcel, as shown on said plan.

YES 183 — NO 8

ARTICLE 58. To see if the Town will vote to accept Section 8C of Chapter 40 of the General Laws relative to the establishment of a conservation commission for the promotion and development of the natural resources and for the protection of watershed resources of the Town.

The following substitute motion by Mr. Powers, on request of the Needham Taxpayers Association, passed and it was

VOTED: That a special Committee be established to make a study of the subject matter of Article 58 of the 1961 Annual Town Meeting Warrant relative to the establishment of a Conservation Commission; that said committee consist of two members to be designated by the Moderator, one member to be designated by the Finance Committee, one member to be designated by the Park and Recreation Commission and one member to be designated by the Planning Board; and that said committee report its findings and recommendations to the Town not later than the 1962 Annual Town Meeting.

ARTICLE 59. To see if the Town will vote to raise and appropriate a sum of money for the purpose of establishing and maintaining a conservation commission to promote the development and better utilization of the natural resources of the Town, as authorized by Section 8C of Chapter 40 of the General Laws; determine how such sum shall be raised and how expended; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 60. To see if the Town will vote to raise and appropriate a sum of money for the purchase, installation and maintenance of playground equipment and fencing on certain Town-owned land situated on Gould Street in Needham, known as Mill's Field; determine how such sum shall be raised and how expended; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 61. To see if the Town will vote to raise and appropriate a sum of money for the purchase, installation and maintenance of lights for night tennis at the tennis courts presently located at the Senior High School; determine how such sum shall be raised and how expended; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 62. To see if the Town will vote to raise and appropriate a sum of money for the grading, loaming and seeding of approximately 10.67 acres of Town-owned land situated on Dedham Avenue in Needham, adjacent to William F. Pollard Junior High School site; determine how such sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the sum of \$20,000.00 be raised and appropriated for the grading, loaming and seeding of approximately 10.67 acres of Town-owned land situated on Dedham Avenue in Needham, adjacent to William F. Pollard Junior High School site; said sum to be expended under the supervision of the Needham School Department.

YES 130 — NO 65

ARTICLE 63. To see if the Town will vote to raise and appropriate a sum of money for the acquisition and installation of fire detection systems in the following schools: Highland Avenue Junior High School, Mitchell School, Harris School and Senior High School; determine how such sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the sum of \$37,000.00 be raised and appropriated for the acquisition and installation of fire detection systems in the following schools: Highland Avenue Junior High School, Mitchell School, Harris School and Senior High School; that said sum of \$37,000.00 be raised as follows:

From the current tax levy the sum of	\$ 5,548.38
By transfer of the following sums from the unexpended balances of the following appropriations:	
Appropriation for William Pollard Jr. High Construction	5,000.00
Appropriation for Mitchell School Construction Addition	14,853.59
Appropriation for Mitchell School alterations	7,733.30
Appropriation for Highland Park (John Eliot) Construction	2,864.73
Appropriation for Highland Park Easement	250.00
Appropriation for Highland Park Fence	750.00

ARTICLE 64. To see if the Town will vote to raise and appropriate an additional sum of money to be added to the appropriation for the construction of, and the purchase of original equipment for furnishings for, the 900 pupil Junior High School voted under Article 14 of the Special Town Meeting of November 30, 1959; determine how said sum shall be raised, whether by transfer from available funds, from the current tax levy, or by borrowing, or by two or more of said means, and if in any part by borrowing, whether under authority of Chapter 645 of the Acts of 1948, as amended; and how said sum shall be expended; or take any other action relative thereto.

VOTED: That the sum of \$195,000.00 be raised and appropriated to be added to the appropriation for the construction of, and the purchase of original equipment and furnishings for the 900 pupil Junior High School voted under Article 14 of the Special Town Meeting of November 30, 1959; and that the Town Treasurer, with the approval of the Board of Selectmen, be, and he hereby is, authorized, in the name and on behalf of the Town, to borrow said sum of \$195,000.00 and to issue the notes or bonds of the Town therefor, payable in not more than eighteen years, under the authority of and in accordance with the provisions of Chapter 645 of the Acts of 1948, as amended.

YES 194 — NO 6

At this point Mr. Harry Martin moved for reconsideration of Article 44. When put to a vote the reconsideration did not prevail.

ARTICLE 67. To see if the Town will vote to amend its General By-Laws by adding at the end thereof the following:

ARTICLE XII — PUBLIC MASS TRANSPORTATION

Section 1. Transportation Committee. There is hereby established a Transportation Committee consisting of six members appointed as hereinafter provided, and of the members of the General Court resident in the Town serving as *ex officio*s. Of the six appointed members aforesaid, two shall be appointed by the Selectmen, two shall be appointed by the Planning Board, and two shall be appointed by the Moderator, each such appointee to serve a term of three years; provided, however, that of the members originally appointed, two shall serve for a term of one year, two shall serve for a term of two years and two shall serve for a term of three years, as determined by the Selectmen after consultation with the Planning Board and the Moderator. If any appointed member shall resign or otherwise vacate his office before the expiration of his term, his successor shall be appointed by the appointing authority concerned to serve for the balance of the unexpired term. The Transportation Committee shall, annually in April, elect from its membership a Chairman, a Vice Chairman and such additional officers as it deems desirable. Members of the Committee shall be reimbursed by the Town for expenses incurred by them in the performance of their official duties.

Section 2. Committee Offices. The Selectmen shall provide the Transportation Committee with suitable office space for the holding of Committee meetings and hearings, and for the storage of the property of the Committee.

Section 3. Duties of the Committee. The Transportation Committee shall conduct a continuing program of research relative to (a) commuting practices and patterns within the Town, (b) the condition and patronage of common carriers serving the Town, (c)

the current and long-range public mass passenger transportation needs of the Town, (d) mass transportation aspects of metropolitan planning, and (e) pending or proposed legislation affecting public mass passenger transportation services in the Town, and shall advise the Town and the Selectmen relative thereto. The Committee shall make such special studies of mass transportation problems of the Town as may be directed by vote of the Town Meeting, and may make special studies relative to such problems on its own motion or when requested by the Planning Board or Selectmen. The Committee may cooperate with other governmental and non-governmental agencies and organizations within and without the Town which are engaged in studies of metropolitan area transportation problems, where such cooperation is deemed feasible and in the best interests of the Town by the Committee. The Committee shall submit an annual report to the Town not later than the last day of December in each year, and may submit such special reports from time to time as it considers necessary in the public interest.

Section 4. Federal, State and Private Grants. Subject to applicable federal and state statutes, and to applicable votes and by-laws of the Town, the Transportation Committee may accept on the Town's behalf, and expend, grants-in-aid and gifts by the federal and state governments, and by private foundations and other organizations, for the purpose of making studies and surveys relative to public mass transportation; provided, however, that no such grant-in-aid or gift which would commit the Town to an expenditure in excess of the available appropriation of the Committee shall be accepted without the prior approval of the Town Meeting.

Grants-in-aid and gifts received as aforesaid shall, except as otherwise required by statute or by-law, be set aside in a Transportation Studies Fund and shall be available to the Committee when requested by it for the purposes of such grant-in-aid or gift.

Section 5. Supervision by Selectmen in Certain Matters. The Transportation Committee shall be subject to the supervisory authority of the Board of Selectmen as Agents of the Town, in all transactions of said Committee with the federal government, state government, transit authorities, other cities and towns, and common carriers. However, the Committee may without the approval of the Selectmen enter into agreements with federal, state, local and other agencies and non-governmental organizations for the gathering and exchange of research information and materials; or take any other action relative thereto.

The following substitute motion by Mr. Foss was accepted and it was

VOTED: That the Transportation Committee, originally established by vote under Article 110 of the 1959 Annual Town Meeting, and last continued by vote under Article 39 of the 1960 Annual Town Meeting, be continued to the 1962 Annual Town Meeting; that all members of said Committee shall be appointed or reappointed for the ensuing year in the same manner as originally authorized by said vote under Article 110 of the 1959 Annual Town Meeting; and that said Committee be instructed to continue its work as heretofore authorized.

ARTICLE 68. To see if the Town will vote to raise and appropriate a sum of money for the use of the Transportation Committee established by Section 1 of Article XII of the General By-Laws, as amended by vote under the preceding Article of this Warrant; determine how said sum shall be raised and how expended; or take any other action relative thereto.

VOTED: That the sum of \$200.00 be raised and appropriated for the use of the Transportation Committee continued by vote under the preceeding Article of this Warrant; said sum to be expended under the supervision of said Transportation Committee.

Mr. Carre moved that Article 72 be considered before Articles 69, 70 and 71 and it was so voted.

ARTICLE 72. To see if the Town will vote to amend the Town Zoning Map by changing from a General Residence District to a Business District a certain parcel of land situated on the northeasterly side of Dedham Avenue, known and numbers 76 Dedham Avenue, Needham, bounded and described as follows:

Southwesterly by Dedham Avenue, eighty-eight (88.00) feet;

Northwesterly by land of Travel Service Bureau, Inc., one hundred thirty-nine and 55/100 (139.55) feet;

Northerly by other land of said Travel Service Bureau, Inc., ninety-five and 17/100 (95.17) feet;

Southeasterly by land now or formerly of Robert E. Lynch et al and land now or formerly of Rosario M. Turco et al, one hundred seventy-five and 95/100 (175.95) feet;

Shown as Lot 7A according to Plan of Land in Needham, Massachusetts by Frank L. Cheney, Civil Engineer, dated November 17, 1952;

or take any other action relative thereto.

A count of hands showed YES 106 — NO 84. This was not the necessary two-thirds vote and the following motion did not pass.

MOVED: That the Zoning Map of the Town be amended by changing from a General Residence District to a Business District, a certain parcel of land, situated on the northeasterly side of Dedham Avenue, known and numbered 76 Dedham Avenue, Needham, bounded and described as follows:

Southwesterly by Dedham Avenue, eight-eight (88.00) feet;

Northwesterly by land of Travel Service Bureau, Inc., one hundred thirty-nine and 55/100 (139.55) feet;

Northerly by other land of said Travel Service Bureau, Inc., ninety-five and 17/100 (95.17) feet;

Southeasterly by land now or formerly of Robert E. Lynch et al and land now or formerly of Rosario M. Turco et al, one hundred seventy-five and 95/100 (175.95) feet;

Shown as Lot 7A according to Plan of Land in Needham, Massachusetts by Frank L. Cheney, Civil Engineer, dated November 17, 1952.

Mr. Jacobs asked for unanimous consent to discuss Articles 69, 70 and 71 together. There was no objection and it was so voted.

ARTICLE 69. To see if the Town will vote to acquire for municipal off-street parking purposes by purchase or by taking by eminent domain the fee in the following described parcel of land in Needham owned by Frederick J. Eimert, known as 76 Dedham Avenue, being bounded and described as follows:

Southwesterly by Dedham Avenue, 88 feet;

Northwesterly by land now or formerly of Travel Service Bureau, Inc., 139.55 feet;

Northeasterly by land now or formerly of Travel Service Bureau, Inc., 95.17 feet; and

Southeasterly by land of Joseph M. and Jane P. May and Rosario M. and Evelyn Turco, 175.93 feet;
Containing 13,880 square feet of land, more or less, and buildings, being the property described in the deed recorded with Norfolk County Registry of Deeds in Book 3136, Page 497;
to raise and appropriate a sum of money for the purpose of said acquisition, determine how such sum shall be raised, whether from the current tax levy, by transfer from the Parking Meter Receipt Fund, or otherwise, or by borrowing; or take any other action relative thereto.

The Moderator declared on a voice vote that this article did not pass.

MOVED: That the Selectmen, on behalf of the Town, be, and they hereby are, authorized and empowered to acquire by purchase or by taking by eminent domain for municipal off-street parking purposes, the fee simple in the following described parcel of land in Needham owned by Frederick J. Eimert, known as 76 Dedham Avenue, being bounded and described as follows:

Southwesterly by Dedham Avenue, 88 feet;

Northwesterly by land now or formerly of Travel Service Bureau, Inc., 139.55 feet;

Northeasterly by land now or formerly of Travel Service Bureau, Inc., 95.17 feet; and

Southeasterly by land of Joseph M. and Jane P. May and Rosario M. and Evelyn Turco, 175.93 feet;

Containing 13,880 square feet of land, more or less, and buildings, being the property described in the deed recorded with Norfolk County Registry of Deeds in Book 3136, Page 497;
and that the sum of \$30,000.00 be raised and appropriated for the purpose of said acquisition; that said sum of \$30,000.00 be raised as follows:

By transfer from Parking Meter Receipt Fund \$29,774.00
By transfer from the Excess and Deficiency Account 226.00

and that the sum of \$226.00 be restored to the Excess and Deficiency Account from the Parking Meter Receipt Fund when received.

ARTICLE 70. To see if the Town will vote to appropriate a sum of money for preparation for use as a municipal off-street parking area of the property described in the preceding article of this Warrant, including the razing of any buildings thereon; determine how such sum shall be raised, whether from the current tax levy, by transfer from the Parking Meter Receipt Fund, or otherwise, or by borrowing; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 71. To see if the Town will vote to authorize the Board of Selectmen, in its discretion, to enter into an agreement on behalf of the Town for the acquisition, installation and maintenance of parking meters in the parking lot as proposed in the two preceding articles of this Warrant, on land presently numbered 76 Dedham Avenue, such agreement to provide that payments for said meters shall be made over a period not exceeding five years from the fees received for the use of such parking meters, as authorized by General Laws, Chapter 40, Sections 22A and 22B; to authorize the Board of Selectmen to establish fees for the use of such parking meters, as provided in said Act; or take any other action relative thereto.

This Article was dismissed.

ARTICLE 73. To see if the Town will vote to amend its Building By-Law by adding to Section 100.13 entitled "Fees for Permits", the following:

"Mandatory yearly inspection of elevators — \$5.00";
or take any other action relative thereto.

VOTED: That Section 100.13 of the Town's Building By-Law entitled "Fees for Permits" be amended by adding thereto the following:
"Mandatory inspection of elevators — \$5.00".

UNANIMOUS VOTE

ARTICLE 75. To see if the Town will vote to amend its Building By-Law by adding the following paragraph to Section 300.6 entitled "Miscellaneous Use Group":

"6. *Swimming Pools* — All outdoor private swimming pools built in the Town of Needham shall be enclosed with a fence 6' 0" high surrounding the entire pool, walks and diving platform. There shall be a door of equal height to the fence securely locked when the pool is not in use. The owner of the pool shall assume all responsibility for use and maintenance of the pool. The owner shall obtain a building permit for the construction of a swimming pool and fence.";
or take any other action relative thereto.

VOTED: That Section 300.6 of the Building By-Law, entitled "Miscellaneous Use Group", be amended by adding thereto the following paragraph:

"6. *Swimming Pools* — All outdoor private swimming pools built in the Town of Needham shall be enclosed with a fence, not less than 5'0" high, designed and installed so as to prevent accidental entry to the enclosed area, particularly by small children. Such fence may be constructed of any material so long as the intent of the design is met, and shall be located so as to surround the entire pool, contiguous walks and any diving structure or platform. A fence surrounding the entire property shall not be deemed to meet the intent of this section. If desired, the fence may enclose all or part of the rear and/or side yards and an entrance to the enclosed area may be had through the residence or building served. Entrance to the enclosed area shall be through a building door or a full height gate designed similarly to the fence. Such door or gate shall be equipped with a latch so designed that when the door or gate is closed, it automatically secures the door or gate in a closed position. Such door or gate shall have self-closing hinges or a closer of a design approved by the Building Inspector. Provision shall be made so that such door or gate may be conveniently and securely locked in the closed position. The owner shall obtain a building permit for the construction of a swimming pool and/or a fence. Where, in the opinion of the Building Inspector, special circumstances so warrant, the requirements of this section may be modified by the Building Inspector, as long as the basic intent of safety is met. Any such modification shall be endorsed on the required building permit.

ARTICLE 76. To see if the Town will vote to amend its Building By-Law by adding the following paragraph to Section 300.5, entitled "Residence Use Group":

"5. *Detached Garage* — The foundation wall of a proposed detached garage must be a minimum of 5' 0" to the side yard and rear yard property lines.

The front wall of a detached garage may be in line with the front wall of the house which the garage serves, but must not be set within the established street line set back. The foundation wall of a proposed detached garage must be not less than 10' 0" from the foundation wall of the house which it serves. A proposed two-car detached garage may not exceed 600 sq. ft. in floor area and may not exceed one story in height.

A carport may be erected adjacent to the house which it serves provided the ceiling of the garage and house wall next to the carport is of one-hour fire-resistive construction;"

or take any other action relative thereto.

The following motion did not pass.

MOVED: That Section 300.5 of the Building By-Law entitled "Residential Use Group" be amended by adding thereto the following:

"5. *Detached Garage* — The foundation wall of a detached garage may be located no closer than 5'0" to either the side yard or rear yard property lines. No structure attached to the garage, or any roof overhang, or other projection shall extend closer than 4'0" to the side yard or rear yard property lines. A wall of a detached garage may be in line with the front wall of the residence which the garage serves, but no part of the garage may be within the established street line setback. No part of a detached garage of Type VI construction shall be located less than 10'0" from any combustible wall or wood frame-plain glass window of the residence it serves, unless the interior of the walls and the ceiling of said garage are covered with a wall finishing method having a fire-resistance of at least one hour, and unless any door or other opening closer than 10'0" to a combustible exterior wall or wood frame-plain glass window of the residence served is protected by Class B self-closing doors. A detached garage shall contain no more than 250 square feet of floor area for each automobile, except that 250 square feet or 50% of the area, whichever is greater, may be added for use as storage area. This storage area may or may not be separated by walls or partitions from the automobile storage area. A detached garage shall not exceed one story in height."

"6. *Carport* — A carport may be erected adjacent to the residence it serves providing the ceiling of the carport and residence wall adjacent to the carport has a fire-resistance rating of at least one hour, and any openings in to the residence are protected by Class B self-closing doors."

YES 64 — NO 119

ARTICLE 77. To see if the Town will vote to amend its Building By-Law by adding the following sentence to the end of paragraph 3 of Section 1007.3 entitled "*Soil, Waste Lines and Sewer Connections*":

"The house drain placed through the foundation wall of a building shall be carried to the outside of the wall for a distance of 10' 0" with extra heavy cast iron pipe;"

or take any other action relative thereto.

VOTED: That paragraph 3 of Section 1007.3 of the Town's Building By-Law, entitled "*Soil, Waste Lines and Sewer Connections*", be amended by adding thereto the following sentence:

"The house drain placed through the foundation wall of a building shall be carried to the outside of the wall for a minimum distance of 10'0" with extra heavy cast iron pipe."

UNANIMOUS VOTE

ARTICLE 81. To see if the Town will vote to accept Chapter 647 of the Acts of 1960, which Act increases the amounts of pensions and retirement allowances of certain former public employees; or take any other action relative thereto.

VOTED: That the Town accept Chapter 647 of the Acts of 1960 entitled "An Act increasing the amounts of pensions and retirement allowances payable to certain former public employees".

UNANIMOUS VOTE

ARTICLE 83. To see if the Town will vote to transfer into the Excess and Deficiency Account the unexpended balances of appropriations made under special articles at prior town meetings in instances where the purposes of the appropriations have been accomplished; or take any other action relative thereto.

VOTED: That the following unexpended balances of appropriations previously made be transferred to the Excess and Deficiency Account:

Committee for Water Rate Study	\$ 25.00
Water Main on Second Avenue, Article 2/59 S.T.M.	1,930.01
Committee for Transportation Study	269.98
Water Pumping Station Article 45/57	1,752.09
Demolish Building on Mark Lee Road	1,509.80
Steel Roof on Standpipe Article 1/59 S.T.M.	5,875.59
Railroad Bridge at Birds Hill Article 17/58	1,858.24
Purchase of Land — Baxter et al	1,000.00
Purchase of Land — Chestnut Road	55.50
Purchase of Land — High Rock School	150.00
Purchase of Land — Highland Park	30.00
Purchase of Land — Library Projects	2.00

UNANIMOUS VOTE

ARTICLE 84. To see if the Town will vote to transfer a sum of money from the Excess and Deficiency Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town's Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the current year; or take any other action relative thereto.

VOTED: That the sum of \$331,500.00 be transferred from the Excess and Deficiency Account to meet, in part, appropriations made at this Town Meeting, and that the Town's Assessors be, and they hereby are, authorized to use such sum as available funds to meet appropriations in their computation of the Tax Rate for the current year.

UNANIMOUS VOTE

ARTICLE 86. To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for, or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting.

VOTED: That the Selectmen be requested to secure rent-free quarters in the Town Garage or other Town-owned building as headquarters for the Civil Defense Agency.

UNANIMOUS VOTE

VOTED: That the Incineration Study Committee, originally established by vote under Article 105 of the 1959 Annual Town Meeting, and last continued by vote under Article 38 of the 1960 Annual Town Meeting, be continued to the 1962 Annual Town Meeting; that said Committee be directed to continue its discussion with the officials of the Town of Wellesley concerning the problem of incineration, and to report with its recommendations to the 1962 Annual Town Meeting, or sooner.

UNANIMOUS VOTE

VOTED: That a committee be appointed to make a study of the problem of garbage collection and disposal in the Town; that said committee consist of five members, one member to be appointed by the Board of Health, one member to be appointed by the Finance Committee, and three members to be appointed by the Board of Selectmen; that said committee be instructed to report with its recommendations to the 1962 Annual Town Meeting, or sooner; and that the sum of \$200.00 be appropriated for the use of said committee for the foregoing purposes.

UNANIMOUS VOTE

RESOLVED: That the 1961 Annual Town Meeting of the Town of Needham hereby ratifies and confirms the actions of the Board of Selectmen in its efforts to have the new United States Post Office building located upon the land situated at the corner of Great Plain Avenue and Garden Street; and further that copies of this resolution be sent to the United States Post Office Authorities and to the representatives of the Town in the United States Senate and the United States House of Representatives.

VOTED: That the following Resolution be adopted by the Town Meeting, as recommended by the Transportation Committee established by vote of the Town under Article 110 of the 1959 Annual Town Meeting Warrant and continued by like vote under Article 39 of the 1960 Annual Town Meeting Warrant:

RESOLVED: That the Board of Selectmen and the Town's Legislative delegation be authorized and instructed, on behalf of the Town, to give full official support to the pending legislative proposal by His Excellency John A. Volpe, Governor of the Commonwealth, in House, No. 2837, providing for \$1.2 millions of Massachusetts tax relief to the New Haven Railroad and for partial state reimbursement to the cities and towns of local property taxes abated under the plan submitted by the Governor; it being recognized by the Town that said plan, while only a temporary expedient, will nevertheless help to continue service on the Needham Branch until a basic solution of the Railroad's problems can be attained by the Railroad Management, the Interstate Commerce Commission and other responsible authorities.

Mr. Goethel moved for reconsideration of Article 20 in order to reconsider Item 68. Under Police Department — salaries — the following motion passed and it was

VOTED: That the money appropriated for Item #68 be raised as follows:

Police Department — Salaries	
Transfer from the Parking Meter Receipt Fund	\$ 5,500.00
From the Current Tax Rate	271,367.00

UNANIMOUS VOTE

At 12:05 A.M., Thursday, March 23rd, upon motion made and seconded the Annual Town Meeting was dissolved.

MARIAN S. PETERSON,
Town Clerk.

Attest:

